

**CURRICULUM**

**FOR THE TRADE OF**

**HAIR CUTTER/DRESSER**

**UNDER**

**APPRENTICESHIP TRAINING SCHEME**



Government of India

**GOVERNMENT OF INDIA**  
**MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP**  
**DIRECTORATE GENERAL OF TRAINING**

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# 1. ACKNOWLEDGEMENT

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1. LTA school of beauty, Mumbai
2. Sahiba Salon academy
3. VLCC, health care ltd.
4. Blossom Kochhar creative art & design

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**Co-ordinator for the course: Ms. Sunita Bhat and Ms. Ruchi Chamoli**

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## 2. BACKGROUND

### 1.1 Apprenticeship Training Scheme under Apprentice Act 1961

The Apprentices Act, 1961 was enacted with the objective of regulating the programme of training of apprentices in the industry by utilizing the facilities available therein for imparting on-the-job training. The Act makes it obligatory for employers in specified industries to engage apprentices in designated trades to impart Apprenticeship Training on the job in industry to school leavers and person having National Trade Certificate (ITI pass-outs) issued by National Council for Vocational Training (NCVT) to develop skilled manpower for the industry. There are four categories of apprentices namely; **trade apprentice, graduate, technician and technician (vocational) apprentices.**

Qualifications and period of apprenticeship training of **trade apprentices** vary from trade to trade. The apprenticeship training for trade apprentices consists of basic training followed by practical training. At the end of the training, the apprentices are required to appear in a trade test conducted by NCVT and those successful in the trade tests are awarded the National Apprenticeship Certificate.

The period of apprenticeship training for graduate (engineers), technician (diploma holders) and technician (vocational) apprentices is one year. Certificates are awarded on completion of training by the Department of Education, Ministry of Human Resource Development.

### 1.2 Changes in Industrial Scenario

Recently we have seen huge changes in the Indian industry. The Indian Industry registered an impressive growth during the last decade and half. The number of industries in India have increased manifold in the last fifteen years especially in services and manufacturing sectors. It has been realized that India would become a prosperous and a modern state by raising skill levels, including by engaging a larger proportion of apprentices, will be critical to success; as will stronger collaboration between industry and the trainees to ensure the supply of skilled workforce and drive development through employment. Various initiatives to build up an adequate infrastructure for rapid industrialization and improve the industrial scenario in India have been taken.

### 1.3 Reformation

The Apprentices Act, 1961 has been amended and brought into effect from 22<sup>nd</sup> December, 2014 to make it more responsive to industry and youth. Key amendments are as given below:

- Prescription of number of apprentices to be engaged at establishment level instead of trade-wise.

- Establishment can also engage apprentices in optional trades which are not designated, with the discretion of entry level qualification and syllabus.
- Scope has been extended also to non-engineering occupations.
- Establishments have been permitted to outsource basic training in an institute of their choice.
- The burden of compliance on industry has been reduced significantly.

### **3. RATIONALE**

(Need for Apprenticeship in HAIR CUTTER/DRESSER trade)

1. The greater degree of relevance of the training with latest advancements of the industry will enhance the employability opportunities.
2. Ability to use latest tool & equipments and their different techniques.
3. Acquire knowledge of hair structure and identify hair & scalp condition.
4. Ability to select and use products suitable for the client hair and scalp condition.
5. Ability to understand the factors that influence hair cutting services.
6. Ability to identify contraindications related to hair chemical services.
7. Exposure to regulations, use of work equipment, control of substances hazardous to health.
8. Exposure the procedure to sterilize and disinfect equipment/tools.
9. Able to manage client expectations.
10. Able to communicate and behave in a professional manner when dealing with clients.

## 4. JOB ROLES: REFERENCE NCO

### Brief description of Job roles:

This course is meant for the candidates who aspire to become a Hair dresser. A hair dressers job role provides various types of hair services, aware of the Health and hygiene, Safety & needs. The trainee will be able to perform traditional and contemporary **Hair styling, Hair cutting, Hair colouring, Hair texturizing, Shampooing & Conditioning.**

Reference NCO:

## 5. GENERAL INFORMATION

1. Name of the Trade : HAIR CUTTER/DRESSER

2. N.C.O. Code No. : 560.20

3. Duration of Apprenticeship Training

**(Basic Training + Practical Training): 15 Months**

4. Duration of Basic Training: -

Block –I: 3 months

**Total duration of Basic Training: 3 months**

5. Duration of Practical Training (On -job Training): -

Block–I: 12 months

**Total duration of Practical Training: 12 months**

6. Entry Qualification : Passed 8<sup>th</sup> class

7. **Selection of Apprentices:** The apprentices will be selected as per Apprentices Act amended time to time.

