

ई. फ़ाइल /E. File.: 71550
दूरभाष संख्या / Phone: 011-20896031/32
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भारत सरकार
Government of India
कौशल विकास और उद्यमशीलता मंत्रालय
Ministry of Skill Development and Entrepreneurship
क्षेत्रीय कौशल विकास और उद्यमशीलता निदेशालय, राष्ट्रीय राजधानी क्षेत्र
Regional Directorate of Skill Development and Entrepreneurship, National Capital Region
प्रथम तल रोजगार कार्यालय भवन, पूसा नई दिल्ली-110012
First Floor Employment Exchange Building, PUSA New Delhi-110012

File No. RDSDENCR/ExtensionofFlexiMoU/MarutiSuzuki/MSIL/

Dated: June 2025

To,

Shri Salil Lal
Executive Officer-HR
Maruti Suzuki India Limited
Gurgaon (Haryana).

Subject: Extension of MoU between Directorate General of Training (DGT) and Maruti Suzuki India Limited under Flexi MoU Scheme-reg.

Ref: Your application dated 22nd May, 2025.

Sir,

This is with reference to your letter cited above, undersigned is directed to intimate that the MoU signed between Directorate General of Training (DGT) and Maruti Suzuki India Limited under Flexi MoU Scheme has been extended up to 23th May, 2030 with the same clauses and conditions as contained in the original MoU dated 24th May, 2019 and the Flexi MoU revised guidelines issued by DGT in 18th June, 2024.

This issues with the approval of competent authority.

Yours Sincerely

(Anoop Singh Parihar)
Director/HoD

Copy to:

1. Sr. PPS to Special Secretary/ DG, DGT (MSDE), Kaushal Bhawan, New Delhi.
2. Sr. PPS to DDG, DGT(MSDE), Kaushal Bhawan, New Delhi.
3. Director, CD Section, DGT(MSDE), Kaushal Bhawan, New Delhi.

MSDE(DGT)-19/06/2022-CD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)

Employment Exchange Building,
PUSA Complex, New Delhi-110012
Dated: 06.06.2022

To

Shri Manoj Agrawal
Executive Vice President
Maruti Suzuki India Limited
New Delhi.

Subject: Extension of MoU between Directorate General of Training (DGT) and
Maruti Suzuki India Limited under Flexi MoU Scheme-reg

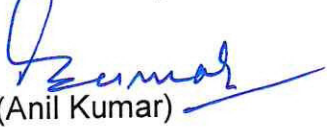
Ref: Your letter no. MSIL/2223/VSSD/002 dated 18th May, 2022

Sir,

This is with reference to your letter cited above, undersigned is directed to intimate that the MoU signed between Directorate General of Training (DGT) and Maruti Suzuki India Limited under Flexi MoU Scheme has been extended up to 23th May, 2025 with the same clauses and conditions as contained in the original MoU dated 24th May, 2019 and the Flexi MoU guidelines issued by DGT in 2019.

This issues with the approval of competent authority.

Yours Sincerely


(Anil Kumar)

Director-CD, DGT

Copy to:

1. Sr. PPS to Special Secretary/ DG, DGT, MSDE, Kaushal Bhawan, New Delhi.
2. Sr. PPS to DDG, DGT, MSDE, Pusa, New Delhi.



सत्यमेव जयते

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Government of National Capital Territory of Delhi

e-Stamp

Certificate No.	: IN-DL89117009818549R
Certificate Issued Date	: 16-May-2019 11:36 AM
Account Reference	: IMPACC (IV)/ dl862203/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL86220383511642926662R
Purchased by	: MARUTI SUZUKI INDIA LTD
Description of Document	: Article Others
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: MARUTI SUZUKI INDIA LTD
Second Party	: DGT DELHI
Stamp Duty Paid By	: MARUTI SUZUKI INDIA LTD
Stamp Duty Amount(Rs.)	: 50 (Fifty only)



Please write or type below this line

Memorandum of Understanding

for

Undertaking Skill Development activities under provisions of Flexi-MoU scheme



Statutory Alert:

