

DGET -12/1/2015-TC

Government of India

Ministry of Skill Development and Entrepreneurship

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 11th August, 2015

To
All the members of Sub Committee of NCVT dealing with affiliation
(as per list enclosed)

Subject: Minutes of the meeting of the Sub Committee of NCVT dealing with
affiliations held on 30th July, 2015 at New Delhi.

Sir,

Please find enclosed Minutes of the meeting of the Sub Committee of NCVT dealing
with affiliations held on 30th July, 2015 at Shram Shakti Bhawan, Rafi Marg, New Delhi for
information please.

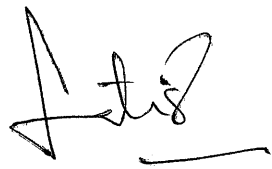
Kindly acknowledge the receipt.

Yours faithfully,


(R. Senthil Kumar)
Director of Training

Copy for information and necessary action please:-

- (1) All States Directors/UT Administrators dealing with Craftsmen Training Scheme.
- (2) All the Field Offices under the Training Directorate.
- (3) Nabet-QCI
- (4) DDT-CD Section
- (5) JDT-IToT Section


(S.C. Sharma)
Joint Director of Training

MINUTES OF THE MEETING OF THE SUB-COMMITTEE OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING (NCVT) DEALING WITH AFFILIATION HELD ON 30.07.2015 at 2.30 P.M. IN MAIN COMMITTEE ROOM, SHRAM SHAKTI BHAWAN, NEW DELHI.

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Meeting of the Sub-Committee of NCVT dealing with affiliation was held on 30.07.2015 at 2.30 P.M. under the chairmanship of Shri Rajesh Agrawal, Joint Secretary, Ministry of Skill Development and Entrepreneurship at Committee room, Shram Shakti Bhawan, New Delhi. List of members present in the meeting is at **Annex 'A'**.

Item No.1:- Confirmation of minutes of the meeting held on 23.06.2015.

Joint Secretary reviewed the minutes & progress of the last meeting held on 23.06.2015. Since there were no observations on the minutes, it was taken as confirmed.

Item no. 2: Suggestions forwarded by DTE, Rajasthan & Follow Up Action.

In order to limit the exorbitant admissions in the Electrician trade/Units in the new ITIs as well as in the existing ITIs (only for Private ITIs) Directorate of Technical Education (DTE), Rajasthan had forwarded suggestions as mentioned below:

- a) For new ITIs: Institute should apply for seeking affiliation for minimum four different trades with the condition of maximum two units in case of Electrician trade.
- b) For existing/old ITIs: No additional Units in respect of Electrician Trade to be granted affiliation. In case Institute applies for Electrician Trade for first time, maximum two units should be restricted for Electrician trade.

These suggestions were placed in the meeting dated 02.01.2015, and were recommended with a request to DTE Rajasthan for issuing "No Objection Certificate (NOC)" to clear all such cases which had applied before the date of intimation of the decision of Sub-Committee i.e. 20th January, 2015 (i.e. cases in pipeline). Even after repeated reminders, no NOCs were issued by DTE Rajasthan and the matter was taken up in the subsequent meeting dated 23.06.2015 and deliberated at length.

Further, due to urgency in view of a writ petition filed in the Hon'ble High Court of Delhi with the prayer that those cases may be considered who have applied for grant of affiliation for Electrician Trade on or before 20.01.2015 i.e. before issuing the formal order by NCVT, the matter was taken up in the NCVT meeting of Sub-Committee on norms and courses dated 17th July, 2015.

The Competent authority in consultation with Directorate of Technical Education (DTE), Rajasthan State reviewed the matter and it was decided & conveyed vide letter no. DGT-


11/8/15

6/Court/33(4)/2015-TC Desk dated 21.07.2015 (**Annex-B**) that affiliation for all the institutes who had applied on or before 20th January, 2015 (i.e. date of issue of order) for the maximum of two/additional two units for Electrician trade would be granted subject to the fulfillment of following conditions:

- c) Affiliation may be granted for two/two additional units for Electrician trade covering new as well as existing/old ITIs respectively.
- d) The said institutes shall equip themselves & apply for seeking affiliation for four (04) different trades within two years from date of grant of affiliation.

Thus it was decided that all the cases in pipeline (before 20.01.2015) would be processed and cleared if found in order according to **c & d** above. The same was confirmed in the meeting.

Item no. 3: Cases pending for affiliation with NCVT.

