DGT- A-12011/3/2021-DDT(SCHM) Government of India Directorate General of Training Ministry of Skill Development & Entrepreneurship

Directorate General of Training, Pusa Road

New Delhi, Delhi 110012

Date: 16.05.2023

OFFICE MEMORANDUM

Subject: Draft Recruitment Rules of VI/JTA/SK/Maintenance Electronics/Maintenance Electrical (Except Women Training) for inviting comments of Stake Holders- Reg.

The undersigned is directed to refer to Draft Recruitment Rules of VI/JTA/SK/Maintenance Electronics/Maintenance Electrical (Except Women Training) 2023. All the stake holders are requested to go through the Draft RR and provide their comments to email ID naveen.arora81@gov.in by 15.06.2023.

Encls: As Above.

Naveen Arora)

Under Secretary to Govt. of India

Tel: 011-25802211

To,

- 1. All Regional Directors of RDSDE under DGT
- 2. All Directors, DGT (Hq.)

Copy to:

IT Cell, DGT for uploading on DGT website.

181435/2023/O/o US(ESTT)

{To be published in the Gazette of India, Extraordinary, Part- II, Section 3, sub-section (i)}

Government of India MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP Directorate General of Training

NOTIFICATION

New Delhi,	the	,2023
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G.S.R(E) In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Ministry of
Labor, Directorate General of Employment and Training, (Group 'C' Technical posts) Recruitment Rules, 2003notified vide GSR 100 dated 19-Feb-2003 and
amendments notified vide GSR No. 345 dated 30.09.2004 and GSR No. 298 dated 24.08.2005, except as respect things done or omitted to be done before
such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Group 'B' Technical (Non-Gazetted),
in the Directorate General of Training (Except Women Training) under Ministry of Skill Development and Entrepreneurship, namely:-

- 1. **Short title and Commencement**. (1) These rules may be called the Ministry of Skill Development and Entrepreneurship, Directorate General of Training (Except Women Training), Group 'B' Technical post (Non-Gazetted), Recruitment Rules, 2023.
 - (2) They shall come into force on the date of their publication in the Official Gazette.
- 2. Application: -

These rules shall apply to the post mentioned in Column I of the Schedule annexed to these rules.

- 3. **Number of posts, classification, and Level in the pay of Matrix** The number of posts, their classification **and Level in the pay of Matrix** attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
- 4. **Method of recruitment, age limit and other qualifications, etc.** The method of recruitment, age limit, qualifications and other matters relating to the said posts, shall be as specified in columns (5) to (13) of the aforesaid Schedule.
- 5. Disqualification No person, -
 - (a) who has entered into or contracted a marriage with a person having a spouse living;

or

(b) who having a spouse living, has entered into or contracted a marriage with any person, shall be ineligible for appointment to any of the said posts: provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.

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- 6. **Power to relax** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by an order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
- 7. **Saving -** Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, other backward classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Level in the pay matrix	Whether selection post or non-selection
				post
(1)	(2)	(3)	(4)	(5)
Vocational instructor/Junior Technical	221 * *(Subject to variation	General Central Service,	Level -6. (Rs.35,400-	Selection
Assistant/ Store Keeper/ Maintenance	depending on workload)	Group 'B', Non-Gazetted,	1,12,400)	
Electronics/Maintenance Electrician		Non-Ministerial		
	Vocational Instructor- 158		(Grade pay off Rs. 4200/-	
Note: All the above posts are	Junior Technical Assistant- 40		as per 6 th CPC)	
interchangeable	Store Keeper-11			
	Maintenance Electronics- 3			
	Maintenance Electrical-9			

Age limit for direct recruits	Educational and other qualifications required for direct recruits		
(6)	(7)		
Age between 21 to 30 Years (relax	Trade	No of post	Essential Qualification
able for Government Servants	welder	14	B.Voc/Degree in Mechanical/ Metallurgy/ Production Engineering/ Mechatronics
upto 05 years in accordance with			from AICTE /UGC recognized university/ college with one year experience in
the Instructions issued by the			relevant field.
Central Government from time to			OR
time).			03 years Diploma in Mechanical and allied from AICTE/ recognized technical
			board of education or relevant Advanced Diploma (Vocational) from DGT with
Note: - In case of recruitment			two years' experience in relevant field
through Staff Selection			OR
Commission (SSC), the crucial			NTC/NAC passed in the Trade of "Welder" with three years' experience in the
date for determining the age limit			relevant field.
shall be as advertised by the SSC.			
Otherwise, the crucial date for	Wood Work Technician	4	B.Voc/Degree in Civil/ Mechanical Engineering from AICTE/UGC recognized
determining the age limit shall be	(Old name Carpenter)		Engineering College/ university with one-year experience in the relevant field.
the General closing date other	/Pattern Maker		OR
than the closing date prescribed			03 years Diploma in Civil/ Mechanical Engineering from AICTE/ recognized board
for candidates in Assam,			of technical education or relevant Advanced Diploma (Vocational) from DGT with
Meghalaya, Arunachal Pradesh,			two years' experience in the relevant field.
Mizoram, Manipur, Nagaland,			OR
Tripura, Sikkim, Lahul and Spiti			NTC/NAC passed in the trade of "Carpenter" with three years' experience in the
District and Pangi Sub-division of			relevant field.
Chamba District of Himachal			