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2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

दीपकिर मल्लिक / DEEPANKAR MALLICK
उप महानिदेशक (सी एंड पी) / Dy. Director General (C&P)
प्रशिक्षण महाविद्यालय / Directorate General of Training
कौशल विकास एवं उद्यमशीलता मंत्रालय
Ministry of Skill Development and Entrepreneurship
भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

between
Directorate General of Training (DGT)
Ministry of Skill Development & Entrepreneurship, Govt. of India
AND
Maruti Suzuki India Limited
New Delhi

This Memorandum of Understanding ("MOU") is entered on the 24th of May 2019 at New Delhi.

Between

Directorate General of Training, Ministry of Skill Development and Entrepreneurship, Government of India (hereinafter referred to as "**DGT**"), having its office at Kaushal Bhawan, B-2, Pusa Road, Karol Bagh, New Delhi – 110005

AND

Maruti Suzuki India Limited, a Company registered under provisions of Companies Act, 1956 (hereinafter referred to as "**Maruti Suzuki**") having its registered office at 1 Nelson Mandela Road, Vasant Kunj, New Delhi - 110070

Whereas –

1. The Directorate General of Training (DGT) under the aegis of Ministry of Skill Development and Entrepreneurship is the apex organization for development and coordination at National level for the programmes relating to long term Vocational Training including the Flexi-MoU scheme.
2. Ministry of Skill Development and Entrepreneurship (MSDE) introduced the concept of Flexi-MoU in the year 2014 and policy guidelines for the same were implemented vide letter dated 31st July 2014, which were later revised & latest revision released on 28th February, 2019 vide letter ref no. [MSDE (DGT)-19/11/2016-CD, dated 14.03.2019].
3. Flexible Memorandum of Understanding or Flexi-MoU scheme is designed to cater to the needs of both industry as well as trainees, allowing industries to train candidates as per skill set requirements of industry and providing trainees with an industry environment aligned with the market demand and latest technology to undergo training. The scheme gives the industry the flexibility to create tailored skilling programmes with customized courses, having content and curriculum that is market relevant and meets the industry requirements.

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4. Maruti Suzuki India Limited is inter alia engaged in the business of manufacture and marketing of four wheeler vehicles that are sold to various customers through its Authorized Dealerships. . The company is a subsidiary of Suzuki Motor Corporation (SMC), Japan, which currently holds 56.21% per cent equity. The company has manufacturing facilities located at Gurugram and Manesar, Haryana, India. Both the facilities have a combined capacity to produce over a 15 million vehicles annually. The company has one of the largest supply chain networks in the country with approximate 550 direct suppliers. Maruti Suzuki has established 3614 Service Workshops in 1784 cities (as on 31st March 2018), which is an opportunity area for auto mechanics skill. Overall Automobile sector in India has the capacity of 19 Million vehicles. The overall Automobile industry in India offers employment in the areas of manufacturing, sales and service of vehicles and skilling of manpower in these areas contributes to the economic performance of the Nation as a whole.
5. Maruti Suzuki India Limited and its business partners need large number of skilled resources across the length and breadth of the country and hence has approached DGT for signing of Memorandum of Understanding under the Flexi-MoU Scheme and conduct Skill Development activities as an Industrial Training Provider (ITP). This MoU shall help cater to development of skilled resources for including but not limited to:
 - a. Manufacturing units
 - b. Dealerships and work shops
 - c. First time entrepreneurs
 - d. Workmen at large
6. DGT is pro-active in transforming country's youth into industry ready workforce. In view of the forgoing and in its quest to be an enabler of market relevant skilling activities, and sustainable/inclusive Skill Development, DGT intends to sign this MoU with Maruti Suzuki India Limited.
7. Accordingly, the Parties hereto mutually agree to enter into this MoU for undertaking Skill Development activities under the Flexi-MoU scheme of Ministry of Skill Development and Entrepreneurship (scheme guidelines are annexed as Schedule-I to this MOU).
8. The company (Maruti Suzuki) fulfils the eligibility criteria as laid down in section 4(i) of the scheme guidelines (Supporting document Annexed).