8. **Rebate for ITI passed trainees** : i) .....

*Note: Industry may impart training as per above time schedule, however this is not fixed. The industry may adjust the duration of training considering the fact that all the components under the syllabus must be covered. However the flexibility should be given keeping in view that no safety aspect is compromised and duration of industry training to be remain as 1 year.*



## 6. COURSE STRUCTURE

Training duration details: -

<b>Time (in months)</b>	<b>1-3</b>	<b>4-15</b>
<b>Basic Training</b>	<b>Block-I</b>	<b>-----</b>
<b>Practical Training (On - job training)</b>	<b>----</b>	<b>Block - I</b>

<b>Components of Training</b>	<b>Duration of Training in Months</b>														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
<b>Basic Training Block - I</b>															
<b>Practical Training Block - I</b>															

**7. SYLLABUS**  
**7.1 BASIC TRAINING**  
**(BLOCK – I)**  
**DURATION: 03MONTHS**

**GENERAL INFORMATION**

- 1) **Name of the Trade** : **Hair Cutter/Dresser**
- 2) **Hours of Instruction** : 500Hrs.
- 3) **Batch size** : 20
- 4) **Power Norms** : 4 KW for Workshop
- 5) **Space Norms** : 70 Sq.m.
- 6) **Examination** : The internal assessment will be held on completion of the Block.
- 7) **Instructor Qualification** :

i) Degree/Diploma in **Beauty culture or Cosmetology** from recognized university/Board with one/two year post qualification experience respectively in the relevant field.

**OR**

ii) NTC/NAC in the trade of **Basic Cosmetology/Hair and Skin Care** with three year post qualification experience in the relevant field.

Preference will be given to a candidate with Craft Instructor Certificate (CIC)

- 8) **Tools & Equipments required** : - As per Annexure – I

## 7.1 DETAIL SYLLABUS OF BASIC TRAINING

### 7.1.1DETAIL SYLLABUS OF PROFESSIONAL SKILLS & PROFESSIONAL KNOWLEDGE

#### Block –I

#### Basic Training

Week No.	Professional Skills	Professional Knowledge
02 days	<b>Prepare &amp; Maintained work area:</b> Preparing the equipments products & work area ahead of service to ensure the effectiveness of conducting treatments.	<ul style="list-style-type: none"> <li>• Keeping the work area clean</li> <li>• Setting up the required equipment</li> <li>• Disposing of waste</li> </ul>
01 week	<b>Analysis of Scalp &amp; hair:</b> Structure of hair ,Hair composition, Identify hair types & understand hair cycle.	<ul style="list-style-type: none"> <li>• Understand the structure of hair &amp; scalp.</li> <li>• Identify hair &amp; scalp Condition and causes &amp; Contra indication to hair services.</li> </ul>
01 week	<b>Shampoo &amp; Conditioning:</b> Perform shampooing & conditioning using a range of products and techniques.	<ul style="list-style-type: none"> <li>• Identify hair &amp; scalp using suitable consultation techniques.</li> <li>• Select &amp; use products tools &amp; equipments suitable for clients hair and scalp.</li> </ul>
01 week	<b>Scalp Massage &amp; Hair SPA Services:</b> Perform hair & Scalp Massage using a range of products & massage techniques.	<ul style="list-style-type: none"> <li>• Be able to prepare for scalp massage services.</li> <li>• Be able to carry out different massage techniques.</li> <li>• Provide suitable aftercare advice.</li> </ul>
01 week	<b>Drying hair:</b> Perform different techniques of Blow Drying the hair	<ul style="list-style-type: none"> <li>• Understand the tools &amp; equipments products and techniques used to blow dry hair.</li> <li>• Understand the factors that influence Blow dry and finishing services.</li> <li>• Understand procedures and effect of Blow drying finishing services.</li> </ul>
02 Weeks	<b>Cutting Hair:</b> Create the variety of looks for men & women using club cutting, free hand, & scissor over comb techniques, one length hair cuts, uniform layers, short & long layer hair cuts,	<ul style="list-style-type: none"> <li>• Understand the factors that influence hair cutting services.</li> <li>• Understand the Tools, Products, Equipment &amp; techniques for hair cutting services.</li> <li>• Be able to provide hair cutting adapting various cutting techniques.</li> </ul>
01 Weeks	<b>Creative Hair styling:</b> Perform variety of styling techniques to produce innovative, fashionable & creative looks by adapting variety of styling & finishing techniques.	<ul style="list-style-type: none"> <li>• Perform suitable consultation techniques to identify required services.</li> <li>• Evaluate the potential of the hair to achieve the desired style.</li> <li>• Adapt styling techniques to achieve the</li> </ul>

