

DGET -12/1/2015-TC

Government of India

Ministry of Skill Development and Entrepreneurship

Directorate General of Training

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, Dated the 20<sup>th</sup> July, 2015

To

All the members of Sub Committee of NCVT dealing with affiliation  
(as per list enclosed)

Subject: Minutes of the meeting of the Sub Committee of NCVT dealing with  
affiliations held on 23<sup>rd</sup> June, 2015 at New Delhi.

Sir,

Please find enclosed Minutes of the meeting of the Sub Committee of NCVT dealing  
with affiliations held on 23<sup>rd</sup> June, 2015 at Shram Shakti Bhawan, Rafi Marg, New Delhi for  
reference and record please.

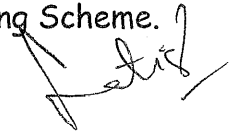
Kindly acknowledge the receipt.

Yours faithfully,

  
(R. Senthil Kumar)  
Director of Training

Copy for information and necessary action please:-

- (1) All States Directors/UT Administrators dealing with Craftsmen Training Scheme.
- (2) All the Field Offices under the Training Directorate.

  
(S.C. Sharma)  
Joint Director of Training

## MINUTES

MEETING OF THE SUB-COMMITTEE OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING (NCVT) DEALING WITH AFFILIATION HELD ON 23.06.2015 at 3.00 P.M. IN CONFERENCE ROOM, SHRAM SHAKTI BHAWAN, NEW DELHI.

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Meeting of the Sub-Committee of NCVT dealing with affiliation was held on 23.06.2015 at 3.00 P.M. under the chairmanship of Shri Rajesh Agarwal, Joint Secretary, Ministry of Skill Development and Entrepreneurship at Conference room, Shram Shakti Bhawan, New Delhi. List of members present in the meeting is at Annex 'A'.

**Item No.1:- Confirmation of minutes of the meeting held on 02.01.2015.**

Joint Secretary reviewed the minutes & progress of the last meeting held on 02.01.2015. Since there were no observations on the minutes, it was taken as confirmed.

**Item no. 2: Suggestions forwarded by DTE, Rajasthan & Follow Up Action.**

Matter of limitations of trade/units was deliberated at length with detailed discussion with representative of Rajasthan. Considering phenomenal increase in numbers of unit in Electrician trade, it was decided that proposal for new ITIs as per the recommendation of the State of Rajasthan that Institute should apply for affiliation for minimum four different trades with maximum two units in case of Electrician trade be accepted for Private ITIs. However, this will not be applicable to Govt. ITIs considering release of funds in phased manner.

The matter of non-issue of No objection certificate (NoCs) from State of Rajasthan for the cases in pipeline i.e. before date of issue of order for limitation of trade/units i.e. 20.01.2015 was discussed but due to non-availability of data (all statistic) related to such pending applications, it was decided to take the matter in the ensuing meeting with all related statistics & in the presence of Secretary, Govt. of Rajasthan.

During discussion, representative of State of UP raised non clarity of the qualification of the instructor for the 3<sup>rd</sup> shift. Principle adviser, QCI highlighted that



DGET has already issued clear instructions & copy would be provided on portal as well as to all States.

JS brought into the notice of the Sub-Committee that the passed out students of 'Craftsmen Instructor Training Scheme' (CITS) be given priority for recruitment. In this regard, Members unanimously decided that candidates with CITS qualification should be given preference & the matter would be tabled with sub-committee of 'Norms & courses' in its ensuing meeting.

**Item no. 3: Suggestions/Clarifications from QCI regarding Infrastructure, General Ambience, Trade Specific Standard Tools & Equipment List (STL) etc.**

The matter was discussed at length considering all pros & cons and it was decided that all the points submitted by QCI are subjective & intangible in nature and it would be difficult to quantify. Imposition of such norms may lead to harassment to institute etc. These points may be standardized objectively by prescribing minimum standard/specification with clear ranges in specifications. During discussion, following points were discussed:

- Representative of BHEL emphasized need of consideration of ergonomics in specification especially in furniture etc.
- Height of class room & workshop was decided as minimum 9 feet & 12 feet respectively.
- Regarding suggestion of Working Models for the trade 'Health Sanitary Inspector', it was decided that actual working models should be available to demonstrate functioning in proper manner.
- Regarding template of website, it was decided that website should be mandatory for all ITIs . In view of the multiple benefits to all stake holders, it was decided to advise all states to host website of all ITIs at common server maintained by respective states & URL may be allotted by State Govts to all desirous ITIs.