I. Objective

DGT and Maruti Suzuki have mutually agreed to enter into this Memorandum of Understanding with following objectives:



- A. Provide an opportunity to the youth to acquire skills related to automobile and manufacturing industry through 'Learn and Earn' approach consisting of a mix of theoretical and On-the-job Training (OJT) components and hence improve their employment potential
- B. To contribute in the overall growth of Automobile and Manufacturing industry by creating a pool of skilled manpower

II. Role of DGT

- Create awareness about Flexi-MoU among all the stakeholders within the skill ecosystem, and regularly publish list/details of new MoUs signed with Industrial Training Partners on scheme portal.
- Review and approve curriculum and content developed by ITP i.e. Maruti Suzuki for courses/training to be conducted under this MoU.
- Create provision on DGT/scheme portal for registration of ITP, uploading trainee details, registration for online/computer based exams, issue of admit card, uploading of formative assessment marks, marksheet generation and issue of e-Certificate.
- Provide credentials and access to portal for ITP's trainees and other stake holders.
- Issue Admit Cards and conduct theoretical exams for enrolled candidates.
- Issue e-NTC (National Trade Certificate) to successful candidates.

III. Role of Industry Training Partner (ITP) (Maruti Suzuki)

- Identify the training needs for ensuring that the developed course has high employment potential.
- Develop tailored courses and curriculum as per industry requirements and get the same approved by DGT.
- Fulfil infrastructure requirements of the course, i.e. space norms such as class room, workshop, training centre and other basic amenities in training wing, access to IT lab along with faculty.
- Provide reasonable access to machinery, equipment and technology required for training.
- Provide qualified Trainers, Supervisors, and Support Staff for classroom training, and industry training. Additionally, theoretical training component could be outsourced or conducted through Skill Universities/ other partners (Maximum 30% of the total course duration/hours).
- Conduct the mobilization and trainee selection process as per selection criteria laid down by Industrial Training Partner itself. Upload details of trainees selected on the scheme portal.
- Conduct in-house assessment and award marks for practical and formative assessment.



- Upload formative and practical examination marks of candidates on scheme portal.
- Facilitate for theory exam to be conducted by DGT. Including examination fee payment as actual or as decided by DGT for the same.
- Orient the trainee at the time of admission regarding discipline, attendance, leave and other rules and regulations as applicable to industry. It is advisable that candidates are informed in writing about the terms and conditions of the industry where they are to undergo training to avoid any sort of complication later.
- Ensure placement of at least 50% of the total successful trainees trained under the flexi MoU and track the same for one year.
- The maximum cap would be raised to 2500 per annum, if the ITP has trained minimum of 500 candidates in previous year successfully without any complaint and has achieved 70% placements. Performance for a year will be calculated from the date of enrolment of first batch under Flexi MoU.
- In case of hazardous industries, before signing the MoU, Industry shall disclose the conditions (in consultation with DGT & State Directorate) like minimum age and level of medical fitness (e.g. colour blindness) etc. as per the industrial safety norms applicable in the industry. ITP should ensure that the trainees are provided all necessary safety equipment and instruction before commencement of the training.
- ITP shall create an internal committee for managing trainee grievance similar to the provisions made for regular employees of ITP.
- The ITP shall follow Flexi-MoU guidelines issued by DGT (refer Annexure I) and/or any modifications/notifications to same issued from time to time by DGT.

IV. Validity

This MoU is valid for three years from the date of signing. It can be extended in slots of 3 years on similar or such other terms as may be agreed between parties by mutual consent.

V. Arbitration

In the event of breach of this Agreement/MoU the DGT and Maruti Suzuki shall make reasonable efforts to reach an amicable settlement thereof. If they cannot reach an amicable settlement all disputes arising in connection with this MoU thereof, the same shall be referred to Secretary, Ministry of Skill Development & Entrepreneurship. The decision of Secretary, Ministry of Skill Development & Entrepreneurship shall be final and binding on both. The city of the arbitration shall be New Delhi, India.

