

## **Minutes of the meeting regarding National Instructor Management System (NIMS) on SIDH for Skill Instructor Registry (SIR) held on January 8, 2026.**

A meeting on the proposed National Instructor Management System (NIMS), to be developed on SIDH with the objective of establishing a Skill Instructor Registry (SIR), was convened on 8 January 2025 under the chairpersonship of the Secretary, Ministry of Skill Development and Entrepreneurship (MSDE). List of participants annexed.

### **2. Opening Remarks**

The Secretary, MSDE highlighted the necessity of creating a unified Skill Instructor Registry (SIR) spanning all MSDE schemes to ensure the availability of standardized, reliable, and up-to-date instructor data

### **3. Presentations and Discussions**

- The DGT made a presentation on the existing challenges and data gaps related to instructors in ITIs, and proposed NIMS for development of a new instructor module on SIDH.
- Ms. Heena Usman, Joint Secretary, MSDE presented an overview of the existing Trainer Registry under PMKVY.
- Shri Amit Kumar Meena, Director, emphasized the need for data standardization and Course–Job Role mapping to align long-term and short-term courses under MSDE, including CTS, CITS, PMKVY, JSS, etc.
- Shri Neeraj Surendran, Deputy Secretary (IT), MSDE, elaborated on the significance of data mapping and identification of common data fields across PMKVY, JSS, and ITIs.
- Other participants shared their views and suggestions on the design and implementation of NIMS.

### **4. Decisions and Actionable points**

After detailed deliberations, the following actionable points emerged:

#### ***4.1 Development of NIMS***

- A NIMS shall be developed for all long-term and short-term schemes of MSDE, covering ITI, PMKVY, and JSS ecosystems, with the following key functionalities:

- Standardized digital registration of instructors/trainers with e-KYC
- Nodal ITI/NSTI/RDSDE-based verification and approval workflows
- ITI Shift Unit (ITSU)/Batch-level instructor mapping and generation of seat matrix for eligible ITSUs/Batches
- Digital workflows for instructor resignation and transfers
- Learning Management System (LMS) and Training of Trainers (ToT) modules
- Formation of a Central Planning Wing for Instructors (CPWI) for planning, monitoring, and execution of Continuous Professional Development (CPD) with TA/DA provision for the participants.
- AI-based instructor rating
- Creation of a National Instructor Pool for MSDE
- Centralized reporting and administrative module

#### 4.2 *Phased Implementation Timeline*

The above functionalities shall be implemented in a phased manner as follows:

- Phase-1: Registration and verification of existing instructors – February 2026
- Phase-2: Instructor–ITSU mapping and lifecycle management – March 2026
- Phase-3: LMS and AI-based instructor mapping – July 2026
- Phase-4: ToT modules and CPWI implementation – September 2026
- Phase-5: National Instructor Pool – December 2026

#### 4.3 *Roll-out Strategy*

- a. The initiative shall commence with ITIs, followed by structured integration with PMKVY, JSS, and other MSDE schemes.
- b. NIMS shall be implemented in all ITIs from the 2026 academic session, with Phase-1 and Phase-2 to be completed by February 2026.
- c. A Core Working Group shall be constituted to take the initiative forward, comprising:

- One representative from PMKVY
- One representative from the IT Team, MSDE
- One representative from NCVET
- DGT to act as the Lead Agency

#### 4.4 *Training of Trainers*

NSTIs shall initiate in-service training programmes for instructors. A Central Planning Wing may be constituted for centralized planning, coordination, monitoring, and quality assurance of Training of Trainers(ToT) programmes across NSTIs.

The training framework shall be hybrid, comprising:

- Training conducted at NSTIs
- Training conducted outside NSTIs, including industry-linked and external programmes
- TA/DA for instructors attending ToT programmes may be borne centrally by DGT/MSDE, as per applicable norms.

#### 4.5 *Data Standardization and Mapping*

- A common set of mandatory data fields applicable across PMKVY, JSS, and ITIs shall be identified and finalized.
- Data standardization shall be undertaken for:
  - Long-term courses
  - Short-term courses
- Mapping of all courses with corresponding job roles shall be carried out to ensure alignment across schemes.
- In a subsequent phase, NCVET shall define standardized competency levels applicable to all trainers, irrespective of scheme or institution.

The meeting ended with a vote of thanks to the Chair and all participants.

**List of Participants**

1. Smt. Debashree Mukherjee, Secretary MSDE
2. Smt. Ms. Heena Usman , Joint Secretary MSDE
3. Sh. Amit Meena, Director MSDE
4. Sh. Neeraj Surendran, Deputy Secretary MSDE
5. Sh. Ujjwal Biswas, Director, TC, DGT
6. Smt. Swathi Sethi, Director, TT&IT, DGT
7. Sh. Pranav Choudary, Joint Director, CD, DGT
8. Sh. Satish Kumar, Joint Director, TC, DGT
9. Sh. Raju Kannam, Deputy Director, TC-Section, DGT
10. Sh. Manish Gupta, Deputy Director, MSDE
11. Sh. Jignesh M, Deputy Director, IT, MSDE
12. Sh. Snehashish, Assistant Director, CD, DGT
13. Ms. Komal Sharma, Training Officer, TC-Section DGT
14. Sh. Himanshu Kunteta, SIDH
15. Sh. Himanshu Goyal, SIDH,
16. Sh. Yash Johri, SIDH

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