**Item no. 4: Compliance verification of institutes with NCVT norms.**

As per Section-A(f), MoA between DGET and QCI "DGET will make its own system of oversight for minimum 5% verification of recommendations on random basis

made by QCI to ensure full compliance with the prescribed standards". Accordingly, 104 (close to 5%) institutes which were randomly selected out of total 2275 inspected institutes for re-verification. Summary submitted by DGET for re-verified institutes was analyzed by the members, which was not very encouraging. In this matter, Senior Director of QCI submitted that at the time of inspection, assessor of QCI verified availability of all the infrastructure & afterwards shifting can take place.

Representative of the State of Andhra Pradesh highlighted that States have no power to inspect ITIs . For this a clarification was made that order have been issued that inspection can be carried out with the approval of Director/Commissioner of the state based upon complaint.

In addition to above, following points were discussed:

- Henceforth, efforts would be to involve administrative machinery at state level including District Labour Officers for better monitoring & Control over functioning of ITIs and improve their quality of training.
- Joint Secretary/Chairman also emphasized the need of use of latest technology (as cloud sourcing) to host the data of infrastructure of ITIs etc. for easy accessibility of updated information to the users.
- Improvement is a continuous process, therefore, there is a need to create one social platform with the help of Information Technology (IT) with provisions for continuous feedback of trainees, institutes & employers on quality, infrastructure etc, as a part of a rating mechanism, with one module for complaint/grievance (evidences like photographs etc) redressal mechanism. Director Projects to ensure this within a month's time.
- Present accreditation process adopted from 1.9.2012 through Quality Council of India needs review for better efficiency, transparency, monitoring & making fool proof system. This challenge of review of QCI' accreditation system with feasible solutions was agreed to by Senior Director, QCI, which will submit a proposal in month's time.
- At present, Surveillance of ITIs is done by QCI (vide DGET letter no. 19(22)/2012 -CD dated 6.8.2012) on payment basis with poor ITI' response. In order to streamline the system & increase the role of State Governments, it was decided to replace the inspection of ITIs by QCI with State Directorates chalking out



their own schedule of inspection of ITIs for better monitoring & control. Random inspection of ITIs under their jurisdictions may also be carried out by respective RDATs.

- Regarding deviations observed in the re-verification of the ITIs, it was decided to compare the facts & deviations with original recording of visits available in CD(s). The Affiliation division should complete the work in a month's time.
- ITIs which were found closed should be issued notice for re-verification within 20 days failing which admission from the current session would not be allowed.

**Item NO. 5:- Proposals for affiliation/de-affiliation/re-affiliation as per  
Summary list at Annex. B.**

Out of the total 265 cases of Affiliation, a total of 215 cases were approved including 133 new private ITIs. 46 cases were kept for further clarification. It was decided to take these cases for consideration on receipt of clarification in next meeting within July 2015, before start of 2015-16 session.

**Additional Items**

**Item no. 6: Grading of ITIs:**

J.S/Chairman advised Sh. R.P. Dhingra, Director (Project) to take up the matter related to chalking out a new system of 'Grading of ITIs' on fast track within a month. It was also decided that Govt. may provide funds for Grading of ITIs to reduce the financial burden on ITIs.

**Item no. 7: Extension of closing date for assessments**

Request of extension of closing date for inspection of ITIs was considered and it was decided that it may be further extended upto 30.06.2015 for replying of Non-Conformities (NCs) & last date of inspections upto 12.07.2015 for the session 2015-2016. Any inspection after 12.07.2015 would fall for the session 2016-2017.

**Item no. 8: Relaxation for courses under CoE**

Issue of extension of time limit for admission in CoE courses was discussed and the Sub-Committee granted extension of admissions by additional one year i.e. up to

session (2016-17) to CoE courses so that those institutes who desire to continue may admit the trainees in the session 2016-17.

**Item no. 9: Issues raised by QCI for clarification.**

Regarding points submitted for clarification by QCI, it was decided that these points may be well taken with the Sub-Committee of NCVT dealing with norms and courses. These changes would be effective from the next session i.e. 2016-17 only.

**The meeting ending with the vote of thanks to the chair.**