VI. Termination of MoU

DGT and ITP (Maruti Suzuki) are free to terminate the MoU at 3 months' written notice as outlined in the Flexi-MoU Guidelines. However this shall not affect the training of candidates already enrolled.




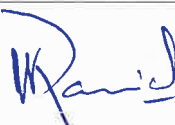



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VII. Other Conditions

- Both the parties agree that each other's logo shall be used in all promotion documents, concerned by other party and related to training only, but not for any commercial purposes.
- Any amendment or change in the scope of work or terms of engagement under the MoU could be effected from time to time with mutual consent and in writing.
- It is clarified that parties will mutually discuss and consult each other for any provision arising out of this MoU in order to identify and decide upon the manner in which the activities are to be done. Parties will agree upon their role and related activities from time to time by way of exchanging letters or emails.
- Severability: If any provision of this MoU is found by any court or administrative body of competent jurisdiction to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect the other provisions of this MoU, and all provisions not affected by such invalidity or unenforceability shall remain in full force and effect. The Parties hereto agree to use their reasonable efforts to negotiate a valid or enforceable provision which achieves to the greatest extent possible the objectives of the invalid or unenforceable provision as a substitute for any such invalid or unenforceable provision.
- No Party hereto shall be liable for any delay or failure to comply with its obligations under this MoU that is caused by circumstances beyond its reasonable control. Non-exhaustive illustrations of such circumstances are war, riots, explosions, abnormal weather conditions, fire, flood, earthquakes or similar natural calamity, nation-wide or regional strikes and lockouts, Government action or regulation and nation-wide or regional power failures.

<p>For and on behalf of DGT,</p> <p></p> <p>दीपांकर मल्लिक / DEEPANKAR MALLICK उप महाप्रदेशक (सी एन पी) / Deputy Director General (C&P) प्रशिक्षण महाप्रदेशक / Deputy Director General of Training कौशल विकास विभाग / Ministry of Skill Development and Entrepreneurship भारत सरकार, नई दिल्ली / Government of India, New Delhi</p> <p>Sh. <u>Deepankar Mallick</u> Designation: <u>Dy. Director General</u> Directorate General of Training</p>	<p>For and on behalf of Maruti Suzuki,</p> <p></p> <p>Sh. <u>Mukesh Kumar Gupta</u> Designation: <u>Executive Vice President</u> Maruti Suzuki India Limited</p> <p></p>
<p>Witness I:</p> <p></p> <p>Name: <u>(Mihir K. Panal)</u> Location: <u>Director, DGT, N. Delhi</u></p>	<p>Witness II:</p> <p></p> <p>Name: <u>RAVEE KHURANA</u> Location: <u>Senior Advisor, Maruti Suzuki India Ltd</u></p>

MSDE (DGT)-19/11/2016-CD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)

Kaushal Bhawan B-2, Karol Bagh
New Delhi-110005, Dated- 29th May 2019

To

Shri Mukesh Gupta
Executive Vice President
Maruti Suzuki Training Academy
Maruti Suzuki India Ltd.
Gurugram, Haryana-122015

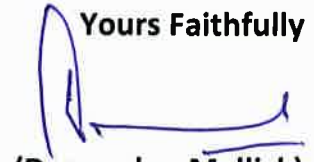
Subject: Request regarding Revised Guidelines of Flexi-MoU.

Sir,

Kindly refer to your request letter no. MSIL/ITIPROJ/18-19/027 dated 19th March, 2019; regarding increase in cap of enrolment of number of trainees (within a Financial Year) under the Flexi MoU Scheme. In this regard, it is to inform you that your request has been accepted by the competent authority, as a special case.

You may accordingly increase the cap of enrolment of trainees numbers to 3500, in the financial year under the Flexi MoU Scheme. However, you must also ensure that all the other terms and conditions of MoU and the Scheme guidelines are adhered to.

Yours Faithfully



(Deepankar Mallick)

Deputy Director General, DGT