It was informed by QCI that around 1063 cases were pending with QCI wherein site visit had been conducted by QCI but not yet closed due to non-conformities raised during these site visits. After the receipt of non-conformity closure report from these institutes, all these cases would be taken up in the accreditation meeting of QCI expected to be held before 17th August, 2015. In addition, 311 cases received from QCI (165 Nos. received on 27.07.2015 and 146 Nos. received on 28.07.2015) could not be considered in the NCVT meeting dated 30.07.2015, & these would also be taken up in the next NCVT meeting.

It was therefore proposed to conduct another NCVT meeting in the third week of August so that all these cases could be considered for the session of 2015-16.

JS expressed concern over extending the date for next NCVT Sub-Committee meeting dealing with affiliation as the clarification cases would yet be kept pending in next meeting which would become a never ending process.

Sub-Committee agreed to the proposal and it was decided that all the cases pending at the end of QCI or DGET would be taken up in the next NCVT meeting. It was also advised that QCI along with DGT officials would clear all the pendencies and also all clarifications so that institutes could be cleared for grant of affiliation for the session August, 2015 by 25th August, 2015. The next NCVT Sub-Committee meeting dealing with affiliation would be held on 25th August, 2015. The last date of admission would also be extended accordingly for these new affiliations.

JS also sought the details regarding clarifications raised in different NCVT Sub-Committee meetings dealing with affiliation held on 02.01.2015, 23.06.2015 and 30.07.2015 along with cases cleared by QCI. These details are placed at **Annex-'C'**.

JS
11/8/15

Item no. 4: Consideration of recommendations in respect of affiliation / Re-affiliation / De-affiliation cases received by QCI.

Out of the total 327 cases of Affiliation, a total of 298 cases were approved including 252 new private ITIs. 29 cases were kept pending for clarifications. It was decided to take these cases for consideration on receipt of clarification from QCI in next meeting within August, 2015, so that all these cases could be included in the current session i.e. August, 2015.

Item no. 5: Consideration of recommendations in respect two inspection reports received in respect of Institutes for Training of Trainers (ITOT) as per details given below:

1	Govt. Institute for Training of Trainers (ITOT), Rohtak, Haryana
2	State Staff Training & Research Centre Institute for Training of Trainers (ITOT), Lucknow, Uttar Pradesh

Both the cases as mentioned above in respect of Institutes for Training of Trainers were cleared and granted affiliations.

In addition to above agenda points, the following issues were also discussed in the meeting:

- QCI referred to minutes of meeting dated 23.06.2015 regarding surveillance of ITIs, and engaging State Directorates for the task. They submitted that as per MoU signed between QCI & DGET (on behalf of NCVT), QCI is mandated to carry out accreditation, affiliation and surveillance activities constituting complete process cycle. ITIs were not forthcoming for surveillance and therefore the fee was reduced as well as surveillance was advised to be carried out after 16 months and 32 months as against earlier directions of conducting surveillance after one year. The relevant orders are placed at **(Annex-D)**

JS agreed to relook into the matter in view of above request raised by QCI. JS asked QCI to find out some ways for enforcing surveillance since institutes were not coming forward on their own for surveillance. QCI was asked to provide data regarding how many institutes were due for surveillance and out of these how many were processed by QCI for surveillance.

- JS also raised concern over the increasing demand of specific trades such as Electrician, Fitter etc. for accreditation and affiliation. He suggested that since private ITIs were not keen for capital intensive trades, introduction of diverse trades in ITIs was a matter of concern.

JS
11/8/15

He asked QCI to provide details of applications processed in the last one year inter-alia State wise, trade wise and units sought. QCI agreed to provide the desired information in a fortnight i.e. before 14 August, 2015.

- JS also discussed with the NCVT members, representative of State/UTs regarding the admission procedures followed in their States/UTs. It came to his notice that some States were following different admission procedures for Government ITIs and for Private ITIs. Applicants would first apply in government institutes and later on in private ITIs if they could not get admission in government institutes. In some of the State/UTs, centralized admission and online counseling was not yet available for government as well as private institutes. The rural institutes were also not following centralized online admission procedures in few States.

JS pointed out that the admission process was not uniform, not centralized and getting on board the institutes of rural areas was a challenge. He opined that cut off dates for admission to government ITIs, private ITIs and dates for uploading admission details on web site need to be reviewed in view of above observations.

- JS sought details of trade wise expenditure involved in setting up workshop i.e. machinery, tools and equipments, expenditures viz a viz the trainee fee, instructor salary, power consumption etc. to workout investment analysis for various trades.

