

DGT-A-12018/6/2019/TA-I
Government of India
Directorate General of Training
Ministry of Skill Development & Entrepreneurship

Directorate General of Training, Pusa Road
New Delhi, Delhi 110012
Date: 13.12.2022

OFFICE MEMORANDUM

Subject: Draft Recruitment Rules of Stenographer Grade I for inviting comments of Stake Holders- Reg.

The undersigned is directed to refer to Draft Recruitment Rules of **Stenographer Grade I**. All the stake holders are requested to go through the Draft RR and provide their comments to email ID naveen.arora81@gov.in by 30.12.2022.

Encls: As Above.

/13.12.2

(Naveen Arora)

Under Secretary to Govt. of India

Tel: 011- 25802211

To,

1. All Regional Directors of RDSDE under DGT
2. All Directors, DGT (Hq.)

Copy to:

IT Cell, DGT for uploading on DGT website.

{To be published in the Gazette of India, Extraordinary, Part- II, Section 3, sub-section (i)}

Government of India
MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP
Directorate General of Training NOTIFICATION

NOTIFICATION

New Delhi, the.....,2022

G.S.R. _____(E).- In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Ministry of Labor , Directorate General of Employment and Training, (Group 'B' posts) Recruitment Rules, 2003, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade-I, Group 'B' in the Directorate General of training (Except Women Training) , Ministry of Skill Development and Entrepreneurship, namely:-

1. **Short title and Commencement.** - (1) These rules may be called the Directorate General of Training (Except Women Training), Ministry of Skill Development and Entrepreneurship, , Group 'B' Posts, Non-Gazetted, Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification, pay band and grade pay or pay scale.** - The number of posts, its classification, pay band and grade pay scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule.
3. **Method of recruitment, age limit and other qualifications, etc.**- The method of recruitment, age limit, qualifications and other matters relating to the said posts, shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualification - No person, -**
(a) who has entered into or contracted a marriage with a person having a spouse living;
or
(b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts: provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.
5. **Power to relax** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by an order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving** - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, other backward classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Level in the pay matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Stenographer Grade - I	13* (2022) * (Subject to variation depending on workload)	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level -6. (Rs.35,400-1,12,400)	Selection	Not applicable	Not applicable	Not applicable	Two years for promotes	By promotion failing which by deputation

In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation/ absorption to be made.

(11)

Promotion: - Stenographers Grade-II in the pay level-4 (Rs.25,500-81,100) with ten years regular service in the grade.

Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on regular basis by an officer prior to the 1st day of January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended base on the recommendation of the Pay Commission.

Deputation: Officers holding the post of Stenographer under Central Government holding analogous posts on regular basis in the parent cadre or department; or (ii) with ten years regular service in the pay level - 4 {Rs.25,500-81,100) or equivalent.

Note 1: The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding pay level or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common pay level or pay Scale and where this benefit will extend only for the posts(s) for which that pay level or pay scale is the normal replacement grade without any upgradation

If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.								
(12)	(13)								
<p>Category 'B' (Non-Gazetted Posts) Departmental Promotion Committee (for considering promotion or confirmation) consisting of:</p> <table border="1" data-bbox="205 816 1085 1179"> <tbody> <tr> <td data-bbox="205 816 600 849">Director General of Training</td> <td data-bbox="600 816 1085 849">Chairman</td> </tr> <tr> <td data-bbox="205 849 600 948">Director of Apprenticeship Training, Directorate General of Training</td> <td data-bbox="600 849 1085 948">Member</td> </tr> <tr> <td data-bbox="205 948 600 1078">Deputy Secretary or Director (Administration), Ministry of Skill Development & Entrepreneurship</td> <td data-bbox="600 948 1085 1078">Member</td> </tr> <tr> <td data-bbox="205 1078 600 1179">Deputy Secretary or Director (Administration), Directorate General of Training</td> <td data-bbox="600 1078 1085 1179">Member</td> </tr> </tbody> </table>	Director General of Training	Chairman	Director of Apprenticeship Training, Directorate General of Training	Member	Deputy Secretary or Director (Administration), Ministry of Skill Development & Entrepreneurship	Member	Deputy Secretary or Director (Administration), Directorate General of Training	Member	Consultation with Union Public Service Commission (UPSC) necessary for any relaxation or amendment of the provisions of the recruitment rules
Director General of Training	Chairman								
Director of Apprenticeship Training, Directorate General of Training	Member								
Deputy Secretary or Director (Administration), Ministry of Skill Development & Entrepreneurship	Member								
Deputy Secretary or Director (Administration), Directorate General of Training	Member								