		<p>desired effects.</p> <ul style="list-style-type: none"> <li>• Be able to provide styling services.</li> <li>• Create a finish style that is to the satisfaction of the client.</li> </ul>
01 Week	<p><b>Thermal Hair Styling:</b> Perform variety of styling services &amp; evaluate the potential of the hair, to achieve the desired style by identifying the influencing factors provide clear recommendations to the client.</p>	<ul style="list-style-type: none"> <li>• Be able to provide styling services</li> <li>• Perform suitable consultation techniques to identify required services.</li> <li>• Prepare self, client and work area for styling services.</li> <li>• Adapt styling techniques to achieve the desired effects.</li> <li>• Select and use products, tools &amp; equipment to achieve the desired effect.</li> </ul>
02 Week	<p><b>Color &amp; lighten Hair:</b> Perform hair coloring service using temporary &amp; semi permanent color changing hair color using coloring, lightening products and coloring techniques.</p>	<ul style="list-style-type: none"> <li>• Prepare self, the client &amp; work area for coloring services.</li> <li>• Evaluate the potential of the hair to achieve the desired look by identifying influencing factors.</li> <li>• Be able to prepare for coloring &amp; lightening servicing.</li> <li>• Be able to provide coloring and lightening services adapting various techniques.</li> </ul>
01 Week	<p><b>Texture service:</b> Create a variety of looks using basic perming techniques and provide specialized, relaxing services by analyzing and identifying influencing factors.</p>	<ul style="list-style-type: none"> <li>• Understand science of the perming and neutralizing services.</li> <li>• Understand requirements of texture services.</li> <li>• Understand the techniques and procedures for texture services.</li> <li>• Understand and demonstrate the principle of texture services.</li> <li>• Provide after care advice.</li> </ul>
03 days	<p><b>Health &amp; Safety:</b> Maintain a safe and hygiene environment at the work area to reduce potential risks to self and others.</p>	<ul style="list-style-type: none"> <li>• Understand knowledge of applicable legislation relating to the work place (for example health and safety, work place regulations, use of work equipment , control of substance hazardous to health, handling/ storage/ disposal/ caution of use of products, fire precautions, occurrences, hygiene practice, disposal of waste, environmental protection.</li> <li>• Understand process and products to</li> </ul>

		<p>sterilize and disinfect equipment/ tools.</p> <ul style="list-style-type: none"> <li>• Sport clean professional uniform, neat combed hair, closed- in footwear,</li> <li>• Maintain hygiene and cleanliness (shower/ bath), Oral hygiene (clean teeth, fresh breath).</li> <li>• Handle use and store products, tools and equipment safely to meet with the manufacturer's instructions.</li> </ul>
02 days	<p><b>Client Care &amp; Communication:</b> Manage client expectations &amp; behave in a professional manner with in the work place.</p>	<ul style="list-style-type: none"> <li>• Use effective communication techniques when dealing with clients,</li> <li>• Maintain client confidentiality</li> <li>• Understand the client scheduling &amp; bookings &amp; maintain the work area.</li> <li>• Maintain accurate records of clients.</li> <li>• Except feedback in a positive manner &amp; develop on the short coming</li> </ul>
<b>Internal Assessment 03days</b>		