Based on above, each trade would have separate fee structure.

To begin with, DDT (APS) was assigned the task in coordination with QCI and CSTARI to provide the data for Electrician & other most popular trades within a month.

- JS also advised to constitute working groups for framing guidelines, ToR etc. regarding **Grading/Rating** of ITIs. For this he advised to involve State Secretary/Directors of seven States/UTs i.e. U.P, Maharashtra, Gujarat, Tamil Nadu Rajasthan, Andhra Pradesh and one North East State.

DDG(T) would be working on modalities for above.

- NCVT representative from Tripura State apprised JS regarding the admission procedure in their State & also informed about two cases of accreditation under submission with this office for NCVT affiliation.

JS gave instructions to clear these cases. The cases have been cleared and uploaded on web site (**Annex-E**)

The meeting ending with the vote of thanks to the chair.

Handwritten signature
11/8/15

ANNEXURE-A

List of members who attended the meeting of Sub Committee of NCVT on affiliation matter held on 30th July, 2015 at 02.30 PM in Main Committee Room, 'C'-Wing, 1st floor, at Shram Shakti Bhawan.

Sr. No.	Name	Designation	Address
1.	Shri Rajesh Agrawal	Joint Secretary (Chairperson)	MSDE, New Delhi
2.	Shri Deepankar Mallick	DDG (T)	MSDE, New Delhi
3.	Shri T.C. Saravanabava	DDG (AT)	MSDE, New Delhi
4.	Shri R. Senthil Kumar	DIR (T)	MSDE, New Delhi
5.	Shri Sunil Kumar Gupta	Director (T.T Cell)	MSDE, New Delhi
6.	Dr. P. Nayak	Secy. Textiles Committee	P. BALU ROAD, Prabhadevi, Mumbai-25
7.	Shri B.S. Verma	Joint Director	Directorate of Technical Education, Rajasthan-Jodhpur.
8.	Shri Anirban Datta	Joint Director	Deptt. of Industries and Commerce, State Govt. of Tripura
9.	Shri V.T. Todaramal	Asst. Director	D.E.T. -Andhra Pradesh
10.	Shri Arun Kumar Jha	Addl. General Manager (HRDC)	BHEL, Hyderabad
11.	Shri Rahul Deo	Add. Director (Trg.)	Directorate of Employment & Training, Lucknow - Uttar Pradesh
12.	Shri Rajan Dogra	Principal	Govt. ITI (W), Sec-11, Chandigarh
13.	Shri Sohan Lal Gupta	Member (BMS)	Bharatiya Mazdoor Sangh, Mini Bank, Pehwa, Distt. Kurukshetra-Haryana
14.	Shri S.C. Sharma	JDT	MSDE, New Delhi
15.	Shri Sushil Kumar	DDT	MSDE, New Delhi
16.	Smt. Punita Bhatia	DDT	MSDE, New Delhi
17.	Smt. Anita Srivastav	DDT	MSDE, New Delhi
18.	Shri Amrit Pal Singh	DDT	MSDE, New Delhi

Sr. No.	Name	Designation	Address
19.	Shri P.S. Verma	ADT	MSDE, New Delhi
20.	Smt. Sushma Rana	ADT	MSDE, New Delhi
21.	Shri Himanshu	TO	MSDE, New Delhi
22.	Shri Jagdish Chand	TO	MSDE, New Delhi
23.	Shri Virender Kumar Gupta	S.O.	MSDE, New Delhi
24.	Parveen Kumar	JTA	MSDE, New Delhi
25.	Shri B.S. Reddy	TO	ATI Hyderabad
26.	Shri M.K. Saini	VI	ATI Jodhpur
27.	Shri A.K. Garnayak	VI	ATI Choudwar
28.	Shri Vipin Sahani	CEO, NABET, QCI	ITO, New Delhi
29.	Shri A.K. Jain	NABET, QCI	ITO, New Delhi
30.	Shri Jagminder Kataria	NABET, QCI	ITO, New Delhi
31.	Shri Joseph T. Chacko	Consultant, QCI	ITO, New Delhi
32.	Shri Saurabh Arora	Accreditation officer, QCI	ITO, New Delhi
33.	Shri Jagmohan S. Bhoged	NABET, QCI	ITO, New Delhi
34.			
35.			

ANNEX-B

SPEED POST

DGET-6/Court/33(4)/2015-TC Desk
Government of India
Ministry of Skill Development & Entrepreneurship
Director General of Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 21st July, 2015

To

The Director,
Directorate of Technical Education,
W-6, Residency Road, Jodhpur-342001
Rajasthan

Subject: Restrictions in granting affiliation of Electrician trade/Units for the State of Rajasthan-reg.