Pradesh and Union Territories of Ladakh, Jammu and Kashmir, Andaman & Nicobar Islands and	Fitter	28	B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR
Lakshdweep.			03 years Diploma in Mechanical Engineering from AICTE /recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.
			OR NTC/NAC passed in the Trade of "Fitter" With three years' experience in the relevant field.
	Refrigeration and Air Conditioning	7	B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR
			03 years Diploma in Mechanical Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.
			OR
			NTC/NAC passed in the trade of "Mechanic Refrigeration & Air-conditioner" with three years' experience in the relevant field.
	Sheet Metal	1	B.Voc/Degree in Mechanical / Metallurgy / Production Engineering/ Mechatronics from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.
			OR
			03 years Diploma in Mechanical and allied from AICTE/ recognized board of
			technical education or relevant Advanced Diploma (Vocational) from DGT with
			two years' experience in the relevant field. OR
			TC / NAC passed in the trade of "Sheet Metal Worker" Trade with 3 years' experience in relevant field.
	Moulder / Foundryman	2	B.Voc/Degree in Mechanical/Metallurgy Engineering/Advanced Diploma in Foundry Technology from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.
			OR
			03 years Diploma in Mechanical/Metallurgy Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from
			DGT with two years' experience in the relevant field. OR
			NTC/NAC passed in the trade of "Foundryman" with three-year experience in the relevant field.

Motor Mech. Vehicle/Motor Driving Mech.	14	B.Voc/Degree in Automobile/ Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Automobile/ Mechanical Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the trade of "Mechanic Motor Vehicle" with three years' experience in the relevant field.
Mechanic Diesel	7	B.Voc/Degree in Automobile/ Mechanical Engg. (with specialization in Automobile) from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR O3 years Diploma in Automobile/ Mechanical (specialization in automobile) from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field OR NTC/NAC passed in the trade of "Mechanic Diesel" with three years' experience in the relevant field
Tractor Driving	1	B.Voc/Degree in Agriculture Engineering/ Automobile/ Mechanical Engg. (with specialization in Automobile) from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Agriculture Engineering/ Automobile/ Mechanical Engg. (with specialization in (Automobile) from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the trade of "Mechanic Tractor /Mechanic Agricultural Machinery)" with three years' experience in the relevant field.
Draftsman (Mechanical/ Engineering Drawing/ Drawing and arithmetic	14	B.Voc./Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR

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			03 years Diploma in Mechanical Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the Trade of "Draughtsman Mechanical" with three-year experience in the relevant field.
	Draftsman (Civil)	5	B.Voc./Degree in Civil Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Civil Engineering from AICTE / recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the Trade of "Draughtsman Civil" With 3 years post qualification experience in the relevant field.
	Workshop Calculation & Science	14	B.Voc/Degree in Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Engineering from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/ NAC in any of the engineering trades with three years' experience.
	Electrician/Maintenance Electrician	28	B.Voc/Degree in Electrical/ Electrical and Electronics Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Electrical/ Electrical and Electronics Engineering from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the trade of "Electrician" with three years' experience in the relevant field.
	Instt. Mechanic	2	B.Voc/Degree in Electronics / Electronics and Telecommunication/ Electronics and communication Engineering / Electronics & Instrumentation from AICTE/UGC recognized Engineering College/university with one-year experience in the relevant field.

