Government of India/ भारत सरकार

Ministry of Skill Development & Entrepreneurship/ कौशल विकास एवं उद्यमशीलता मंत्रालय

Directorate General of Training/ प्रशिक्षण महानिदेशालय

7th Floor, Kaushal Bhawan,
Chanakyapuri, New Delhi-110023
Date: 09.01.2026

To
The Principal Secretaries of all the States/UTs
(Dealing with Craftsmen Training Scheme).

Subject: Guidelines for implementation of APAR ID for Trainees admitted in Craftsmen Training Scheme (CTS) courses in Industrial Training Institutes (ITIs), from the Session - 2025 - regarding.

Sir/Madam,

The National Education Policy (NEP) 2020 aims to establish a unified and lifelong academic identity for learners across school education, higher education, and skill ecosystems. To achieve this goal, the Ministry of Education (MoE), Government of India, has introduced the Automated Permanent Academic Account Registry (APAAR) as a unique digital academic identity for students and trainees.

What is APAAR ID?
APAAR ID is a 12-digit identifier that consolidates trainees' academic and extracurricular records in a secure digital platform. Integrated with the Digi Locker ecosystem, it allows trainees to store and access their academic achievements, credits, and certificates from long-term and short-term training as well as higher education. This system also supports the "One Nation, One Student ID" initiative, ensuring continuity and accessibility throughout a student's educational journey.

The APAAR ID system ensures data confidentiality by masking sensitive information when shared with authorized entities, adhering to the highest standards of security and privacy. In conclusion, implementing APAAR ID for ITI trainees will enhance the digital storage of academic records, facilitate credit transfer, certification, and learner mobility in alignment with the National Credit Framework.

Benefits of APAAR ID:
1. Unified Tracking: Enables thorough monitoring of trainees' educational progress, leading to lower dropout rates and enhanced learning results.
2. Digital Integration: Seamlessly connects with Digi Locker to store academic records.
3. Smooth Transitions: Streamlines the transfer of academic records between ITIs, districts, or states.
4. Simplified Certificate Verification for Employers: Eases certificate verification for employers by retrieving certificates directly from Digi Locker.

APAAR ID Implementation Process for it is/NSTIs:
Step-1: Principals shall conduct awareness programs with trainees and their parents to introduce APAAR ID and explain its significance.
Step-2: Principals shall distribute physical consent forms (Annexure-I) to trainees/parents for authorization of Aadhaar details for generating APAAR IDs and uploading credits/certificates to Digi Locker.

Step-3: Generate APAAR IDs through Aadhaar authentication during trainee verification from ITI approver login on the DGT portal. An FAQ document is attached as Annexure-II for reference.

Step-4: DGT may upload credits/certificates to Digi Locker after successful course completion.

The responsibility for APAAR ID implementation:

- ITI Principals ensure APAAR ID generation for all enrolled trainees based on consent.
- State/UT directorates issue necessary instructions and ensure APAAR ID generation for all trainees in government and private ITIs under their jurisdiction.
- Trainees who are not willing to verify through Aadhaar authentication can use a non-Aadhaar option during trainee verification from the respective ITI approver login in the DGT portal. However, for such trainees, no APAR ID will be generated.

State Directorates and ITI Principals are advised to facilitate APAAR ID generation and uploading of academic credits/certificates in Digi Locker through the DGT portal while ensuring compliance with guidelines. The integration of APAAR ID with the Academic Bank of Credits (ABC) will streamline the process of pushing academic credits and certificates into Digi Locker upon course completion.

All concerned authorities shall widely publicize the above provisions among trainees and stakeholders and ensure strict adherence to data privacy and protection norms as per applicable rules.

This issues with the approval of the competent authority.

(Ujjwal Biswas)
Director, TC

Copy for kind information to: -

1. Sr PPS to Secretary, MSDE, New Delhi
2. Sr PPS to DG/AS, DGT, New Delhi
3. Sr PPS to DDG, DGT, New Delhi
4. DDG South (AK) and DDG East (SSN)

Copy for necessary action to: -

1. Directors, All State/UT directorates.
2. All RDSDEs.
3. Principals, NSTIs.
4. The Director, CFI, TT Cell, IT Cell and CD, DGT, New Delhi
5. NSDC - for technical support on SIDH portal.
6. Executive Director, NIMI, Chennai.

(Raju Kannam)
Deputy Director, TC

Enclosure:

As mentioned above.

Consent Form for Creation and Use of APAR ID for ITI Trainees

I, the undersigned, hereby give my consent for Aadhaar authentication and the creation and use of an APAR ID for uploading credits and certificates upon successful completion of my training at the Industrial Training Institute (ITI), as per the guidelines of the Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship, Government of India.