## **7.1.2EMPLOYABILITY SKILLS**

### **GENERAL INFORMATION**

- 1) **Name of the subject** : **EMPLOYABILITY SKILLS**
- 2) **Applicability** : **ATS- Mandatory for fresher only**
- 3) **Hours of Instruction** : **110Hrs.**
- 4) **Examination** : **The examination will be held at the end of two years Training by NCVT.**
- 5) **Instructor Qualification** :

**i)MBA/BBA with two years experience or graduate in sociology/social welfare/Economics with two years experience and trained in Employability skill from DGET Institute.**

**And**

**Must have studied in English/Communication Skill and Basic Computer at 12<sup>th</sup> /diploma level**

**OR**

**ii) Existing Social Study Instructor duly trained in Employability Skill from DGET Institute.**

## 7.1.2.1 SYLLABUS OF EMPLOYABILITY SKILLS

### A. Block – I Basic Training

Topic No.	Topic	Duration (in hours)
	<b>English Literacy</b>	<b>15</b>
<b>1</b>	<b>Pronunciation :</b> Accentuation (mode of pronunciation) on simple words, Diction (use of word and speech)	
<b>2</b>	<b>Functional Grammar</b> Transformation of sentences, Voice change, Change of tense, Spellings.	
<b>3</b>	<b>Reading</b> Reading and understanding simple sentences about self, work and environment	
<b>4</b>	<b>Writing</b> Construction of simple sentences Writing simple English	
<b>5</b>	<b>Speaking/ Spoken English</b> Speaking with preparation on self, on family, on friends/ classmates, on know, picture reading gain confidence through role-playing and discussions on current happening job description, asking about someone's job habitual actions. Cardinal (fundamental) numbers ordinal numbers. Taking messages, passing messages on and filling in message forms Greeting and introductions office hospitality, Resumes or curriculum vita essential parts, letters of application reference to previous communication.	
	<b>I.T. Literacy</b>	<b>15</b>
<b>1</b>	<b>Basics of Computer</b> Introduction, Computer and its applications, Hardware and peripherals, Switching on-Starting and shutting down of computer.	
<b>2</b>	<b>Computer Operating System</b> Basics of Operating System, WINDOWS, The user interface of Windows OS, Create, Copy, Move and delete Files and Folders, Use of External memory like pen drive, CD, DVD etc, Use of Common applications.	
<b>3</b>	<b>Word processing and Worksheet</b> Basic operating of Word Processing, Creating, opening and closing Documents, use of shortcuts, Creating and Editing of Text, Formatting the Text, Insertion & creation of Tables. Printing document. Basics of Excel worksheet, understanding basic commands, creating simple worksheets, understanding sample worksheets, use of simple formulas and functions, Printing of simple excel sheets	
<b>4.</b>	<b>Computer Networking and INTERNET</b> Basic of computer Networks (using real life examples), Definitions of Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet (Network of Networks), Meaning of World Wide Web (WWW), Web Browser, Web Site, Web page	

	and Search Engines. Accessing the Internet using Web Browser, Downloading and Printing Web Pages, Opening an email account and use of email. Social media sites and its implication. Information Security and antivirus tools, Do's and Don'ts in Information Security, Awareness of IT - ACT, types of cyber crimes.	
	<b>Communication Skill</b>	<b>25</b>
<b>1</b>	<b>Introduction to Communication Skills</b> Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body - language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort. Case study/Exercise	
<b>2</b>	<b>Listening Skills</b> Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.	
<b>3</b>	<b>Motivational Training</b> Characteristics Essential to Achieving Success The Power of Positive Attitude Self awareness Importance of Commitment Ethics and Values Ways to Motivate Oneself Personal Goal setting and Employability Planning. Case study/Exercise	
<b>4</b>	<b>Facing Interviews</b> Manners, Etiquettes, Dress code for an interview Do's & Don'ts for an interview	
<b>5</b>	<b>Behavioral Skills</b> <b>Organizational Behavior</b> Problem Solving Confidence Building Attitude Decision making Case study/Exercise	
	<b>Entrepreneurship skill</b>	<b>15</b>
<b>1</b>	<b>Concept of Entrepreneurship</b> <b>Entrepreneurship-</b> Entrepreneurship - Enterprises:-Conceptual issue Entrepreneurship vs. Management, Entrepreneurial motivation. Performance & Record, Role & Function of entrepreneurs in relation to the enterprise & relation to the economy, Source of business ideas, Entrepreneurial opportunities, The process of setting up a business.	