Reference: Your letter no. Trg.no.7(12)/ P-1/ Pvt./1896/27449 dated 10.11.2014.

Sir,

This is in reference to your letter referred on the above said subject.

The competent authority has reviewed the matter in respect of point (1) & (2) which are stated below:

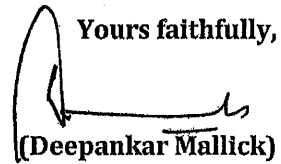
- 1. For new ITIs:** Institute should apply for seeking affiliation for minimum four different trades with the condition of maximum two units in case of Electrician trade.
- 2. For existing/Old ITIs:** No additional Units in respect of Electrician trade to be granted affiliation. In case institute applies for Electrician trade for first time, maximum two units should be restricted for Electrician trade.

Accordingly, it has been decided to grant affiliation for the institutes who had applied on or before 20th January, 2015 (i.e. date of issue of order) for the maximum of two/additional two units for Electrician trade subject to the fulfillment of following conditions:

- Affiliation may be granted for two/two additional units for Electrician trade covering new as well as existing/old ITIs respectively.
- The said institutes shall equip themselves & apply for seeking affiliation for four (04) different trades within two years from date of grant of affiliation.

The said guidelines shall be strictly adhered to.

Yours faithfully,



(Deepankar Mallick)
Deputy Director General (Trg.)

Copy to: The Director, RDAT Faridabad.

2. The CGSC, Hon'ble High Court of Delhi- with request to submit w.r.t. WP no. 4363/2015.
3. The Principal, Shyam Private ITI, Dausa, Rajasthan.

Annex-C

Sl. no.	Name of State / UT	clarification cases raised in the meeting held on 02.01.2015	Clarification cases cleared in the meeting held on		Pending clarification	Clarification cases raised in the meeting held on 23.06.2015	Clarification cases cleared the meeting held on 30.07.2015	Pending clarification	clarification cases raised in the meeting held on 30.07.2015	Pending clarification	Final pending for clarification
			23.06.2015	30.07.2015							
1	Andhra Pradesh	0	0	0	0	0	0	0	0	0	0
2	Assam	0	0	0	0	0	0	0	0	0	0
3	Bihar	4	4	0	0	3	2	1	0	0	1
4	Chandigarh	0	0	0	0	0	0	0	0	0	0
5	Chhattisgarh	0	0	0	0	0	0	0	1	1	1
6	Delhi	0	0	0	0	0	0	0	0	0	0
7	Gujarat	1	1	0	0	0	0	0	1	1	1
8	Haryana	1	1	0	0	0	0	0	2	2	2
9	Himachal Pradesh	0	0	0	0	1	1	0	0	0	0
10	Jharkhand	0	0	0	0	0	0	0	1	1	1
11	Karnataka	0	0	0	0	0	0	0	0	0	0
12	Kerala	0	0	0	0	0	0	0	0	0	0
13	Madhya Pradesh	2	2	0	0	7	3	4	3	3	7
14	Maharashtra	0	0	0	0	3	2	1	2	2	3
15	Odisha	0	0	0	0	0	0	0	1	1	1
16	Punjab	0	0	0	0	2	1	1	0	0	1
17	Rajasthan	*5	1	0	0	*24	0	1	2	2	3
18	Tamil Nadu	0	0	0	0	0	0	0	0	0	0
19	Tripura	0	0	0	0	0	0	0	0	0	0
20	Uttar Pradesh	1	1	0	0	7	4	3	13	13	16
21	Uttarakhand	0	0	0	0	0	0	0	3	3	3
22	West Bengal	1	0	1	0	0	0	0	0	0	0
	Total	15*	10	1	0	47	13	11	29	29	40

*4 cases for NOC sought from State Directorate 02.01.2015-Rajasthan State limitation of Electrician trade.

*23 cases for NOC sought from State Directorate 23.06.2015-Rajasthan State limitation of Electrician trade.

X
ANNEX-D

No. DGET-19(22)/2012-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, New Delhi
Dated: 6th August, 2012

To

1. Secretaries/ Principal Secretaries to all State Governments / UT Administrations dealing with Vocational Training
2. Directors/ Commissioners of all States/ UT Administrations dealing with Vocational Training
3. Director, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI (EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad

Subject: Engagement of Quality Council of India (QCI) for accreditation of Government and Private Industrial Training Institutes (ITIs).