1. Details of the Trainee

Name of Trainee:	
State Registration Number:	
Name of ITI:	
MIS code of ITI:	
Trade:	
Shift:	
Unit:	
Admitted Session:	
Mobile Number:	

2. Declaration by the Trainee

I hereby declare that:

i. I have been informed about the APAR ID system for ITI trainees and its objectives.
ii. I understand that the APAR ID is a unique digital identifier created solely for training and academic records purposes.
iii. I am aware that the APAR ID:
- Is not a service record;
- Has no linkage with employment, placement, or service benefits; and
- Does not replace or affect Trade Tests, NCVT examinations, or certification.
iv. I understand that my data will be handled as per prevailing Government norms on data protection and confidentiality.

3. Consent from Trainee

I hereby give my free, informed, and unconditional consent for:

- Utilization of Aadhaar authentication for PRN generation during trainee verification on DGT portal.
- Generation of my APAR ID via the designated DGT digital platform.
- Strict recording, storage, and utilization of my APAR-related data solely for training and academic purposes.

4. Trainee Signature

Signature / Thumb Impression of Trainee _____
Name of Trainee _____
Date _____
Place _____

5. For Trainees Below 18 Years of Age (If Applicable)

I, the undersigned parent/guardian, hereby give my consent for the creation and use of APAR ID for the above-mentioned trainee.

Name of Parent / Guardian	_____
Relationship with Trainee	_____
Signature / Thumb Impression	_____
Mobile Number	_____
Date	_____

6. Certification by ITI

Certified that the above trainee is enrolled in this ITI and that this consent has been obtained as per the instructions issued by DGT.

Name & Signature of ITI Principal	_____
Designation	_____
ITI Seal	
Date	_____

FAQ on APAAR ID Generation for ITI Trainees

This Frequently Asked Questions (FAQ) document is specifically prepared for Industrial Training Institutes (ITIs), State Directorates, and stakeholders working under the Directorate General of Training (DGT), Ministry of Skill Development & Entrepreneurship (MSDE), Government of India. It explains the generation, usage, and governance of APAAR ID for ITI trainees.

1. **What is APAAR ID in the context of ITIs?**

   APAAR (Automated Permanent Academic Account Registry) ID is a unique, lifelong academic identity for ITI trainees, enabling digital storage of trade-wise training records, certifications, credits, and future academic or skill progression under NEP 2020.

2. **Which authority governs APAAR ID for ITI trainees?**

   APAAR ID for ITI trainees is implemented under the policy framework of the Ministry of Education (MoE) and operationally aligned with DGT and MSDE systems for skill education.

3. **Is APAAR ID mandatory for ITI admission?**

   APAAR ID is recommended for ITI trainees, especially for credit-based and NSQF-aligned programs. However, no trainee shall be denied admission, training, or examination solely for non-generation of APAAR ID, as per Government advisories.

4. **Is Aadhaar mandatory for APAAR ID generation in ITIs?**

   Aadhaar is required for identity authentication during APAAR ID generation. Aadhaar data is used only for verification purposes and is not displayed publicly.

5. **Is trainee consent required?**

   Yes. Explicit consent of the trainee is mandatory. For trainees below 18 years of age, parent or guardian consent is compulsory.

6. **Who is responsible for generating APAAR ID in ITIs?**

   The generation of APAAR IDs is facilitated by the ITI through the approver login on the DGT portal. The respective ITI must complete the trainee verification process by authenticating Aadhaar details on the DGT portal.

7. **What trainee details are required for APAAR ID generation?**

   Trainee name (as per Aadhaar), date of birth, gender, Aadhaar number, mobile number, ITI code, trade, session year, and NSQF level details are required.

8. **Can an ITI trainee have more than one APAAR ID?**

No. Each trainee is entitled to only one APAAR ID throughout their lifetime. Duplicate IDs are not permitted.

9. **How is APAAR ID useful for ITI trainees?**

APAAR ID supports credit accumulation and transfer, mobility between ITIs or higher education institutions, and integration with Skill India Digital initiatives.

10. **Is APAAR ID linked with Academic Bank of Credits (ABC)?**

Yes. APAAR ID is integrated with the Academic Bank of Credits to enable digital storage and transfer of credits earned during ITI training or other recognized programs.

11. **What happens if trainee details are incorrect?**

ITI authorities must facilitate correction through the designated grievance portal during the correction window notified by DGT.

12. **How is trainee data protected?**

APAAR ID data is governed by the IT Act, 2000, Aadhaar Act, 2016, and Digital Personal Data Protection Act, 2023. Data sharing is strictly consent-based.

13. **Can APAAR ID be used after completion of ITI training?**

Yes. APAAR ID is a lifelong academic identity and remains valid for higher education, advanced skill training, apprenticeships, and future credit-based programs.

14. **Whom should ITI trainees contact for APAAR-related issues?**

Trainees should first contact their ITI administration. Issues may be escalated to the State/UT Directorate of Training.

Note: This FAQ is based on NEP 2020, APAAR framework advisories of the Ministry of Education, and implementation guidance relevant to DGT and ITI ecosystems. Institutions should also refer to the latest circulars issued by MoE, MSDE, and DGT for updates.