2	<b>Project Preparation &amp; Marketing analysis</b> Qualities of a good Entrepreneur, SWOT and Risk Analysis. Concept & application of Product Life Cycle (PLC), Sales & distribution Management. Different Between Small Scale & Large Scale Business, Market Survey, Method of marketing, Publicity and advertisement, Marketing Mix.	
3	<b>Institutions Support</b> Preparation of Project. Role of Various Schemes and Institutes for self-employment i.e. DIC, SIDA, SISI, NSIC, SIDO, Idea for financing/ non financing support agencies to familiarizes with the Policies /Programmes& procedure & the available scheme.	
4	<b>Investment Procurement</b> Project formation, Feasibility, Legal formalities i.e., Shop Act, Estimation & Costing, Investment procedure - Loan procurement - Banking Processes.	
	<b>Productivity</b>	<b>10</b>
1	<b>Productivity</b> Definition, Necessity, Meaning of GDP.	
2	<b>Affecting Factors</b> Skills, Working Aids, Automation, Environment, Motivation How improves or slows down.	
3	<b>Comparison with developed countries</b> Comparative productivity in developed countries (viz. Germany, Japan and Australia) in selected industries e.g. Manufacturing, Steel, Mining, Construction etc. Living standards of those countries, wages.	
4	<b>Personal Finance Management</b> Banking processes, Handling ATM, KYC registration, safe cash handling, Personal risk and Insurance.	
	<b>Occupational Safety, Health &amp; Environment Education</b>	<b>15</b>
1	<b>Safety &amp; Health</b> Introduction to Occupational Safety and Health importance of safety and health at workplace.	
2	<b>Occupational Hazards</b> Basic Hazards, Chemical Hazards, Vibro-acoustic Hazards, Mechanical Hazards, Electrical Hazards, Thermal Hazards. Occupational health, Occupational hygienic, Occupational Diseases/ Disorders & its prevention.	
3	<b>Accident &amp; safety</b> Basic principles for protective equipment. Accident Prevention techniques - control of accidents and safety measures.	
4	<b>First Aid</b> Care of injured & Sick at the workplaces, First-Aid & Transportation of sick person	
5	<b>Basic Provisions</b> Idea of basic provision of safety, health, welfare under legislation of India.	
6	<b>Ecosystem</b> Introduction to Environment. Relationship between Society and Environment, Ecosystem and Factors causing imbalance.	
7	<b>Pollution</b> Pollution and pollutants including liquid, gaseous, solid and hazardous waste.	

8	<b>Energy Conservation</b> Conservation of Energy, re-use and recycle.	
9	<b>Global warming</b> Global warming, climate change and Ozone layer depletion.	
10	<b>Ground Water</b> Hydrological cycle, ground and surface water, Conservation and Harvesting of water	
11	<b>Environment</b> Right attitude towards environment, Maintenance of in -house environment	
	<b>Labour Welfare Legislation</b>	<b>5</b>
1	<b>Welfare Acts</b> Benefits guaranteed under various acts- Factories Act, Apprenticeship Act, Employees State Insurance Act (ESI), Payment Wages Act, Employees Provident Fund Act, The Workmen's compensation Act.	
	<b>Quality Tools</b>	<b>10</b>
1	<b>Quality Consciousness :</b> Meaning of quality, Quality Characteristic	
2	<b>Quality Circles :</b> Definition, Advantage of small group activity, objectives of quality Circle, Roles and function of Quality Circles in Organization, Operation of Quality circle. Approaches to starting Quality Circles, Steps for continuation Quality Circles.	
3	<b>Quality Management System :</b> Idea of ISO 9000 and BIS systems and its importance in maintaining qualities.	
4	<b>House Keeping :</b> Purpose of Housekeeping, Practice of good Housekeeping.	
5	<b>Quality Tools</b> Basic quality tools with a few examples	

**7.2 PRACTICAL TRAINING (ON-JOB TRAINING)  
(BLOCK – I)**

**DURATION: 12MONTHS**

**GENERAL INFORMATION**

- 1) **Name of the Trade** : **HAIR CUTTER/DRESSER**
- 2) **Duration of On-Job Training** : As per Apprenticeship Act amended time to time.
- 3) **Batch size** : 20
- 4) **Examination** : i) The internal assessment will be held on completion of the block  
ii) NCVT exam will be conducted at the end of Apprenticeship Training
- 5) **Instructor Qualification** :

i) Degree/Diploma in **Beauty Culture or Cosmetology** from recognized university/Board

With one/two year post qualification experience in the relevant field.

