

**OFFICE MEMORANDUM**

**Subject: Clarification regarding the Guidelines of the National Instructor Management System and extension of timelines for instructor registration and mapping for the Academic Session 2026–27 – reg.**

This is with reference to the guidelines issued vide DGT Orders dated 16.01.2026 and 27.02.2026 pertaining to the National Instructor Management System (hereinafter referred to as “NIMS”), a centralized digital platform for the registration, verification, lifecycle management, and ITSU (ITI–Trade–Shift–Unit) mapping of instructors under the Craftsmen Training Scheme (CTS).

2. Subsequently, clarifications to the NIMS Guidelines were issued vide DGT Addendum dated 09.04.2026, wherein Aadhaar-based e-KYC was made optional in compliance with the law laid down by the Hon’ble Supreme Court in *K.S. Puttaswamy v. Union of India* [(2019) 1 SCC 1], pursuant to the proceedings in *W.P. (C) No. 4481/2026, titled ITI Club of India & Anr. v. Directorate General of Training*, filed before the Hon’ble High Court of Delhi. The aforesaid writ petition was disposed of on 10.04.2026, having become infructuous. Thereafter, the petitioner, *ITI Club of India*, preferred an appeal, being *LPA No. 427/2026*, against the order dated 10.04.2026. However, the said appeal was dismissed as withdrawn on 10.06.2026.

3. Apart from the above, *W.P. (C) No. 7940/2026, titled Federation of All India Private ITIs v. Directorate General of Training*, was also filed before the Hon’ble High Court of Delhi challenging the NIMS Guidelines. Vide interim order dated 29.05.2026, the Hon’ble Court directed that no coercive action shall be taken against ITIs that are unable to comply with the stipulated deadline of 30.06.2026. Similarly, the Hon’ble High Court of Kerala, in *W.P. (C) No. 16497/2026, The Kerala Private ITI Managers Association & Anr. v. Union of India & Ors.*, vide judgment dated 22.05.2026, directed DGT to consider and pass appropriate orders on the representations submitted by the petitioners. Moreover, DGT has also received multiple representations from various ITI associations raising similar concerns regarding the implementation of NIMS.

4. DGT has already issued comprehensive guidelines, a detailed operational procedure on the portal, and Frequently Asked Questions (FAQs) regarding the implementation of the NIMS. However, DGT has decided

to issue the following clarifications to address the concerns raised by petitioners before the Hon'ble High Courts and other stakeholders –

Sr No	Institute's/Petitioner's Grievance	Remarks/Clarifications from DGT
1.	<p><b>Objective of NIMS</b></p> <p>The NIMS system first be fully implemented in all Government ITIs during the current year, and its implementation in Private ITIs may thereafter be undertaken from the subsequent academic session.</p>	<p>i. The core objective of NIMS is to create a <b>verified national database of instructors by digitally capturing the details of instructors</b> already engaged in training activities in ITIs to generate Instructor Permanent Registration Number (IPRN).</p> <p>ii. As a centralized platform for instructor registration, verification, lifecycle management, and ITSU (ITI-Trade-Shift-Unit) mapping, NIMS is equally applicable to both Government and Private ITIs, as both are engaged in imparting training under the CTS ecosystem.</p>
2.	<p><b>Aadhar Based E-KYC</b></p>	<p>Aadhaar-based e-KYC has been made <b>optional</b> for instructor registration and the generation of the Instructor Permanent Registration Number (IPRN) under NIMS vide DGT Addendum 09.04.2026.</p>
3.	<p><b>Deemed De-affiliation without following the Affiliation Norms 2025 or the SOP for De-affiliation</b></p> <p>That the institution shall be de-affiliated for non-registration of instructors by the prescribed cut-off date of 30.06.2026 without following the due process prescribed for de-affiliation.</p>	<p>i. As clarified in the DGT Addendum dated 09.04.2026, where an ITI does not map an instructor to a particular ITSU, it shall be presumed that the ITI does not intend to offer admissions against that ITSU due to the non-availability of a qualified instructor.</p> <p>ii. Such ITSUs <b>shall not be de-affiliated</b> solely on account of non-mapping of an instructor. However, admissions shall not be permitted against such ITSUs unless an instructor possessing a valid IPRN is duly mapped thereto.</p> <p>iii. The concerned ITSUs may be utilized for admissions in subsequent academic sessions upon mapping of a qualified instructor with a valid IPRN to the respective ITSU.</p>
4.	<p><b>Delegation of Power to the Principal of the Govt ITI</b></p> <p>The Nodal Officer of another ITI, has no authority to check and verify experience and qualification documents of any instructor/staff rather it is to be sent by State/DGT/ITI to concern board / University for the purpose of verification. The document verification will be done by the same hierarchy level leading to anomaly.</p>	<p>i. It is reiterated that verification of the documents and particulars of an instructor shall be carried out by the Principal of the Government ITI opted by the instructor for document verification. Such verification shall be undertaken through the NIMS Verifier role provided on the SIDH portal under the Authorized ITI (Government ITI Approver) login.</p> <p>ii. This document-verification requirement is applicable to all instructors registering on the NIMS portal, irrespective of whether they belong to Government ITIs or Private</p>

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		<p>ITIs. Mandatory verification is intended to ensure the authenticity, accuracy, and integrity of the data maintained in the system.</p> <ul style="list-style-type: none"> <li>iii. Instructors registered through Government ITIs are also required to undergo document verification through another Government ITI selected by them for this purpose.</li> <li>iv. The Principal of an Authorized ITI is neither empowered to authenticate, certify, or endorse certificates or documents issued by Boards, Universities, or other competent authorities, nor required to issue any appointment or offer letter to the instructor.</li> <li>v. <b>The Principal's role is strictly limited to verifying the particulars entered on the portal against the original documents produced by the instructor.</b></li> <li>vi. There is no provision for an Authorized ITI to reject an application. Where discrepancies are noticed, the application may be returned to the instructor through ITI login for correction or re-submission of the requisite documents. If the deficiencies are not rectified within three verification cycles, the application shall be auto-rejected by the system. The instructor may thereafter submit a fresh application on the NIMS portal.</li> <li>vii. The assignment of the NIMS Verifier role to all Authorized Government ITIs is intended to establish a decentralized, efficient, and time-bound document-verification mechanism across the country, rather than restricting such verification to Nodal ITIs alone.</li> </ul>
5.	<p><b>Timelines for Generation of Instructor Permanent Registration Number (IPRN)</b></p> <p>The requirement of physical verification of original certificates of instructors by the Nodal ITI has been represented as causing practical difficulties for institutions and staff, particularly when most educational and technical certificates are now available through online verification portals and Digi-Locker.</p>	<ul style="list-style-type: none"> <li>i. The instructor shall be required to visit an Authorized ITI <b>within 7 days</b> from the date of submission of the application for verification. Before applying, it is advised to identify the nearby authorised ITI.</li> <li>ii. Since all certificates and identity documents are not available in digital format, applicants are required to produce the original documents for physical verification by the Principal of the authorized ITI.</li> <li>iii. The system provides up to <b>three opportunities</b> to rectify discrepancies and upload the correct certificates/documents, failing which the application will be automatically rejected by system.</li> </ul>