Sir/Madam,

In the 39th NCVT meeting held on 12th January, 2011, it was proposed to accredit ITI(s) by QCI. Accreditation by QCI will be made a pre-condition for affiliation by NCVT i.e. ITI(s) would be affiliated based on accreditation by QCI.

2. There were divergent views among the NCVT members and it was, therefore, decided to constitute a sub-committee and discuss the issue in detail.
3. The meeting of Sub-committee was held on 17th March, 2011 and then on 26th September 2011, under the Chairmanship of DG/JS and issue was discussed in the meeting at great length.
4. The 40th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister for Labour & Employment was held on 16th December, 2011. Engagement of Quality Council of India (QCI) for accreditation of Government and Private Industrial Training Institutes (ITIs) was discussed as an agenda Item No. 4003.1 in the meeting. It was brought out that the present system of affiliation is quite lengthy and cumbersome for both the institutes as well as the Government. Due to ever increasing growth of new ITIs every year, State and Central Governments are unable to carry out inspections on schedule with their limited staff. In order to cope up with the large volume and issues of quality and consistency, it was proposed to engage QCI for inspection and accreditation of all Government and Private ITIs and affiliation of ITIs by NCVT will be based on accreditation by QCI. After detailed deliberations, final decision on the issue was left to Hon'ble Minister for Labour & Employment.

Contd/-2

5. Hon'ble Minister for Labour & Employment has now approved the following for implementation:

- a) Services of Quality Council of India shall be used for verification of availability of infrastructure and training facilities in ITI in accordance with the standards set by NCVT. Quality Council of India shall grant accreditation to the institutes on the basis of fulfilment of all requirements of accreditation criteria agreed between NCVT and QCI. The accreditation of the Quality Council of India will be the basis and pre-requisite for affiliation by NCVT.
- b) A website will be developed by QCI with all the facilities and guidelines for affiliation. The institutes will be in a position to enter their data online and upload all the necessary documents. The software will be intelligent enough to guide the institutes. If the data is not correctly entered, application will not be accepted and appropriate advice will be given to the applicant. The website will also provide for feedback and suggestions and proper grievance redressal mechanism. It will also provide for a payment gateway so that on-line fee/payment of prescribed amount could be made.
- c) Application of the ITI will be available online to the State Government. The State Government will give their observations and comments, if any within 15 days of filing the application. If no comment is received, QCI will proceed with the accreditation process.
- d) QCI accreditation process will have three stages a) desktop review, b) physical verification, and c) annual surveillance. The institutes will submit online application to QCI after fulfilling all the requirements of accreditation criteria. Thereafter, QCI will ensure to complete the accreditation process within three months. QCI will not be responsible for any delay due to non-compliance with the requirements. QCI will also ensure overseeing mechanism at state and central levels.
- e) A representative of DGET will be one of the members in National Accreditation Committee (NAC) of QCI.
- ✓ f) DGET will make its own system of oversight for minimum 5% verification of recommendations on random basis made by QCI to ensure full compliance with the prescribed standards.
- g) Initially QCI will be engaged for a period of four years starting from 1st September, 2012. Thereafter, their performance will be evaluated by DGE&T. During the process of accreditation, they will advise and guide the institutes for improving the standards and for achieving ISO 29990 certification.

Subsequently, QCI will also do quality rating of ITIs based on standard parameters, detailed instructions on which will be issued separately.

h) Court cases arising out of this engagement will be handled in the following manner:

- i. The cases arising out of decision of DGE&T will be handled by DGE&T.
- ii. The cases arising out of decision of QCI will be handled by QCI.
- iii. The cases where it involves both, will be handled by DGE&T and QCI jointly.

i) After negotiation with QCI, following fee structure has been approved.

i. Application fee payable at the time of making online application	Rs. 10,000/-
ii. Assessment fee payable before undertaking inspection of the ITI	Rs. 30,000/-(upto maximum two site visits)
iii. Annual Surveillance fee (I year) payable on 1 st July every year	Rs. 20,000/-
iv. Annual surveillance fee (II, III, IV year) payable on 1 st July every year	Rs. 60,000/-(@Rs.20,000/- per year)
v. Total (for 4 years)	Rs. 1,20,000/-

j) In case, the institutes are not able to comply with the accreditation norms during the first two site visits, additional site visits may be required to verify the compliance before accreditation. Charges for the additional site visits will be levied in such cases @ Rs. 15,000/- per site visit.