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Electronics /Electronics Mechanic	14	Diploma (Minimum 2 years) in Electronics / Electronics and telecommunication/ Electronics and communication/ Electronics & Instrumentation from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the Trade of "IoT Technician (Smart Agriculture)" With three years' experience in the relevant field. B.Voc/Degree in Electrical/ Electrical and Electronics Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Electrical/ Electrical and Electronics Engineering from AICTE / recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field OR NTC/NAC passed in the Trade of "Electronics Mechanic" With three years'
		,
	_	experience in the relevant field.
Tool & Die Maker	1	B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Tool and Die making from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field
		OR
		NTC/NAC in the Trade of "Tool and Die Maker (Dies and Moulds)" with three years' experience in the relevant field
Maintenance Millwright / Mechanic Machine Tool Maintenance	2	B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR O3 years Diploma in Mechanical Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR
		NTC/NAC passed in the Trade of "Mechanic Machine Tool Maintenance" With three years' experience in the relevant field.
Grinder	1	B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized college /university with one year experience in the relevant field. OR

		03 years Diploma in Mechanical Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the Trade of "Machinist Grinder" With three years' experience
Turner	11	in the relevant field. B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 3 years Diploma in Mechanical Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.
Machinist	12	OR NTC/NAC passed in the trade of "Turner" with three years' experience in the relevant field. B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering
Macminst	12	College/university with one year experience in the relevant field. OR O3 years Diploma in Mechanical Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two-year experience in the relevant field. OR OR
		NTC/NAC passed in the Trade of "Machinist" with three years' experience in the relevant field.
Attendant Operator Chemical Plant (AOCP)	1	B.Voc/Degree in Chemical Technology/ Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR 03 years Diploma in Chemical Technology/ Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the trade of "Attendant Operator (Chemical Plant)" with three years' experience in the relevant field.
Maintenance Mechanic Chemical Plant (MMCP)	1	B.Voc/Degree in Chemical Technology/ Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field. OR

		03 years Diploma in Chemical Technology/ Engineering from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field. OR NTC/NAC passed in the trade of "Attendant Operator (Chemical Plant)" with three years' experience in the relevant field.
Instrument Mechanic Chemical Plant (IMCP)	1	B.Voc/Degree in Chemical/ Instrumentation/ Process Control instrumentation/ Engineering/ Technology from AICTE/UGC recognized Engineering College/ University with one year experience in relevant field OR
		03 years Diploma Chemical/ Instrumentation/ Process Control instrumentation/ Engineering/ Technology AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in relevant field OR
		NTC/ NAC passed in trade of "Instrument Mechanic (Chemical Plant)" with 3 years' experience in the relevant field.
Laboratory Assistant Chemical Plant (LACP)	1	B.Voc/Degree in Chemical/ Petro chemical/ Technology/ Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.
		OR
		03 years Diploma in Chemical/Petro Chemical Technology/ Engineering from
		AICTE/ recognized board of technical education or relevant Advanced Diploma
		(Vocational) from DGT with 2 years' experience in relevant field.
		OR NTC / NAC passed in the Trade of Laboratory Assistant (Chemical Plant) with 2 years'
		NTC/ NAC passed in the Trade of Laboratory Assistant (Chemical Plant) with 3 years' experience in the relevant field.
Cutting & Tailoring /	4	B.Voc/Degree in Fashion & Apparel Technology from UGC recognized College
Sewing Technology		/university with one-year experience in the relevant field. OR
		Diploma (Minimum 2 years) in Garment fabrication Technology/ Costume Design & Dress Making from recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the
		relevant field. OR

			NTC/NAC passed in the Trade of "Sowing Technology" earlier passed as "Cutting
			NTC/NAC passed in the Trade of "Sewing Technology" earlier named as "Cutting &Sewing" with 3 years' experience in the relevant field.
	СОРА	14	B.Voc/Degree in Computer Science/ IT from AITCE/ UGC Recognized University
	COLA	14	with one year expreience in the relevant field.
			OR
			Post Graduate in Computer Science /Computer Application / IT from UGC
			Recognized University or NIELIT B Level with one year expreience in the relevant field.
			OR
			Bachelor in Computer Science / Computer Application / IT OR PGDCA from UGC
			recognized University or NIELIT A Level with two year expreience in the relevant field.
			OR
			03 years Diploma in Computer Science / IT from recognized Board/ Institute or relevant Advanced Diploma (Vocational) from DGT with two year expreience in
			the relevant field.
			OR
			NTC/NAC in COPA trade with three year expreience in the relevant field.
	Solar Technician	8	B.Voc/Degree in Electrical/ Electrical and Electronics Engineering from AICTE/UGC
	Solar recimican		recognized Engineering College/ university with one-year experience in the relevant field.
			OR OR
			03 years Diploma in Electrical/ Electrical and Electronics Engineering from AICTE/
			recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.
			OR
			NTC/NAC passed in the Trade of "Solar Technician (Electrical)" With three years'
			experience in the relevant field.
	CHNM	2	Post Graduate in Computer Science/ Computer Application/ IT/ Electronics from
			UGC recognized university with six months experience in the relevant field. OR
			B.Voc/Degree in Engineering/ Technology in Computer Science/ IT/ Electronics &
			Communication from UGC recognized university with one year experience in the relevant field.
			OR
<u> </u>			<u> </u>