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		iv. An applicant whose application is rejected shall be at <b>liberty to submit a fresh application</b> for generation of an IPRN.
6.	<p><b>Insufficient Time for Replacement of Resigned Instructors within 30 days</b></p> <p>In case any staff member resigns, institutes are currently given only 30 days to appoint a new staff member. Finding qualified instructors within such a short time is often difficult.</p>	<p>i. The timeline of 30 days has been prescribed as a reasonable period to ensure that trainees do not suffer any disruption in their academic training due to the absence of an instructor.</p> <p>ii. Any eligible instructor, <b>including contractual or guest faculty</b> possessing the requisite qualifications, may be registered on the NIMS portal and mapped against the vacancy.</p> <p>iii. However, requests for extension of the prescribed timeline beyond 30 days may be submitted to DGT, and such requests shall be considered on a case-to-case basis, subject to the merits of each case.</p>
7.	<p><b>CITS mandatory for registering an instructor in NIMS</b></p>	<p>No. CITS certificate is not mandatory for registering an instructor on the NIMS portal.</p>
8.	<p><b>Experience and short-term qualifications mandatory for registering an instructor in NIMS</b></p>	<p>No. Experience and short-term qualifications are not mandatory for registering an instructor on the NIMS portal. However, ITIs must ensure compliance with the qualification norms and guidelines issued by DGT from time to time while engaging instructors.</p>
9.	<p><b>Extension of timelines for seat matrix generation beyond 30.06.2026</b></p>	<p>i. The <b>seat matrix</b> for the Academic Session 2026 on the SIDH Portal is <b>dynamic and is automatically generated</b> and revised based on the mapping of duly approved instructors possessing a valid IPRN against the respective ITSUs.</p> <p>ii. The seat matrix is made available in the respective ITI and State/UT logins on the SIDH Portal for conducting admissions for the Academic Session 2026. Accordingly, seats shall be reflected in the seat matrix only where a duly approved instructor with a valid IPRN is mapped to the concerned ITSU. Any change in instructor mapping or approval status shall be automatically reflected in the seat matrix as per the provisions of the system.</p> <p>iii. The timeline for instructor registration, approval, and ITSU mapping under NIMS was initially prescribed up to 16.05.2026 and subsequently extended up to 30.06.2026.</p>

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		<p>iv. Further, in compliance with the interim order dated 29.05.2026 passed by the Hon'ble High Court of Delhi in W.P. (C) No. 7940/2026, the timeline for registration, approval, and mapping of instructors/ITSUs under NIMS for the Academic Session 2026–27 is hereby <b>extended up to 20.07.2026</b>.</p> <p>v. No further extension shall be granted, as the admission activities for the Academic Session 2026 are scheduled to start from 10.08.2026.</p> <p>vi. All ITIs are, therefore, advised to utilize this final opportunity to complete instructor registration and mapping, and to generate/revise their seat matrix for the Academic Session 2026–27 within the extended timeline <b>up to 20.07.2026</b>.</p>
<p><b>10.</b></p>	<p><b>No Complaint Mechanism</b> If the any reason or the another the same fails to do the verification then the petitioners would have no remedy other than missing the academic session.</p>	<p>i. No specific technical issues relating to NIMS registration have been highlighted by the petitioners. As on date approximately 1.1 Lakh Instructors have already been onboarded on the portal and no such technical issues have been identified.</p> <p>ii. Nevertheless, a dedicated email ID, <i>cts-admissions@dgt.gov.in</i>, has already been provided for addressing queries and grievances related to NIMS registration. Further, continuous follow-up is being undertaken with the concerned ITIs and State Directorates to promptly resolve any technical issues that may arise.</p>
<p><b>11.</b></p>	<p><b>Mapping of a Single Instructor to Multiple ITSUs</b> DGT to permit one instructor for two units or increase the unit strength to 40 trainees, as the current requirement of a separate instructor for each unit creates a significant staffing burden on institutes while offering limited additional benefit to training quality.</p>	<p>i. As per the DGT-prescribed curriculum, an instructor assigned to a single unit of approximately 20 trainees is required to deliver both Trade Theory and Trade Practical training. This involves around <b>32–34 hours of direct instructional engagement per week out of the 40 instructional hours available</b>. The remaining time is utilized for lesson planning, assessment and evaluation, maintenance of training records, trainee mentoring, workshop management, and other academic responsibilities.</p> <p>Given this workload, assigning an instructor to more than one unit is neither operationally feasible nor conducive to</p>

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		<p data-bbox="922 168 1495 241">maintaining the quality and effectiveness of training delivery.</p> <p data-bbox="847 280 1495 465">ii. Accordingly, the engagement of one instructor per unit for conducting Vocational Trade Theory and Trade Practical training, as stipulated in Appendix-A is implemented in the NIMS Guidelines.</p>
12.	<p data-bbox="247 499 804 616"><b>Rationalization of Instructor Requirement for Engineering Drawing/Workshop Calculation</b></p> <p data-bbox="247 616 804 768">Considering the limited instructional hours allocated to these subjects, the engagement of an additional instructor may not be necessary.</p>	<p data-bbox="847 499 1495 757">i. Under the NIMS framework, staffing norms are strictly governed by Appendix-A, which has been prescribed in accordance with the curriculum. The said norms require two instructors for 1+1 units (effectively one instructor per unit) for imparting Vocational Trade Theory and Practical Training.</p> <p data-bbox="847 757 1495 1160">ii. However, for common and specialized subjects such as <b>Engineering Drawing (ED)</b> and <b>Workshop Calculation &amp; Science (WCS)</b>, the prescribed norm is <b>one Vocational Instructor for every 144 sanctioned seats</b>. An additional instructor is required only upon every subsequent increase of 144 trainees. Similarly, for the subject of <b>Employability Skills (ES)</b>, the prescribed norm is <b>one instructor for every 240 trainees</b>.</p> <p data-bbox="847 1160 1495 1563">iii. In accordance with these staffing norms, the NIMS framework provides for the mapping of instructors teaching common subjects across multiple units. Accordingly, an instructor for <b>Engineering Drawing (ED)</b> and <b>Workshop Calculation &amp; Science (WCS)</b> may be mapped to <b>up to eight units</b>, while an <b>Employability Skills (ES)</b> instructor may be mapped to <b>up to twelve units</b>, subject to the prescribed trainee strength and staffing norms.</p> <p data-bbox="847 1563 1495 1742">iv. These provisions have been incorporated into the NIMS framework to ensure compliance with DGT norms while optimizing the utilization of instructors for common subjects across multiple units.</p>
13.	<p data-bbox="247 1780 804 1861"><b>Future Prospectus of NIMS implementation</b></p>	<p data-bbox="847 1780 1495 2036">i. The NIMS platform is designed to maintain a verified national database of skill instructors, including details of their current engagement. The nature and terms of such engagement are governed by the respective employer and remain independent of NIMS registration.</p>

