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MSDE-35(4)/MIS (ITI Grading)/Phase-2/2018-NPIU (Pt-2)
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Karol Bagh, New Delhi-110005
Dated:18.11.2020

OFFICE MEMORANDUM

Sub:- Guidelines for ITIs to raise appeal to Appellate Committee in Grading of ITIs Phase-II.

DGT has constituted Appellate Committee to review appeals raised by ITIs which are still not satisfied with their draft grades approved by Core Grading Committee.

2. As decided by Appellate Committee, ITIs need to follow certain guidelines to raise appeal which are as following:-

- i. Only those ITIs which have raised their grievance to Grievance Redressal Committee (GRC), will be allowed to raise the appeal to the Appellate Committee.
- ii. Appeal can be raised only in those parameters in which grievances were raised by ITIs.
- iii. Appeals would not be raised in parameters in which data is being taken from NCVT- MIS Portal i.e. appeals in parameters 9, 10, 20, 22, 23 and 26 would not be accepted.
- iv. ITIs need to raise appeal with proper justification. However, they would not be allowed to upload any fresh documents. Documents uploaded by ITIs while raising grievances to Grievance Redressal Committee will only be considered and re-evaluated along with the justification/remarks provided by ITIs.
- v. Only appeals raised on portal would be considered. No appeal would be entertained through any other means.
- vi. ITI would be given a time of 10 calendar days to raise appeal after the receipt of e-mail for raising appeal. No appeal would be entertained after completion of 10 calendar days' period.
- vii. ITIs would be intimated through e-mail on their OTP verified e-mail id on NCVT-MIS Portal to raise appeal.

3. ITIs may refer 'Framework and Methodology' document of Grading of ITIs in Phase-II uploaded on DGT website in case of any clarification.



(Sanjay Kumar)
Director (Project)

Copy to:-

- I. All Regional Directors, Regional Directorates of Skill Development and Entrepreneurship.
- II. All States /UT Directors/Commissioners dealing with ITIs.
- III. All members of Appellate Committee.
- IV. All members of Core Grading Committee.
- V. Sr. PPS to DG(T)/AS, DGT, Karol Bagh, New Delhi.



(Manish Gupta)
Assistant Director (Projects)