File No. MSDE-18011/01/CTS/2022-TTC- Part (1) [Comp. No.62436]
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Kaushal Bhawan, New Moti Bagh,
New Delhi - 110023
Dated: 10 November 2026

Subject: Invitation of Toppers for the 5th Kaushal Deekshant Samaroh (Convocation Ceremony)-2026, and, Guidelines for the Convocation Ceremony 2026 to be conducted in ITIs /NSTIs -reg

The Directorate General of Training (DGT), under the Ministry of Skill Development and Entrepreneurship, congratulates the toppers, as announced vide office order dated 5th October 2026, selected for recognition at the 5th Kaushal Deekshant Samaroh (Skill Convocation Ceremony), which celebrates outstanding achievers from the All India Trade Test under the Craftsmen Training Scheme (CTS), Craft Instructor Training Scheme (CITS), and Flexi MoU Scheme.

2. In continuation to letters of even number dated 5th October 2026, it is informed that the ceremony, combined with the progress of the Pradhan Mantri Skilling and Employability Transformation through Upgraded ITIs – "PM-SETU" scheme, **will now be held on 21st November 2026 at** Indira Gandhi Pratishthan (IGP), Gomti Nagar, Lucknow, in the august presence of the Hon'ble Prime Minister of India, Shri Narendra Modi Ji.

3. All toppers, as announced vide office order of even number dated 5th October 2026, are hereby cordially invited to attend the Kaushal Deekshant Samaroh-2026 at Indira Gandhi Pratishthan (IGP), Gomti Nagar, Lucknow on 21st November 2026, in person, to receive their certificates and awards. The CTS toppers may also bring one of their parents/guardians (strictly only one guardian) as a companion for this prestigious event.

4. The selected toppers are expected to reach Lucknow by **19th November 2026 evening or early morning on 20th November 2026**, as a convocation rehearsal is scheduled on **20th November 2026**. This rehearsal is mandatory, and candidates are requested to plan their travel accordingly to ensure timely participation.

5. All invitees must bring their original Govt issued Id cards (Aadhar/PAN/DL), entry to the venue without which will not be permitted.

6. **Logistics and Accommodation of Meritorious Candidates invited to Lucknow for the Kaushal Deekshant Samaroh-2026:**

a) The to-and-fro tickets for the meritorious CTS candidates, **along with one parent/guardian** as companion, and for the meritorious CITS and Flexi MoU candidates (only for candidates) will be booked/reimbursed by DGT/NIMI. However, candidates belonging to

Visually Impaired/Other Disability (VI/OD) category may bring one assistant/interpreter with them also, besides one guardian, whose to-and-fro tickets will also be booked/reimbursed by DGT/NIMI.

b) In case of self-booking of tickets by toppers, care must be taken to book tickets for train or flight from M/s Balmer Lawrie & Company Limited (BLCL) or M/s Ashok Travels & Tours (ATT) or Indian Railways Catering and Tourism Corporation Ltd. (IRCTC) only for reimbursement.

c) The ceiling for travel for toppers is defined as below:

i. For distances up to 500 kilometres: reimbursement will be provided for travel by bus or by train (up to 2nd AC class).
ii. For distances exceeding 500 kilometres: reimbursement will be provided for travel by bus/train (up to 2nd AC class)/ air travel in economy class.

d) Stay and food arrangements for the topper candidates along with the accompanied guardian (for CTS candidates) will be made by the DGT for up to three nights, i.e., from 19th November (afternoon) to 22nd November 2026 (Forenoon).

7. Convocation Ceremony at State and Institute Level

i. All States/UTs are also requested to conduct similar convocation events on 21st November 2026 at a time not coinciding with the national event and felicitate their respective State toppers.
ii. Further, all the Industrial Training Institutes (ITIs), National Skill Training Institutes (NSTIs) and Institutes for Training of Trainers (IToTs), both Government and Private, are also requested to conduct the ceremony at their respective institutes and honour the toppers/passed-out candidates at a time not coinciding with the national event and felicitate their respective State toppers.
iii. During the National Kaushal Deekshant Samaroh–2026, all ITIs and NSTIs shall arrange live relay of the event at their institutes and ensure participation of all current trainees as well as passed-out trainees.
iv. Detailed guidelines for conducting the Convocation Ceremony are provided at Annexure I.
v. The Regional Directorates of Skill Development and Entrepreneurship (RDSDE) and State Skill Development and Entrepreneurship Committees (SSDECs) are expected to monitor these activities and ensure proper advocacy related to career pathways, including apprenticeship opportunities, job fairs, vertical mobility, and upskilling opportunities during the convocation events.
vi. All ITIs are required to submit the details of the ceremony, including the number of participating candidates, on the DGT web portal at https://events.dgt.gov.in/iticonvocation2026/ by **5:00 PM, 25th November 2026**.

8. All State Directorates are requested to ensure that the Hon'ble Member of Parliament representing the constituency in which the ITI is located is invited as the Chief Guest for the convocation ceremony. A separate communication is also being issued to the Hon'ble MPs in this regard, a copy of which will be shared with the State Directorates for reference.

9. State Directorates may also provide wide media coverage of the ceremony in print and electronic media and share the same with the DGT office.