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		<p>ii. Further, the national pool of registered instructors may be leveraged to facilitate employment and training-related opportunities under other schemes of the Ministry, including <b>PMKVY, JSS, and PM-SETU</b>, subject to the applicable guidelines of such schemes.</p> <p>iii. The pool of instructors may also be provided opportunities to engage in school/diploma/short-term training schemes of other Ministries, as per applicable guidelines.</p> <p>iv. Instructors registered on the NIMS portal will also be facilitated for consideration under the "<i>National Teachers Award</i>" as per applicable guidelines.</p>

5. All the State/UT Directorates shall ensure that CTS-2026 admissions are allowed strictly as per the seat matrix generated **up to 20.07.2026**.

6. All other guidelines/instructions contained in DGT dated 16.01.2026 and 27.02.2026 and addendum 09.04.2026 shall remain unchanged.

7. This issue with the approval of the competent authority.

Enclosures: As above.

(Satish Kumar)  
Joint Director (TC)

To  
The Principal Secretaries of all the States/UTs (Dealing with Craftsman Training)

Copy for information to:

1. PSO to Secretary, MSDE, New Delhi
2. Sr. PPS to DG (T), DGT Headquarters, New Delhi.
3. PPS to DDG(Affiliation), DGT Hqrs, New Delhi, DDG (South) and DDG (East).
4. All Regional Directors, RDSDE
5. The Directors of all the States/UTs (Dealing with Craftsman Training)
6. DGT Website (under Affiliation/Admission Section) for information and necessary action by all ITIs.

(Rajesh Kumar)  
Deputy Director (TC)

DGT-HC044/3/2026-O/o DIR (TC) (E- 77334)

भारत सरकार Government of India

कौशल विकास और उद्यमशीलता मंत्रालय Ministry of Skill Development and Entrepreneurship,  
प्रशिक्षण महानिदेशालय Directorate General of Training

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7th Floor, Kaushal Bhawan,  
New Moti Bagh, New Delhi, 110023  
Date: 9<sup>th</sup> April 2026

**ADDENDUM**

**Subject: Clarification/Modification regarding Aadhaar-based e-KYC in National Instructor Management System (NIMS) for Instructor Permanent Registration Number (IPRN) and extension of timelines for instructor registration and mapping for the Session 2026- reg.**

This is in reference to the DGT Orders dated 16.01.2026 and 27.02.2026 pertaining to the National Instructor Management System (NIMS), wherein Aadhaar-based authentication through e-KYC was envisaged for validation of the Name, Date of Birth, and Gender of instructors.

2. In this regard, a writ petition bearing W.P. (C) No. 4481/2026, titled *ITI Club of India & Anr. vs. Directorate General of Training*, has been filed before the Hon'ble High Court of Delhi, inter alia, challenging the requirement of Aadhaar authentication for instructor registration on NIMS on the ground that it is allegedly contrary to the law laid down by the Hon'ble Supreme Court in *K.S. Puttaswamy v. Union of India* [(2019) 1 SCC 1]. Similarly, multiple representations have also been received to DGT from various ITI associations raising the same concern.

3. Further, vide Gazette Notification No. CG-DL-E-05032026-270663 dated 03.03.2026 issued by the Ministry of Skill Development and Entrepreneurship (MSDE), it has been stipulated that Aadhaar authentication may be undertaken on a voluntary basis for use of digital platforms with a view to ensuring good governance, promoting ease of living for residents, and enabling better access to services. It has also been notified that the Ministry shall undertake Aadhaar authentication for the purpose of authentication of trainers and examiners during the assessment process of the vocational education system. The relevant extract of the aforesaid notification is reproduced below:

*“Now, therefore, in pursuance of rule 5 of the said rules read with sub-clause (ii) of clause (b) of sub-section (4) of section 4 of the Act, the said Ministry hereby notifies the following, namely:*

*(1) The Ministry, as provided in the Act, shall obtain the consent of the Aadhaar number holder for the purpose of authentication herein.*

(2) Aadhaar authentication facilities used shall be using Yes/No authentication or/and e-KYC authentication.

(3) As per sub-rule (2) of rule 3 of the said rules, Aadhaar authentication is on voluntary basis; the Ministry shall inform the Aadhaar number holder of alternate and viable means of identification and shall not deny any service to the Aadhaar number holder for refusing to, or being unable to, undergo Aadhaar authentication, namely:

- (a) Bank or Post Office Passbook with photo;
- (b) Voter Identity Card;
- (c) Passport;
- (d) Permanent Account Number (PAN) Card.”

4. In view of the above, the matter has been examined by the competent authority, and it has been decided that **Aadhaar-based e-KYC shall be made voluntary** for instructor registration and the generation of the Instructor Permanent Registration Number (IPRN) under NIMS.

5. Where an instructor does not opt for Aadhaar-based e-KYC, the following documents shall be mandatorily uploaded on the portal, as per the guidelines specified below:

- a. A duly sworn affidavit by the instructor (in the prescribed format downloadable from the portal) declaring that he/she has never registered on the NIMS portal in respect of the same ITI or any other ITI.
- b. Any Government-issued identity proof, such as:
  - PAN Card
  - Voter ID
  - Passport
  - Driving License
- c. The instructor shall also require to produce the original identity proof uploaded on the portal before the Authorized ITI at the time of verification.
- d. The live photograph of the instructor shall be captured by the ITI at the time of registration.
- e. It is the responsibility of the ITI to ensure that an instructor is not registered multiple times, and any deliberate violation in this regard shall attract strict action against the offender.
- f. The instructor shall be required to visit an Authorized ITI within 7 working days from the date of submission of the application for verification. Failure to do so may result in automatic rejection of the registration application.



an IPRN on NIMS portal. These ITSUs may be utilized in subsequent academic sessions once a qualified instructor is duly mapped on NIMS portal to the respective ITSU by the ITI.

