

DGT-General/01/2018/ITcell-MSDE [9062]
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Kaushal Bhawan, New Moti Bagh,
New Delhi -110023,
Dated: 25th July 2025

OFFICE MEMORANDUM

Subject: Prebid meeting for GEM/2025/B/6446542 dated 16th July 2025 for hiring of 08 no's of IT technical manpower for DGT

The pre-bid meeting for **GEM/2025/B/6446542** dated **16th July, 2025**, published on GeM regarding engagement of an agency for providing 08 no's of IT technical manpower for DGT was held on 21.07.2025 at 11:30 AM at 7th Floor, Conference Room, Kaushal Bhawan.

2. The minutes of pre-bid meeting is enclosed for information please.
3. This is issued with the approval of the competent authority.



(Swati Sethi)
Director (IT & TT)

Copy for information to:

All the participants of the Pre-Bid meeting held on 21st Jul 2025 through email

Copy for information to:

1. Sr. PPS to DG(T)



(Danish Aggarwal)
Dy. Director (IT)

PREBID MEETING FOR GEM/2025/B/6446542 DATED 16TH JULY 2025 FOR HIRING OF
08 NO'S OF IT TECHNICAL MANPOWER FOR DGT

MINUTES OF MEETING

Dated: 21 July 2025

Venue: 7th Floor, Conference Room, Kaushal Bhawan, New Delhi

The pre-bid meeting for **GEM/2025/B/6446542** dated **16th July, 2025**, published on GeM regarding engagement of an agency for providing 08 no's of IT technical manpower for DGT was held on 21.07.2025 at 11:30 AM in physical interaction in 7th Floor, Conference Room, Kaushal Bhawan under the Chairmanship of Director (IT Cell), DGT, MSDE. A total of 04 IT/Consultancy firms participated in the meeting. The details of participants are placed as **Annexure - I.**

2. At the outset, the Deputy Director (IT) welcomed all participants and set the context for the meeting by providing a brief overview of the bid document and the key requirements. The scope of the meeting was outlined, and participants were invited to seek clarifications or highlight any genuine discrepancies or errors they may have identified in the bid document.

3. A round of introduction was followed by the technical queries of the participants. The consolidated queries and their responses provided by DGT are placed below:

S No	Query of Bid participants	Response of DGT provided
Company: Corporate Infotech Private Limited		
1.	The vendor margin on the estimated Bid Value in the Bid document.	Suitable explanation was furnished to the participant on this query that the vendor has to quote above the estimated bid value mentioned in the bid document.
2.	The clarification on CMMI Certifications in the scope of work that it should be mentioned in the Technical Qualifications criteria that the CMMI certificate should be verified by CMMI.	The query will be examined and the corrigendum will be published, if any.
Company: SkillMine Technology Private Limited		
1.	Provisional Balance sheet to be provided for FY 2024-25 since it is not finalized yet.	The Provisional Balance sheet for FY 2024-25 duly signed by the Chartered Accountant will be allowed for consideration in the Technical Evaluation of Bid.
2.	Inclusion of listed companies in the one of parameter related to experience of similar nature of work in Government Department/PSUs.	The query will be examined and the corrigendum will be published, if any.
Company: Silver Touch Technologies Limited		
1.	The salary provided in the scope of work is quite less as per market norms and it will difficult to procure the resources at such prices and the years of experience.	The remuneration outlined in the scope of work has been calibrated based on prevailing norms within the Government and contractual engagements across comparable projects. Further, the salary amount mentioned in the 'Scope of work'



		document has been duly approved by the competent authority.
2.	Pre-qualification criteria should also be included in the scope of work.	It was clarified that it is already included in the Scope of work document.
3.	The clarification on CMMI Certifications in the scope of work that the CMMI certificate should be verified by CMMI. A separate term on this clause may be included in the Technical Qualifications criteria.	The query will be examined and the corrigendum will be published, if any.
Company: R.V. Solutions Private Limited		
1.	The clarification regarding the presentation and what should be included in the presentation. On what basis, the marking will be given to the presentation out of 30?	Suitable explanation was furnished to the bid participant on this query. The marking scheme for the presentation will be decided internally by DGT.
2.	The clarification regarding the number of work orders to be counted in case of extension of existing work order.	If any work order is extended beyond the stipulated contract period for a particular duration, the whole work order will be counted as one.
3.	Can the financial value mentioned in the 'Experience of similar nature' required as one of the parameters in the Technical evaluation criteria be reduced?	It will not be possible to change the value as it is already approved by the competent authority.

4. After detailed discussion, points to be taken for consideration are given below:

- i. Allowing the Provisional Balance sheet for FY 2024-25 duly signed by the Chartered Accountant for consideration in the Technical Evaluation of Bid.
- ii. It should be mentioned in the Technical Evaluation criteria that the CMMI certificates Level 3 and Level 5 should be verified by CMMI/ISACA itself and certificate verified by any other party will not be accepted.

5. When participants inquired about how to submit queries related to the bid, they were informed that such queries are provisioned to be submitted through representations on the GeM portal within the specified timeframe. Further, the queries have also been addressed during this pre-bid meeting.

6. It was further informed that the Bid Corrigendum, if any, will be published after examination of queries.

The meeting ended with a vote a thanks to the Chair.




Annexure – I

List of participants in Pre-Bid Meeting for IT Technical Manpower held on 21.07.2025

S No	Name	Company
1	Smt. Swati Sethi	Director (IT), DGT
2	Sh. Danish Aggarwal	Deputy Director (IT), DGT
3	Sh. Mahesh Kumar	Consultant, IT Cell, DGT
4	Sh. S. K. Singh	R V Solutions
5	Sh. William	R V Solutions
6	Sh. Rajesh Gupta	Silver Touch Technologies Limited
7	Sh. Abhishek Verma	Silver Touch Technologies Limited
8	Sh. Abhilash Singh	SkillMine Technology Private Limited
9	Sh. Ashutosh Agarwal	SkillMine Technology Private Limited
10	Sh. Intzar Hussain	Corporate Infotech Private Limited

Danish

Swati