10. For any support or queries, the number 011-26772710/26772753 may be contacted

(Swati Sethi)
Controller of Examination, DGT, MSDE

Encls.: As Above

To:

1. Commissioner/ Director of all State/UTs (dealing with CTS/CITS Schemes).
2. Regional Directors, RDSDE of all States.
3. Principals/HoOs of all NSTIs.
4. Controllers of Examinations, All States/UTs dealing with CTS Schemes.
5. Meritorious Candidates as listed in office order dated 5th October 2026

Copy to:

1. Sr. PPS to the Secretary, MSDE
2. PPS to the DDG(HQ), DGT
3. PPS to DDG (East) / DDG(South)
4. All Directors of DGT

(Bharti Sawhney)
Assistant Director

Government of India

Ministry of Skill Development and Entrepreneurship

GUIDELINES FOR CONVOCATION

FOR AWARD OF

NATIONAL TRADE CERTIFICATE

TO BE HELD IN

INDUSTRIAL TRAINING INSTITUTE (ITI)

DIRECTORATE GENERAL OF TRAINING (DGT)
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP (MSDE)
GOVERNMENT OF INDIA

Date: 21st November 2026

"If the 20th century saw India's foremost technical institutes – the IITs – make a name for themselves globally, the 21st century require that India's ITIs, acquire global recognition for producing quality skilled manpower…" - PM Shri Narendra Modi at the launch of National Skill Development Mission on July 15, 2015.

The Industrial Training Institutes, by supplying skilled manpower to industries play a vital role in the economic development of the country. Every year, about 19 lakh trainees appeared in AITT from 14000+ ITI across the country. It is necessary, that at the culmination of their training, the trainees are recognized for their dedicated efforts in a public ceremony of convocation at each ITI level. There is also a need to attach 'Prestige' and 'Pride' to the acquisition of skills/education at ITIs. Towards that end, regular convocations should be organized to felicitate ITI pass outs.

It has been resolved to hold Convocation for ITI pass outs this year on 21st November 2026, with following objectives:

- Inspire and imbibe a feeling of pride and dignity in trainees for being part of a nation building initiative.
- To embed a sense of fraternity belonging to a prestigious national programme undertaken by Directorate General of Training, Government of India.
- Strengthen the brand image of ITI in the industry, and trainees' community.
- Celebrate the hard work and dedication of each ITI pass out and generate a sense of belongingness amongst the students with the ITI.

Suggested Directions for Convocation

1. To confer the 'National Trade Certificate' (NTC) to the students of 'Industrial Training Institute' (ITI) who have passed in the 'All India Trade Test' (AITT) conducted by DGT, MSDE.
2. Certificates, which are already made available in ITI login on the SIDH Portal, are to be printed in colour digital print by the ITI on A4 size paper of 200-300 GSM which will be handed over to the trainees during convocation.
3. The convocation ceremony shall be organized preferably in the campus of the respective ITI.
4. A committee shall be constituted by respective ITI, headed by the Principal, to take administrative and financial decisions for organizing, managing the Convocation Ceremony.
5. The Nodal ITI's should invite Hon'ble Member of Parliament of respective constituency for as a chief guest for the event for other ITI's.
6. A popular personality/dignitary like government officials, eminent personalities from industry associations, autonomous bodies, industrialists, academic institutions, Elected Representatives, etc. shall be invited to deliver convocation address for creating better visibility and awareness.
7. Parents of the candidates should be invited in the convocation ceremony.

8. Renowned alumni of the institute who have successfully established themselves in their respective fields after completing their courses may also be invited to share their experiences and success stories to inspire and motivate the graduating students.
9. A short cultural program may be organized by students of first year of ITI.
10. Communication regarding the convocation ceremony to all the students should be intimated well in advance before the ceremony.
11. Advocacy on career opportunities like apprenticeship, job mela, vertical mobility, upskilling etc. to be made during the convocation.
12. The expenses for organizing the ceremony shall be borne by the respective ITI. No fees shall be charged from trainees for attending the convocation ceremony.
13. **Dress code for convocation:** Principal, faculties, instructors, and key staff members should come in formal dress and formal shoes/ Sandal. **The male and female trainees should be dressed in their ITI uniform and formal shoes/ Traditional attire.**

Suggested Flow of Activities in Commencement

- Lighting of Lamp by the Chief Guest/Dignitaries followed by Saraswati Vandana/Prayer.
- The faculty member designated as anchor to request the Principal to open the Convocation, deliver welcome address and introduce the Chief Guest.
- The Principal will formally request Chief Guest to deliver his/her Convocation address.
- The anchor will call the Director/ Chief Guest/ other dignitary to start the ceremony of conferment of the certificates.
- The trainees should come on the stage one by one and receive their certificates as per the order announced.
- The top three meritorious students from each trade of the ITI to be felicitated with certificate and mementoes.
- The Chief Guest /Principal shall confer the awards.
- Report and address by the Principal on achievements and outcomes of ITI.
- The convocation address by the Chief Guest to the trainees.

Vote of Thanks

The vote of thanks will be delivered by the Controller of Examination, or any other faculty assigned.

Closing Formalities

The ceremony shall close with the National Anthem. The closing of the convocation will be declared by the Controller of Examination/ Vice-Principal of the ITI.

Photography Session

Official photography arrangements must be made for the ceremony.

Media Coverage

The ITI shall take adequate measures to provide wide coverage in print and electronic media. A schedule of activities shall be prepared and planned to be covered by media a day before the event. The ITI shall submit media coverage report to the State Directorate as well as DGT office.

All the ITIs is requested to share the event details to DGT through the web link: https://events.dgt.gov.in/iticonvocation2026/ latest by 25th November 2026.