12. All State/UT Directorates shall ensure that CTS-2026 admissions are allowed strictly as per the seat matrix generated up to 30.06.2026.

13. All other guidelines/instructions contained in DGT letter dated 27.02.2026 shall remain unchanged.

This issues with the approval of the competent authority.

Hindi version will be issued separately.



(Ujjwal Biswas)  
Director (TC)

To  
The Principal Secretaries of all the States/UTs  
(Dealing with Craftsman Training)

Copy for information to:

1. PSO to Secretary, MSDE, New Delhi
2. Sr. PPS to DG (T), DGT Headquarters, New Delhi
3. All Regional Directors, RDSDE
4. The Directors of all the States/UTs (Dealing with Craftsman Training)
5. SIDH team for necessary action on NIMS portal
6. IT Team for uploading on the DGT website



(Raju Kannam)  
Deputy Director (TC)

दिलीप कुमार, भा.प्र.से.  
महानिदेशक  
Dilip Kumar, IAS  
Director General



भारत सरकार  
कौशल विकास एवं उद्यमशीलता मंत्रालय  
प्रशिक्षण महानिदेशालय  
GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT &  
ENTREPRENEURSHIP  
DIRECTORATE GENERAL OF TRAINING

D.O. No. DGT-MIS013/2/2023-O/o DIR(TC)

Date : 27/02/2026.

Dear Colleague,

As you are aware, the Directorate General of Training (DGT) has initiated implementation of the **National Instructor Management System (NIMS)** from the academic session 2026, vide this Directorate's letter dated 16.01.2026.

NIMS is envisaged as a transformational reform in instructor management across the ITI ecosystem. It will function as a *single source of truth* for instructor data and will form the foundation of the proposed National **Skill Instructor Registry (SIR)**. The platform will cover all Government and Private ITIs, NSTIs, PMKVY institutions, JSS Centres, etc., and all categories of instructors including regular, contractual, and guest faculty.

The key objectives of NIMS include:

- Establishing a verified and standardized national repository of instructors
- Enabling digital identity and lifecycle management
- ITI-Trade-Shift-Unit (ITSU) level mapping for optimal deployment
- Supporting Continuous Professional Development (CPD)
- Enhancing transparency and data-driven governance
- Introducing AI-based instructor rating
- Facilitating selection for National Teachers Awards.

As per the approved timelines, onboarding and ITSU-level mapping of instructors on NIMS is required to commence from **March 2026**, so that the seat matrix for the academic session 2026 may be generated seamlessly and without delay.

Given the critical importance of this reform and its direct linkage with the admission process, I would request you to kindly issue necessary directions to all Government and Private ITIs under your jurisdiction to ensure:

- Awareness and capacity-building in all government and private ITI level
- Readiness of instructor data and supporting documents
- Timely registration and verification in all government and private ITIs in your jurisdiction.
- Strict adherence to the timelines enclosed

....2/-



Directorate General of Training

कौशल भवन, (नियर लीला पैलेस होटल), चाणक्यपुरी, नई दिल्ली - 110023  
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: 2 :

- Constitution of a dedicated verification team/wing in all Government ITIs designated as "Authorized ITI" to ensure timely document verification and approvals.
- Ensuring accuracy, completeness, and timeliness of data updates on the NIMS portal as stipulated in these guidelines.

Your personal intervention in monitoring the progress at the State/UT level will greatly facilitate smooth and timely implementation.

The detailed guidelines, user manual, FAQ and timelines are enclosed for ready reference.

*With Best Wishes,*

Yours sincerely,

*Dilip Kumar*

**(Dilip Kumar)**

**To  
The Principal Secretary  
(Dealing with Craftsmen Training Scheme) of All States/UTs**

**Guidelines for Instructor Registration, Approval and ITSU Level Mapping on National Instructor Management System (NIMS) by all ITIs/NSTIs for Craftsmen Training Scheme (CTS) from the Session 2026**

**1. Phase-I: Registration & Approval Process of Instructors on NIMS**

All Government and Private ITIs shall onboard all existing instructors through the mandatory registration and approval process as detailed below.

**1.1 Instructor Registration by ITI Approver**

- a. All Government and Private ITIs shall commence registration of instructors working in their respective ITIs from **09 March 2026**.
- b. Registration and approval shall remain open from 09 March 2026 onwards; however, ITSU mapping must be completed as per prescribed timelines. Instructor registrations/approvals after the cut-off date of ITSU mapping shall not be eligible for mapping to any ITSU for Session 2026, even if Instructor Permanent Registration Number (IPRN) is generated.
- c. All ITIs/NSTIs shall register their existing instructors on the NIMS module of SIDH through Approver login only.
- d. The ITI/NSTI Approver shall initiate registration through ***NIMS-Instructor registration*** and complete eKYC using the instructor's Aadhaar details. Upon successful eKYC, Name, Date of Birth, and Gender shall be auto-fetched from UIDAI and remain non-editable.
- e. After successful eKYC, the ITI Approver shall verify the instructor's registered mobile number through OTP and complete all required details including personal information, educational and professional qualifications, short-term qualifications, industrial/teaching experience, and current employment details along with uploading documentary proofs.

- f. All documents shall be scanned from original certificates (not xerox copies) and uploaded in clear, legible PDF format. Upload of unclear or photocopied documents shall lead to rejection during verification by Authorized ITI.
- g. Upon submission, the instructor shall select one nearby Government ITI within the respective State/UT as “*Authorized ITI*” for document verification. This selection shall be final and cannot be changed.
- h. The registered instructor shall visit the selected Authorized ITI within **7 days** of application submission with all original documents for verification. Failure to do so shall result in auto-rejection, and fresh registration shall be required.
- i. Upon successful verification, a unique Instructor Permanent Registration Number (IPRN) shall be generated by the system.
- j. In case of deficiencies, the Authorized ITI shall record remarks in the portal and return the application to the registering ITI. The concerned ITI shall resubmit required documents within 7 days. If returned three times, the application shall be auto-rejected and fresh registration shall be required.
- k. At the time of registration, the respective ITI shall verify instructor qualifications as per DGT norms (refer respective trade syllabus). Registration of non-qualified instructors shall result in block-listing of the Approver ID for all activities on the portal.
- l. ITIs may monitor the status of registered, sent-back, and verified instructors through their Instructor Registration Dashboard.
- m. IPRNs of successfully verified instructors shall be displayed in the dashboard and shall be used for ITSU mapping.
- n. Instructor resignation and transfer processes shall be handled only through the NIMS portal in Phase–II. No manual process shall be permitted.
- o. DGT shall not be responsible for delays in registration and approval, as these activities lie solely with the concerned ITI, Instructor and Authorized ITI.