**OR**

ii) NTC/NAC in the trade of **Basic Cosmetology/Hair & Skin Care** with three year post qualification experience in the relevant field.

Preference will be given to a candidate with Craft Instructor Certificate (CIC)

- 6) **Infrastructure for On-Job Training** : - As per Annexure – II

## **7.2.1 BROAD SKILL COMPONENT TO BE COVERED DURING ON-JOB TRAINING**

### **BLOCK – I (12 Month)**

1. Carry out cleaning at the work station as per organization norms.
2. Carry out appropriate sterilization & disinfection for tools and place the sterilized & disinfected tools on a disinfected tray as per standard operating process.
3. Analyze the different types of hair condition & texture.
4. Carry out the shampooing & conditioning process using the tools & material as laid by the organization suitable for the clients need & hair texture.
5. Carry out Hair SPA & Scalp massage using a range of products & massage techniques.
6. Use different types of hair dryer to perform Blow drying according to the standards of the organization.
7. Carry out club cutting, one length hair cut, uniform layer cut, short and long hair layer hair cut to create a variety of looks for men & women.
8. Carry out styling techniques to achieve finished styles.
9. Use different thermal equipments for achieving different hair styles.
10. Perform different hair coloring services using different lightening products and coloring techniques.
11. Create variety of fashion looks with perming & relaxing services .
12. Use appropriate language, tone & gestures while interacting with clients.
13. Carry out appropriate sterilization & disinfection for tools as per standard norms.

## 8. ASSESSMENT STANDARD

### 8.1 Assessment Guideline:

Appropriate arrangements should be made to ensure that there will be no artificial barriers to assessment. The nature of special needs should be taken into account while undertaking assessment. Due consideration to be given while assessing for team work, avoidance/reduction of scrape/wastage and disposal of scarp/wastage as per procedure, behavioral attitude and regularity in training.

The following marking pattern to be adopted while assessing:

**a)**Weightage in the range of 60-75% to be allotted during assessment under following performance level:

For this grade, the candidate with occasional guidance and showing due regard for safety procedures and practices, has produced work which demonstrates attainment of an acceptable standard of craftsmanship.

In this work there is evidence of:

- good skill levels in the use of hand tools, machine tools and workshop equipment
- Many tolerances while undertaking different work are in line with those demanded by the component/job.
- a fairly good level of neatness and consistency in the finish
- Occasional support in completing the project/job.

**b)**Weightage in the range of above75%- 90% to be allotted during assessment under following performance level:

For this grade, the candidate, with little guidance and showing due regard for safety procedures and practices, has produced work which demonstrates attainment of a reasonable standard of craftsmanship.

In this work there is evidence of:

- good skill levels in the use of hand tools, machine tools and workshop equipment
- The majority of tolerances while undertaking different work are in line with those demanded by the component/job.
- a good level of neatness and consistency in the finish
- little support in completing the project/job

c) Weightage in the range of above 90% to be allotted during assessment under following performance level:

For performance in this grade, the candidate, with minimal or no support in organization and execution and with due regard for safety procedures and practices, has produced work which demonstrates attainment of a high standard of craftsmanship.

In this work there is evidence of:

- high skill levels in the use of hand tools, machine tools and workshop equipment
- tolerances while undertaking different work being substantially in line with those demanded by the component/job.
- a high level of neatness and consistency in the finish.
- minimal or no support in completing the project

## 8.2 FINAL ASSESSMENT- ALL INDIA TRADE TEST(SUMMATIVE ASSESSMENT)

	SUBJECTS	Marks	Internal assessment based on competency	Full Marks	Pass Marks	Duration of Exam.
<b>Block – I</b>	<b>Block - I</b>					
	Professional Skill	300	250	300	<b>180</b>	<b>8 hrs.</b>
	Professional Knowledge	100		100	40	<b>3 hrs.</b>
	Employability Skill	50		50	20	<b>3 hrs.</b>
<b>Grand Total</b>	<b>450</b>		<b>450</b>	<b>240</b>		

**Marks Distribution**

TOTAL: 700 marks Pass marks: 240

Note: - The candidate pass in each subject conducted under all India trade test.