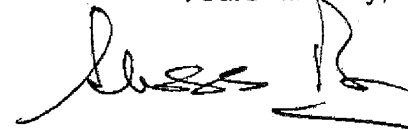
k) All the payments to QCI will be made through account payee draft/ cheque or online transfer. The Institute will not provide any hospitality including transport and accommodation to the inspecting team of experts.

6. A memorandum of agreement shall be signed between DGE&T on behalf of NCVT and QCI for truthful discharge of duties by both the parties.

7. If it is established that QCI or any of its members has committed any breach of agreement or indulged in corruption or irregularity, action will be taken by NCVT as deemed appropriate, including termination of contract, after providing an opportunity of hearing.

8. This decision comes into force w.e.f. 01st September, 2012. This order supersedes all previous orders related to grant of affiliation of ITIs by NCVT. Accordingly, all the applications for affiliation of ITIs by NCVT from 01st September, 2012 onwards shall be submitted to QCI.

Yours faithfully,

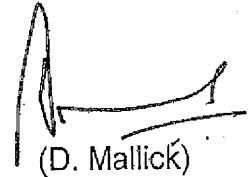


(Sharda Prasad)

Director General/ Additional Secretary

Copy to:-

1. Principal, CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.
3. All Officers up to JDT level of DGE&T (HQ).
4. Secretary General, Quality Council of India, Institution of Engineers Building, 1nd Floor, 2 - Bahadur Shah Zafar Marg, New Delhi - 110002, India.
5. Chief Executive Officer, Office of the Adviser to Prime Minister on Skill Development, NDCC Building II, Jai Singh Road, New Delhi.



(D. Mallick)

Director of Training/ Member Secretary, NCVT

Copy for information to:

1. PPS to Minister for Labour and Employment
2. PPS to Secretary (L&E)

No. DGET-19/16/2012-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 27th November, 2013

To

Chief Executive Officer,
National Accreditation Board for Education and Training,
Quality Council of India,
ITPI Building, 6th Floor,
4 - A, Ring Road,
I P Estate, New Delhi – 110002

Subject: Accreditation of Government and Private ITIs by National Accreditation Board for Education and Training (NABET), Quality Council of India (QCI)

Sir,

Your kind attention is invited to this office letter No. DGE&T – 19/22/2012 – CD dated 6th August, 2012, wherein it was informed that QCI shall grant accreditation to the Government and Private ITIs on the basis of fulfillment of all requirements of accreditation criteria agreed between National Council for Vocational Training (NCVT) and QCI. The accreditation by QCI was made the basis and pre-requisite for affiliation by NCVT.

2. Representations have been received from various quarters asking certain important changes. In addition, DGE&T has also felt it necessary that some of the key parameters / systems be amended in order to improve the performance and make system more acceptable & transparent. These issues were discussed with NABET and have been duly considered in DGE&T. After careful consideration of all these aspects, it has been decided that following changes will be implemented for institutes applying for accreditation w.e.f. 01st December, 2013.

a) Henceforth the applicants will be required to submit all the documents online except blueprint/CAD generated layout plan of the building. NABET Assessor will verify the authenticity of these documents and the blueprint during the visit to the institute and submit a verification report to NABET. The authentication of the documents can be done by the Assessor even by digital signatures.

b) NABET HQ after due examination and approval of the NABET Accreditation Committee will forward the verification report as per Annexure I in hard copy to DGE&T along with signed copy of the blueprint/CAD generated layout plan of the building.

Contd...2/-

- c) The timelines for each assessment steps have been defined (Annexure II)
d) Assessment flow chart is finalised (Annexure III)
e) In case NABET is not able to adhere to the timelines, the following fee will be reimbursed to the applicants by NABET:

Total time taken more than proposed:	Assessment fee to be reimbursed (out of Rs. 25,000/-)
Delay Upto 10 days	10%
Delay Upto 20 days	20%
Delay Upto 30 days	30%
Delay More than 30 days	50%

- f) In case the application is for accreditation/affiliation of trade units less than 12 nos., only one NABET Assessor can be sent for the assessment. The decision on number of Assessors for the site visit will be taken on case to case basis by NABET.
- g) The clarification cases out of the total number of cases presented in NABET Accreditation Committee should not exceed beyond 10%.
- h) A regular feedback (summary report and pendency list) should automatically be generated and sent to DGE&T officials every fortnight.
- i) Following Management Information Reports (MIR) for live applications will be available online to DGE&T:
- i) Summary Status Report for applications of ITIs (state wise) (Report-1)
 - ii) Summary Status Reports – accreditation (stage wise) (Report-2)
 - iii) Summary Status Reports for Government/Private ITIs (Report-3)
 - iv) Age analysis reports (pendency) at defined stages (Report-4 A & B)
 - v) Feedback Analysis reports (Report-5)
- j) Number of assessments in one accreditation cycle to be reduced. Assessments may now be conducted after every 16 months in four year cycle after initial assessment. In other words, there would now be two surveillances after 16 and 32 months after the affiliation in addition to first inspection in 4 year cycle.