KANNAM KANU  
DGT, New Delhi  
02.03.2026 14:09

- p. All Government and Private ITIs shall ensure completion of registration and approval of all instructors on or before **04 May 2026**, and ITSU mapping by **16 May 2026**.

### **1.2 Verification by Authorized ITI (Government ITI)**

- a. All Government ITI Approver logins shall include an additional “*NIMS Verifier*” role for document verification as per DGT checklist.
- b. The NIMS Verifier dashboard shall display applications opting for verification through the respective Government ITI.
- c. The Principal of the Authorized ITI shall verify original documents with portal entries and uploaded documents and record section-wise remarks.
- d. The Principal shall certify on the portal whether the instructor’s qualifications and specialization are eligible as per DGT norms for the selected trade.
- e. If documents are missing or unclear, the application may be returned for re-submission. In such cases, the instructor shall again appear before the Authorized ITI Principal for verification after re-submission.
- f. Verification and approval shall be completed within **10 days** of receipt.
- g. The Principal of the Authorized ITI shall be held responsible for any malpractice or misuse of NIMS Verifier rights, and the Approver ID shall be blocked in case of violations.
- h. All approvals in NIMS Verifier login shall be completed on or before **04 May 2026**. State/UT Directorates shall be held responsible for pendency beyond the due date.

### **2. Phase-II: Lifecycle Management and ITSU Mapping**

- a. All ITIs shall complete ITSU mapping from **15 April 2026 to 16 May 2026**. Seat matrix generation for Session 2026 shall be enabled from **18 May 2026**. Admissions for the session 2026, shall strictly follow the generated seat matrix.

- b. ITSU Master is available in ITI Approver login to view affiliated ITSUs.
- c. Only approved instructors with valid IPRN shall be eligible for mapping.
- d. ITSUs not mapped with a verified instructor shall not be eligible for admission, even if affiliated.
- e. One Instructor (one IPRN) shall be mapped to only one ITSU or one subject at any given point in time across the country, including Engineering Drawing (ED), Employability Skills (ES), and Workshop Calculation & Science (WCS).
- f. All ITSUs including ED, ES, and WCS shall be mandatorily mapped as per CTS norms (Appendix-A).
- g. Batch allocation for instructors mapped exclusively to ED, ES, or WCS shall be governed strictly by CTS norms.
- h. If any ITSU becomes vacant during the academic session, a new verified instructor shall be mapped within **30 days**, failing which academic and examination activities shall remain disabled.
- i. ITSUs not mapped on or before 16 May 2026 shall not reflect in the seat matrix for the session 2026.
- j. In case any ITI is granted affiliation of new ITSUs after May 2026, the provision for instructor mapping of such ITSUs shall be enabled in the respective ITI login after cut-off date of affiliations for the session. Admission in such newly affiliated ITSUs shall be permitted only after successful mapping of verified instructors on NIMS. Until instructor mapping is completed, such ITSUs shall remain affiliated; however, no admission shall be allowed in those units.
- k. ITSUs not available for admission for the session 2026 but utilized in 2025 shall also be mapped; otherwise, related portal activities shall remain disabled.

1. All approved instructors shall be provided with a dedicated login on NIMS. Upon generation of the IPRN, every instructor shall log in to their respective account and complete their profile by furnishing additional details such as pay particulars, bank details, and other required information.
- m. Instructors shall be permitted to edit certain fields where the edit option is enabled and may also add new qualifications and experience details. However, any newly added qualifications or experience shall not be incorporated into the system unless verified and approved by the respective Authorized ITI. For this purpose, the instructor shall visit the Authorized ITI with original documents for verification.
- n. Each instructor shall mandatorily upload a lesson plan and demonstration plan corresponding to the batch assigned to them. Upload of these documents shall be treated as a compulsory requirement for completion of the instructor profile.
- o. Instructors may upload teaching materials, videos, and best practices. Additional scoring shall be awarded, contributing to instructor grading. Selected materials shall be made available to all other instructors for professional development through LMS.
- p. In case an ITI intends to terminate or transfer-out an instructor, the ITI Approver login shall have the necessary provision under the NIMS – Instructor Management module to initiate and process such action.
- q. In case an instructor wishes to resign from the current ITI, the instructor may submit a resignation request directly through their NIMS login. Such request shall be automatically forwarded to the login of the concerned ITI. The Principal of the ITI shall take a decision on the request within 15 days, failing which the resignation request shall be deemed approved, and the instructor shall be automatically released from the mapped ITSU and the concerned ITI.

KANNAM RAO  
DGT, New Delhi  
02.03.2026 14:09

- r. If an instructor holding a valid IPRN intends to join or transfer-in to another ITI, the instructor shall submit a transfer/joining request through their NIMS login. The request shall be subject to approval by the concerned ITI before the transfer is affected.

### **3. Seat Matrix Generation for the session 2026**

- Enabled from **18 May 2026**.
- Only eligible and instructor-mapped ITSUs till 16 May 2026 shall be reflected.
- Admissions shall strictly adhere to generated seat matrix.
- Admissions beyond seat matrix shall be sole responsibility of concerned ITI/State Directorate.
- Newly affiliated ITSUs shall admit trainees only after successful instructor mapping.

### **4. Timelines for Session 2026**

S. No.	Activity	Timeline	Responsibility
1	<b>Instructor Registration</b> <i>Note: Instructors registered, approved and mapped till 06.05.2026 are considered for the admission session 2026.</i>	<b>09.03.2026 onwards</b>	<b>Respective ITI</b>
2	<b>Instructor verification &amp; approval by Authorized ITI</b>	<b>16.03.2026 onwards</b>	<b>Authorized ITI:</b> To facilitate verification. <b>Instructor:</b> To report to selected government ITI.

			<b>Concern ITI:</b> For compliance in case of sent back cases.
3	<b>ITSU Mapping</b>	<b>15.04.2026 to 16.05.2026</b>	<b>Respective ITI</b>
4	<b>Seat Matrix generation for the session 2026</b>	<b>18.05.2026</b>	<b>Respective ITI-</b> for ITI level <b>State/UT directorate-</b> for State/UT level

*Note: Only instructors registered, approved, and mapped till 09.05.2026 shall be considered for admission Session 2026.*

## **5. Roles & Responsibilities of State/UT Directorates**

All State/UT Directorates are requested to issue necessary instructions to all Government and Private ITIs under their jurisdiction to ensure the following:

- i. Conduct of awareness workshops and/or Video Conferences for Principals and concerned officials regarding NIMS implementation.
- ii. Readiness and proper compilation of instructor-related data and supporting documents prior to registration.
- iii. Timely completion of instructor registration and verification within the prescribed timelines.
- iv. Constitution of a dedicated verification team/wing in all Government ITIs designated as “Authorized ITI” to ensure timely document verification and approvals.
- v. Regular monitoring of ITSU mapping and instructor lifecycle management activities.