		03 years Diploma in Computer Science/ IT/ Electronics & Communication from AICTE recognized Board/ Institution or relevant Advanced Diploma (Vocational) from DGT with two years experiences in the relevant field. OR NTC/ NAC passed in Computer Hardware & Network maintenance trade with three years' experience in the relevant field.
Technician	2	B.Voc/Degree in Mechatronics / Mechanical/ Instrumentation /
Mechatronics		Electrical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.
		OR
		03 years Diploma in Mechanical/ Electrical/ Instrumentation/ Mechatronics
		Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the
		relevant field
		OR
		NTC/NAC passed in the Trade of "Technician Mechatronics" With 3 years'
	1	experience in the relevant field.
IOT (Smart Healthcare, Smart Agriculture /Smart City	4	As mentioned in CTS syllabi for trade IOT (Smart Healthcare, Smart Agriculture /Smart City)

Note 1: Desirable Qualification: preference will be given in selection of Vis/JTAs/SK for relevant National Craft Instructor Certificate (NCIC) holder in any of the variants under DGT.

Note 2: Candidates eligible for Vocational Instructor will also be eligible for JTA/SK/Maintenance Electronics/Maintenance Electrician.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/
		absorption and percentage of the vacancies to be
		filled by various methods.
(8)	(9)	(10)
Age: No	Two years for Direct	10% By promotion failing which by deputation
Educational Qualification: No	Recruits.	including Short Term Contract (ISTC)
However, the promotes must possess the following qualification before being considered for promotion: -		90% by Direct Recruitment (DR)* through Written examination conducted by the Staff Selection Commission (SSC)
National Craft Instructor Certificate (NCIC) issued by NCVT/NCVET in the relevant Trade.		
OR		

Three Month course on POT from CSTARI/NSTIs		
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In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation/ absorption to be made.

(11)

Promotion: -

- a. Skilled worker, Junior Maintenance Mechanic, Photographer or Projectionist in the pay level-5 (Rs. 29,200 to Rs. 92,300/-) (Equivalent to grade pay Rs. 2800/- as per 6th CPC) with six years regular service in the grade and possessing the education qualification as prescribed under Column (8) will be considered for promotion to the post of Vocational instructor/Junior Technical Assistant/ Maintenance Electronics/Maintenance Electrician.
- b. Assistant Store keeper/Tool Store In-charge in the pay level-4 (Rs. 25,500/- to Rs. 81,100/-) (Equivalent to grade pay Rs. 2400/-) and possessing the qualification as prescribed under column (8) with ten years' regular service the grade in the unit and fulfilling trade requirements will be considered for promotion to the post of Store Keeper.

Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on regular basis by an officer prior to the 1st day of January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended base on the recommendation of the Pay Commission.

Deputation: Officers of the Central Govt. or State Government or Union territories.

a. (i) Holding analogous post on regular basis in the parent Cadre or Department.

Or

- (ii) with six years' service in the grade rendered after appointment thereto on regular basis in pay level- 5 (Rs. 29,200/- to Rs. 92,300/-, Grade pay of Rs.2800/- in 6th CPC) in the parent cadre or department.
- b. Possessing the education qualification and experience as prescribed for Direct recruits under Column (7).

Including Short Term Contract (ISTC): -

a. B.E./Diploma in engineering with 01-year experience in teaching or industry.

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b. National Trade Certificate (NTC) and National Craft Instructor certificate (NCIC) with 03 years' experience in teaching or industry.

Note 1:

1. The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

- 2. Period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years.
- 3. The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.
- 4. For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding pay level or pay scale extended based on the recommendations of the Pay Commission.

If a Departmental P	romotion Committee exists composition	what is its		Circumstances in which Union Public Service Commission to be consulted in making recruitment.
	(12)			(13)
Category 'B' (Non-Gazetted Posts				Consultation with Union Public Service Commission (UPSC) necessary for any
Departmental Promotion Comconfirmation) consisting of:	imittee (for considering	promotion	or	relaxation or amendment of the provisions of the recruitment rules
Director General of Training	Chairman			
Director, CFI, Directorate General of Training	Member			
Deputy Secretary or Director (Administration), Ministry of Skill Development & Entrepreneurship	Member			
Deputy Secretary or Director (Administration), Directorate General of Training	Member			