k) During the site assessment the Principal and one Instructor per trade will have to be present. Rest of Instructors and staff need not be present at the time of site visit. Assessors will verify details of all the instructors and staff with the original copies and authenticate the same in his verification report.

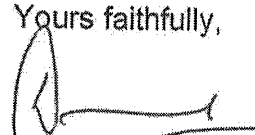
l) The fee structure for accreditation would be as follows:

	Upto Two Trades and twelve units	More than two trades and twelve units
Application fee	Rs.10000	Rs.10000
Site Assessment Fee	Rs.20000	Rs.25000
Surveillance Fee(Two Times) with four years	Rs.17500	Rs.20000
Total	Rs.65000	Rs.75000

m) In case there are non-conformances in the site visit, revisit to close these NCs will be charged @ Rs. 20,000/- for first revisit and Rs. 30,000/- for subsequent revisits. Service tax and any other Government taxes as applicable will be extra.

n) If non-conformity arises due to improper verification by NABET representative, the Institute will represent the matter to NABET and appropriate decision would be taken if revisit should be free of charge.

Yours faithfully,


(Deepankar Mallick)
Director of Training

[Handwritten Signature]

DGET-07/14/2013-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 16th September, 2014

To

✓ Chief Executive Officer,
National Accreditation Board for Education and Training,
Quality Council of India, ITPI Building, 6th Floor,
4-A, Ring Road, I P Estate, New Delhi-110002

Subject: Implementation of revised fee Structure of Accreditation

Sir

Please refer to DGET letter no. DGET-19/16/2012-CD dated 27.011.2013, para (I) wherein fee structure was conveyed for implementation. Now as per discussions held on 12.06.2014 for revision of fee for accreditation of ITIs, fee structure would be as follows:

Category	Trades (max.)	Units (max.)	Application fee	Site Assessment Fee	Surveillance Fee (two times) within 4 years	Total Fee
A.	2	12	Rs.10,000/-	Rs. 20,000/-	Rs. 35,000/- (@ Rs.17,500/- per visit)	Rs.65,000/-
B.	3	18	Rs.10,000/-	Rs. 25,000/-	Rs. 40,000/- (@ Rs.20,000/- per visit)	Rs.75,000/-
C.	Any additional trades/units @ Rs. 2,000/-per unit and Rs. 2,000/-per trade					

Other contents of letter DGET-19/16/2012-CD dated 27.011.2013 will remain same.

Yours faithfully,

[Handwritten Signature]
(R.L. Singh)

Deputy Director (General)
Member-Secretary, NCVT

Copy to:

- o/c*
- ✓ 1. The Secretaries/ Principal Secretaries, State/UTs
 - ✓ 2. The Directors dealing with Vocational Training, State/UTs.
 - ✓ 3. The Directors, DGET field institutes & RDATs
 - ✓ 4. Prof. M. Ranga Rao, Coordinator, Federation of All India Private ITI Associations, Chanakya no. 6, camp Road, Selaiyur, East Tambaram, Chennai-600073

[Handwritten Signature]
(Deepankar Mallick)
Director of Training

[Circular Stamp]
[Handwritten Signature]
25/9/14

DGET-12/1/2014-TC
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 15th Dec, 2014

Office Memorandum

Subject: Surveillances of ITIs accredited by Quality Council of India.

Sir

Vide letters nos. DGET-19(22)/2012-CD dated 6.08.2012 , DGET-19(16)/2012-CD dated 27.11.2013 and DGET-07/14/2013-CD dated 16.9.2014 pertaining to fee structure, it was intimated that Surveillances of ITIs accredited by Quality Council of India will be done as per time schedule from date of inspection i.e. First in 16 months and second in 32 Months to ensure infrastructures and quality of training in the institutes. For such Surveillances, respective ITI had to apply for Surveillance but going through the records, it is observed that management of ITIs has not applied to Quality Council of India for surveillance.