- vi. Adequate awareness among ITIs regarding mandatory compliance requirements and their impact on admissions and seat matrix generation.
- vii. Ensuring accuracy, completeness, and timeliness of data updates on the NIMS portal as stipulated in these guidelines.

8. These instructions shall apply to all Government and Private ITIs and NSTIs conducting Craftsmen Training Scheme (CTS) courses and shall be mandatory with effect from March 2026.

\*\*\*

**Instructor rule position as per norms**

S. No.	Name of the Post	Subject	Number of Posts	Qualification & Experience
1	Vocational Instructor (VI)	Trade Theory/ Trade Practical	Two instructors required for 1+1 units. i.e. one instructor per unit.	As mentioned in Trade syllabus.
2	Vocational Instructor (VI)	Engineering Drawing	One VI for 144 seats sanctioned. Additional instructor will be required on increase in every 144 trainees. Up to 144 Engineering seats - One instructor.	As mentioned in Trade syllabus.
3	Vocational Instructor (VI)	Work Shop Calculation & Science	One VI for 144 seats sanctioned.	As mentioned in Trade syllabus.
4	Instructor	Employability Skills	One Full time instructor is required where number of trainees are more than 240 trainees. Lesser than 240 trainees, one part time instructor could be engaged.	As mentioned in Trade syllabus.
5	Group Instructor	--	One for every eight units	As per rules.

6	Principal	Principal (Sr. Scale)	For institutes with 400 seats and above	Equivalent to Executive Engineer of the state
7		Principal (Jr. Scale)/Vice-Principal	In the case of ITIs with seating capacity below 400 seats	Equivalent to Asst. Executive Engineer of the state

File No. DGT-MIS011/1/2025-O/o DIR (TC) [57369]

Government of India/ भारत सरकार

Ministry of Skill Development & Entrepreneurship/ कौशल विकास एवं

उद्यमशीलता मंत्रालय

Directorate General of Training/ प्रशिक्षण महानिदेशालय

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7<sup>th</sup> Floor, Kaushal Bhawan,  
Chanakyapuri, New Delhi-110023

Date: 16.01.2026

To

The Principal Secretaries of all the States/UTs  
(Dealing with Craftsmen Training Scheme).

**Subject: Implementation of the National Instructor Management System on the Skill India Digital Hub in ITIs/NSTIs for Craftsmen Training Scheme from Session 2026 onwards – reg.**

Respected Madam/Sir,

As you may be aware, due to the non-functioning of the NCVTMIS portal for Craftsmen Training Scheme (CTS) courses since 2023, the Skill India Digital Hub (SIDH) has been operationalized from the CTS Session 2023 onwards, and the major CTS-related functionalities earlier available on NCVTMIS have been migrated to SIDH.

2. With a view to further strengthening instructor management, addressing gaps in instructor availability, eliminating duplication, and establishing a verified national database of instructors within the ITI ecosystem, the competent authority has approved the implementation of the **National Instructor Management System (NIMS)** on the SIDH platform. NIMS is being developed and shall be deployed in a phased manner.

3. NIMS shall serve as a single source of truth for instructor data and shall form the foundation for the National Skill Instructor Registry (SIR), covering all Government and Private ITIs, NSTIs, PMKVY institutions, JSS centres, etc., and all categories of instructors, including **regular, contractual, and guest instructors**.

#### **4. Objectives of NIMS**

The key objectives of implementing NIMS are to:

- Establish a verified and standardized national repository of ITI instructors
- Enable digital identity and lifecycle management of instructors
- Facilitate **ITI–Trade–Shift–Unit (ITSU) level mapping** for optimal instructor deployment
- Support Continuous Professional Development (CPD) of instructors
- Improve transparency, accountability, and data-driven decision-making
- AI based instructor rating

#### **5. Phase-wise Implementation**

##### **5.1 Phase–I: Registration and Verification (w.e.f. March 2026)**

- a. All *ITIs/NSTIs shall register their existing instructors on the NIMS module of SIDH* by capturing standardized personal, educational, and professional details through their respective ITI logins.
- b. Mandatory e-KYC of instructors shall be carried out through Aadhaar-based authentication (OTP/biometric), as applicable.
- c. Educational qualifications, training credentials, experience records, and appointment orders shall be verified through Digi Locker integration or, where not feasible, through document upload followed by due physical verification by the ITI.
- d. Instructor registration shall be processed through a structured digital workflow, including verification, approval, or rejection by the designated

Nodal ITI, in accordance with DGT norms and the qualifications prescribed under the approved CTS trade syllabus.

- e. Upon *successful approval, a Unique Instructor ID* shall be generated, which shall act as a permanent and *lifelong national identifier* for all future engagements of the instructor across ITIs, NSTIs, PMKVY institutions, JSS centres, schemes, and States/UTs.

## **5.2 Phase–II: Lifecycle Management and ITSU Mapping (w.e.f. April 2026)**

- a. Each verified *instructor shall be mandatorily mapped to the concerned ITI, Trade, Shift, Unit, and Subject (ITSU)*, in accordance with extant CTS norms (rule position enclosed as Annexure).
- b. All lifecycle events related to instructors shall be mandatorily updated on the NIMS platform, including:
  - o Change in ITI, trade, or subject
  - o Change in nature of engagement (regular/contractual/guest)
  - o Transfer, resignation, long leave, disengagement, or cessation of service
- c. Teaching plans, demonstration plans, teaching materials, videos, and best practices
- d. These resources shall integrate with the Learning Management System (LMS) and act as a central national repository for skill instructors.
- e. No lifecycle change of an instructor shall be treated as valid for any official purpose unless updated on the NIMS platform.