**TOOLS & EQUIPMENT FOR BASIC TRAINING****INFRASTRUCTURE FOR PROFESSIONAL SKILL & PROFESSIONAL  
KNOWLEDGE****TRADE: HAIR CUTTER/DRESSER****LIST OF TOOLS & EQUIPMENTS FOR 20 APPRENTICES****A : TRAINEE TOOL KIT:-**

<b>Sl. No.</b>	<b>Name of the items</b>	<b>Quantity (indicative)</b>
1.	Tail comb	01 each
2.	Style Comb	01 each
3.	Open teeth tail comb	01 each
4.	Spray bottle	01 each
5.	Plain Switches	01 each
6.	Switch Stand	01 each
7.	Personal Towel (Medium, large)	02 No.
8.	Hair Accessories	As required
9.	Dye Brush	01 each
10.	Braid	01 each
11.	Bob Pins	As required
12.	Juda Pins	As required
13.	Setting clips	As required
14.	Lab Coat	01 each



**B :TOOLS & EQUIPMENT LIST:-**

<b>Sl. No.</b>	<b>Name of the items</b>	<b>Quantity (indicative)</b>
1.	Barber Scissors	10 No
2.	Thinning Scissors	10 No
3.	Velcro Rollers ( Large, medium, & small)	10 dz. each
4.	Perm rollers ( Star Perm, Ladder Perm, spiral rods, Chop sticks, Wooden rollers (different sizes Small, medium, large)	10 dz.each
5.	Manual Razor	05 No.
6.	Dust Brush	10 No
7.	Swiggle	10 No
8.	Dye Brush	10 No
9.	Back View Mirror	10 No
10.	Cutting sheet	10 No
11.	Dye Bowl	10 No
12.	Professional Hair Brushes set	04 No.
13.	Hot Rollers	04 No.
14.	Dummy head on stand with slipon	10 No
15.	Dryer	04 No.
16.	Crimper	04 No.
17.	Mirror Panel	10 No.
18.	Styling Chair (multipurpose for hair & beauty services)	10 No.
19.	Shampoo Station with chair	02 No.
20.	Hair Trolley	04 No.
21.	Ceramic Straightening Iron	04 No.
22.	Curling Rods with attachments	04 No.
23.	Neck Tray (for perming)	04 No.
24.	Rebonding Boards	04 No.

25.	Benders	10 dz.
26.	Hood Dryer	01 No.
27.	High frequency	01 No.
28.	Dry Sterilizer (Ultra Violet)	01 No.
29.	Scalp steamer	01 No.
30.	Hot towel cabinet	01 No.
31.	Magnifying lamp	01 No.
32.	Infra red Lamp	01 No.

**INFRASTRUCTURE FOR ON-JOB TRAINING**

**TRADE: Hair Cutter/Dresser**

**For Batch of 20 APPRENTICES**

Actual training will depend on the existing facilities available in the establishments. However, the industry should ensure that the broad skills defined against On-Job Training part (i.e. 9 months) are imparted. In case of any short fall the concern industry may impart the training in cluster mode/ any other industry/ at ITI.

**GUIDELINES FOR INSTRUCTORS AND PAPER SETTERS**

1. Due care to be taken for proper & inclusive delivery among the batch. Some of the following some method of delivery may be adopted:

- A) LECTURE
- B) LESSON
- C) DEMONSTRATION
- D) PRACTICE
- E) GROUP DISCUSSION
- F) DISCUSSION WITH PEER GROUP
- G) PROJECT WORK
- H) INDUSTRIAL VISIT

2. Maximum utilization of latest form of training viz., audio visual aids, integration of IT, etc. may be adopted.

3. The total hours to be devoted against each topic may be decided with due diligence to safety & with prioritizing transfer of required skills.