In this context, management of the ITIs accredited by QCI are advised to apply on QCI web portal for surveillance as per their schedule failing which admission in the institutes due for surveillance may not be continued.

Yours faithfully,



(Deepankar Mallick)

Deputy Directorate General (Training)

To

1. The Management of ITIs, Accredited by QCI
2. The Chief Executive Officer, Quality Council of India, Ring Road, ITPB Building, New Delhi.

ANNEX-E

By Speed Post

No. DGT-12/1/2015-TC
Government of India
Ministry of Skill Development and Entrepreneurship
(Directorate General of Training)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 30.07.2015

To

The State Directors/UT Administrators
Dealing with Craftsmen Training Scheme
(As per the list enclosed)

Subject: Affiliation orders

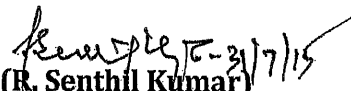
Sir

The affiliation proposals, accredited by Quality Council of India (QCI), forwarded to DGT, Ministry of Skill Development and Entrepreneurship were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation of ITIs in its meeting held on **30.07.2015** at DGT Hqrs., New Delhi for its consideration and approval.

The Committee considered affiliation proposals and accorded approvals to proposals conforming to the NCVT Norms. Affiliation orders, State wise are enclosed herewith & also available on web site. **The cases kept for clarification would be submitted in the next meeting on receipt of clarifications.**

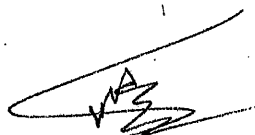
In case of any discrepancy is observed in the affiliation orders, same may be intimated to this Directorate General by 10.08.2015. Next meeting of Sub-Committee of NCVT dealing with affiliations is scheduled to be held on 25.08.2015 to consider cases for the session August 2015-16.

Yours faithfully,


(R. Senthil Kumar)
Director of Training

Copy along with enclosures for information to:

1. The Regional Director of Apprenticeship Training RDAT- Chennai, Faridabad, Kanpur, Kolkata, Hyderabad, Mumbai and The Director, Foremen Training Institute, Bangalore.
2. National Accreditation Board for Education and Training (NABET), Quality Council of India, ITPI Building, 6th Floor, 4 - A, Ring Road, I P Estate, New Delhi - 110002- for record and intimation of deviation, if any.
3. To all concerned ITIs



(Sushil Agarwal)
Deputy Director of Training

Center of Excellence

State: TRIPURA

Dated: 30.07.2015

Name, Address & File No. of Institute for ref. & Future correspondence	Trade	Units for which affiliation sought / recommended by			Remarks
		Instt.	QCI	DGET	
1 Govt. ITI, Kailashahar, , Dist.- Unokoti Pin-799277 Tripura DGET- 6/23/01/CoE/2015-TC	<u>Electronics Sector</u> EBT – 01 Basic Fitting And Soldering	One Unit	One Unit	One Unit	Assessment-9/12/2014 App002803 w.e.f. Aug 2015
	EBT-02 Inverters, Ups, Voltage Stabilizers And Industrial Drives	One Unit	One Unit	One Unit	
	EBT – 03 Basic Analog Electronics	One Unit	One Unit	One Unit	
	EBT – 04 Basic Digital Electronics	One Unit	One Unit	One Unit	
	EBT – 05 Basic Measuring Instruments	One Unit	One Unit	One Unit	
	EBT-06 Basic Computers	One Unit	One Unit	One Unit	
2 Govt. ITI, Ambassa, Lalchari, Ambassa, Dhalai Dist. Dhaloi, Tripura DGET- 6/23/1/CoE/2005-TC	<u>FPBT- 01</u> Food Preservation	One unit	One unit	One unit	Assessment-08/12/2014 App002799 w.e.f. Aug 2015
	<u>FPBT- 02</u> Bakery and Confectionary	One unit	One unit	One unit	
	<u>FPBT- 03</u> Milk and Dalry Product	One unit.	One unit	One unit	
	<u>FPBT- 04</u> Agro Processing	One unit	One unit	One unit	
	<u>FPBT- 05</u> Food Beverages	One unit	One unit	One unit	
	<u>FPBT- 06 -</u> Processed Food	One unit	One unit	One unit	


 पुनीता भाटिया/PUNITA BHATIA
 उप निदेशक प्रशिक्षण/Dy. Director of Training
 डी.जी.ई.एण्ड टी., अग एवं रोजगार भंडारण
 D.G.E.&T., Min. of Labour & Employment
 भारत, सरकार/Government of India
 नई दिल्ली/New Delhi-110001