## **6. Implementation Timelines for ITIs/NSTIs**

- *All Government and Private ITIs shall complete registration* and e-KYC of all instructors working in their ITI *within one month from 01 March 2026*.
- *Mapping of instructors to ITSUs shall be completed within one month from 01 April 2026*, subject to the following conditions:



- *Only one instructor shall be permitted per ITSU (Unit).*
- *One Instructor shall be mapped to only one ITSU or one subject at any given point in time. An Instructor ID shall not be mapped to more than one ITSU or to any additional subject—including Engineering Drawing (ED), Employability Skills (ES), and Workshop Calculation & Science (WCS)—anywhere in the country.*
- All ITSUs, including those relating to ED, WCS, and ES, shall be mandatorily mapped in accordance with the extant CTS norms (Annexure).
- Where an instructor is exclusively mapped to ED, ES, or WCS, the number of batches assignable to such instructor shall be governed strictly as per the applicable CTS norms.
- *The Seat Matrix for CTS Session 2026, to be generated on SIDH from 01 May 2026, shall be strictly based on verified instructor availability at the ITSU level.*
- *If any ITSU is not mapped with a verified instructor, admission in that ITSU shall not be permitted, even if the ITSU is affiliated.*
- In case of resignation, transfer, or disengagement of an instructor, the same shall be immediately updated on NIMS, failing which the Instructor ID shall continue to be treated as engaged and shall not be available for fresh mapping.
- If any *ITSU becomes vacant* during an academic session due to resignation or termination, the *ITI shall map a new verified instructor within 30 days*, failing which all academic and examination-related activities of such ITSU shall remain disabled until compliance.

7. All the State/UT Directorates are requested to kindly issue necessary instructions to all Government and Private ITIs under their jurisdiction to ensure:

- i. Readiness of instructor-related data and documents



- ii. Timely completion of e-KYC and verification
- iii. Constitution of a dedicated verification wing at Nodal ITIs for timely verification and approvals
- iv. Regular monitoring of ITSU mapping and lifecycle updates
- v. Awareness of mandatory compliance and its impact on admissions and seat matrix generation
- vi. Accuracy and timeliness of data update as mentioned above.

8. *The above instructions shall apply to all Government and Private ITIs and NSTIs conducting Craftsmen Training Scheme (CTS) courses for implementation of the NIMS and shall be mandatory with effect from March 2026.*

9. This issue with the approval of the competent authority.

*उज्ज्वल बिस्वास*  
*16/1/2026*  
**(Ujjwal Biswas)**  
Director, TC

Copy for necessary action to: -

1. Directors, All State/UT directorates.
2. All RDSDEs.
3. Principals, NSTIs.
4. The Director, CFI, TT Cell, IT Cell and CD, DGT, New Delhi
5. NSDC - for technical support on SIDH portal.

Copy for kind information to: -

1. Sr PPS to Secretary, MSDE, New Delhi
2. Sr PPS to DG/AS, DGT, New Delhi
3. PPS to DDG, DGT, New Delhi
4. DDG South and DDG East

*राजु कन्नम*  
*16/1/2026*  
**(Raju Kannam)**  
Deputy Director, TC

Enclosure:

As mentioned above.

**Instructor rule position as per norms**

S. No.	Name of the Post	Subject	Number of Posts	Qualification & Experience
1	Vocational Instructor (VI)	Trade Theory/ Trade Practical	Two instructors required for 1+1 units. i.e. one instructor per unit.	As mentioned in Trade syllabus.
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3	Vocational Instructor (VI)	Work Shop Calculation & Science	One VI for 144 seats sanctioned.	As mentioned in Trade syllabus.
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5	Group Instructor	--	One for every eight units	As per rules.
6	Principal	Principal (Sr. Scale)	For institutes with 400 seats and above	Equivalent to Executive Engineer of the state
7		Principal (Jr. Scale)/Vice-Principal	In the case of ITIs with seating capacity below 400 seats	Equivalent to Asst. Executive Engineer of the state



**Revised Frequently Asked Questions (FAQ) version3**  
**National Instructor Management System (NIMS)**  
**Instructor Registration, Approval & ITSU Mapping (CTS) – Session 2026**

**Q1. What is NIMS?**

NIMS (National Instructor Management System) is a centralized digital platform for registration, verification, lifecycle management, and ITSU mapping of instructors under the Craftsmen Training Scheme (CTS).

**Q2. From when is NIMS mandatory?**

NIMS implementation is mandatory from **March 2026** for all Government and Private ITIs and NSTIs conducting CTS courses.

**Q3. What is the objective of NIMS?**

- Creation of verified national instructor database
- Digital identity (IPRN) for instructors
- ITSU level mapping
- Instructor lifecycle management
- Transparent seat matrix generation
- AI-based grading & CPD support
- Facilitation of National Teachers Awards

**Q4. Which institutions are covered?**

- Government ITIs
- Private ITIs
- NSTIs
- PMKVY institutions
- JSS Centres

**Q5. When does instructor registration start and what is the cut-off date?**

Instructor registration will be enabled from 09 March 2026 onwards. The registration and approval process will continue until further instructions are issued.

However, only those instructors who are registered and approved by the Authorized ITI on or before 04.05.2026 shall be permitted for ITSU mapping for generation of Seat Matrix for the session 2026.

In other words, instructors whose registration is pending approval as on 04.05.2026 shall not be eligible for ITSU mapping.

It shall be the responsibility of the concerned ITI and the instructor to ensure that:

- Registration is completed,
- Documents are verified by the Authorized ITI, and
- IPRN is generated on or before 04.05.2026,

so as to enable mapping to ITSU in the working ITI for the session 2026.

Any delay or non-compliance in this regard shall be the sole responsibility of the concerned ITI/instructor, and this Directorate shall not be responsible for the same.

#### **Q6. Who initiates registration?**

Registration is initiated by the ITI Approver login in which instructor is working.

#### **Q7. What is eKYC and how it can be useful in NIMS?**

eKYC is Aadhaar-based authentication. Name, Date of Birth, and Gender will be auto-fetched from UIDAI and cannot be edited.

#### **Q8. What if eKYC details mismatch with certificates?**

Registration will not be denied due to mismatch. Instructor must submit supporting documents at verification stage. Demographic correction must be done in UIDAI and re-eKYC can be performed later.

#### **Q9. What documents are required?**

- Educational qualifications
- Professional qualifications
- Experience certificates
- Employment details
- Short-term qualifications

All documents must be:

- Scanned from **original certificates**
- Uploaded in **clear PDF format**

Unclear/photocopied documents may be rejected.

**Q10. What is “Authorized ITI”?**

A nearby Government ITI **selected by the instructor for document verification (from ITI approver login)**. This selection is final and cannot be changed once registration form is submitted by instructor.

**Q11. What is the time limit for document verification?**

Instructor must visit Authorized ITI within **7 days** of submission. Failure their registration may lead to auto rejection.

**Q12. What is IPRN?**

**Instructor Permanent Registration Number (IPRN)** is a unique ID generated after successful verification and approval by Authorized ITI.

**Q13. What happens if application is returned by Authorized ITI with NC (Non-Compliance)?**

- ITI must resubmit within 7 days
- If returned 3 times → Auto rejection → Fresh registration required

**Q14. What is the last date for registration & approval?**

Registration and approval must be completed by 04 May 2026 for ITSU mapping for the session 2026. Instructors whose registrations are approved after 04 May 2026 will not be eligible for ITSU mapping for the 2026 session.

**Q15. Who verifies documents?**

Principal of the Authorized Government ITI through their NIMS Verifier role in Government ITI Approver login.

**Q16. Can registration be denied due to eKYC mismatch?**

No. Principal must verify supporting physical documents provided by instructor at the time of verification before taking decision.

**Q17. What is verification timeline for Authorized ITI?**

Instructor verification must be completed by Authorized ITI within **10 days** of receipt.

**Q18. What is ITSU?**

ITSU = ITI–Trade–Shift–Unit.  
It is the basic academic unit for admission and instructor deployment.

**Q19. What is ITSU mapping period and who can do this activity?**

ITSU mapping must be completed by all government and private ITIs for all affiliated ITSUs from 15 April 2026 to 16 May 2026.

**Q20. Who can be mapped to ITSUs?**

Only instructors **approved** by Authorized ITI and **IPRN** is generated

**Q21. Can one instructor be mapped to multiple ITSUs?**

No. One IPRN → One ITSU or One Subject at a time across India.

**Q22. What happens if ITSU is not mapped?**

- It will not appear in seat matrix of session 2026
- No admission allowed

**Q23. What if ITSU becomes vacant during session?**

New verified instructor must be mapped within **30 days**. Otherwise academic & exam activities remain disabled.

**Q24. When will seat matrix be generated?**

Seat matrix generation will be enabled to all ITIs and State/UT directorates from **18 May 2026**.

**Q25. Which ITSUs will appear in seat matrix?**

Only those:

- Affiliated

- Not consumed previous session (in case of two-year trades)
- Instructor mapped till 16 May 2026

**Q26. Can admission be taken beyond seat matrix?**

No. Admissions beyond seat matrix are responsibility of ITI/State Directorate. Those admissions are strictly not allowed by DGT.

**Q27. Can instructors edit their profile?**

Yes, limited editable fields. New qualifications/experience require re-verification through Authorized ITI.

**Q28. Is lesson plan upload mandatory?**

Yes. Lesson plan & demonstration plan upload is compulsory by all mapped instructors.

**Q29. Can instructors upload teaching materials?**

Yes. Additional scoring will contribute to grading. Selected materials shared through LMS for another instructor’s access.

**Q30. How is instructor resignation is processed?**

Instructor submits request via NIMS login.  
 ITI must decide within 15 days.  
 If no action → deemed approved automatically.

**Q31. How is transfer handled?**

Instructor applies via NIMS login.  
 Receiving ITI must approve before transfer is effective.

**Q32. Is ITI can terminate/transfer-out instructor from service?**

Yes, ITI approver login will have the option terminate/transfer-out via their NIMS login.

**Q33. How can an Instructor join a new ITI (Transfer-in)?**

An Instructor holding a valid IPRN can join a new ITI by following the process below:

1. The Instructor shall log in to their NIMS account.
2. Select the “**Join / Transfer-in**” option.
3. Enter and select the **ITI Code** of the institute they wish to join.
4. Submit the request through the portal.

The request will be automatically forwarded to the login of the concerned ITI.

Upon approval by the ITI:

- The Instructor's details will appear in the respective ITI login.
- The Instructor shall then be eligible for **ITSU mapping** in that ITI.

Transfer shall be effective only after approval by the concerned ITI through the NIMS portal.

### **FAQs amended from 05.03.2026**

#### **Q34. Can registration be rejected if the demographic details in Aadhaar differ from the certificates?**

No. Registration should not be rejected solely due to a mismatch between Aadhaar demographic details (Name, Date of Birth, Gender) and the details mentioned in certificates.

The Principal of the authorized ITI must verify the supporting physical documents submitted by the instructor during verification and ensure that the candidate is the same person as reflected in both the Aadhaar and the certificates. After satisfactory verification of identity and other details available on the portal, the registration may be approved.

A candidate should not be rejected merely due to discrepancies in Aadhaar details and certificate details, provided that the instructor submits valid supporting documents establishing that the mismatch is due to clerical or other reasons and does not indicate a change in the identity of the candidate.

However, IPRN will be generated, and the Aadhaar demographic details obtained through eKYC will be retained in the system. Instructors may update their demographic details in Aadhaar and perform re-eKYC at any time through their login.

#### **Q35. Is CITS mandatory for registering an instructor in NIMS?**

No. CITS is not mandatory for registering an instructor on the NIMS portal. The objective of the NIMS portal is to maintain an instructor repository at the scheme level (ITI/PMKVY/JSS, etc.), facilitate ITSU/batch-level mapping, and support Continuous Professional Development (CPD) for instructors. Therefore, the portal does not mandate CITS qualification for the purpose of instructor registration.

However, this does not imply that CITS qualification is not required for instructors. All ITIs must comply with the guidelines and directions issued by DGT from time to time regarding instructor qualifications, including the requirement of CITS wherever applicable.

**Q36. Are experience and short-term qualifications mandatory for registering an instructor in NIMS?**

No. Experience and short-term qualifications are not mandatory for registering an instructor on the NIMS portal. However, ITIs must ensure compliance with the qualification norms and guidelines issued by DGT from time to time while engaging instructors.

**FAQs amended from 20.03.2026**

**Q. 37: Required values like qualification, specialization, duration, etc., are not appearing in the UI at various field levels. What should be selected in such cases?**

The dropdown fields may contain more than 200 values; however, only the top 20 values are displayed by default. Users are required to type at least the first three letters of the relevant trade/qualification to view the appropriate options. If the desired option is still not available, users may select the “Others” option, upon which a separate text box will be enabled to manually enter the required value.

**Q. 38: Is there any separate tag in IPRN to identify guest/contractual/permanent instructors?**

No, there is no separate tag in IPRN for identifying the nature of engagement (i.e., guest, contractual, or permanent instructors). The objective of registration on NIMS is to recognize individuals as skill instructors, irrespective of their employment type. The system is designed to maintain a national pool of skill instructors along with their current employment details. The nature of engagement is governed by the terms and conditions of the respective employer and is not linked to NIMS registration.

**For any other queries ITIs/NSTIs/States may reach out us at [cts-admissions@dgt.gov.in](mailto:cts-admissions@dgt.gov.in)**