

F. No. DGT-Z012(12)/2/2022-O/o DDG(T)
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Pusa Road, New Delhi
Date: 11th November, 2022

OFFICE MEMORANDUM

Subject :- Nomination of Nodal Officer/Local Admin to monitor legal cases on LIMBS portal.

The undersigned is directed to refer to the MSDE's O.M. dated 4th November, 2022 on the above-mentioned subject and to convey the approval of the competent authority to nominate Shri Anil Kumar, Director as a Nodal Officer for this purpose on behalf of this Directorate General of Training. The details of nodal officer is as under :-

Name	Designation	Organisation	Mobile	E-mail
Shri Anil Kumar	Director	DGT	7754892929	anil.knp1966@gov.in

2. This issues with the approval of the DG, DGT.

Enclosure: Copy of the above mentioned O.M.


(Ashoke Rarhi)
Joint Director
Tel: 25802155

- To,
1. Shri Anil Kumar, Director, DGT Hqrs, New Delhi
 2. Smt. Sandhya Salwan, DDG, DGT
 3. Shri Sanjay Arorra, DS, MSDE New Delh
 4. All Divisions/Sections of DGT Hqrs
 5. All Regional Directors of DGT
 6. Director, NIMI, Chennai
 7. Director, CSTARI, Kolkata
 8. PPS to the DG, DGT
 9. IT cell, DGT Hqrs



File No.LC110011/10/2021- O/o DS(Legal)
Government of India
Ministry of Skill Development and Entrepreneurship

2nd Floor, PTI Building
New Delhi-110001
Dated the 4th November, 2022.

OFFICE MEMORANDUM

Subject: Appointment of Local Admin to monitor legal cases on the LIMBS portal in your organisation

The undersigned is directed to say that it is mandatory to enter details of all Court Cases on the LIMBS portal. To ensure that data entry by various registered users on the portal is correct and authenticated, all organisations i.e. DGT, NCVET, IIE, NIESBUD, DJSS, CSTARI and NIMI and Divisions of this Ministry should nominate Local Admin for monitoring their Court Cases on the LIMBS portal. The Local Admin/Nodal should be of the level of Deputy Secretary/Director.

2. Local Admin shall be responsible for the following duties and responsibilities :

- a. To ensure that Data entered by various registered users on the LIMBS portal is correct and authenticated.
- b. To ensure that details of all Court Cases are entered on the LIMBS portal.
- c. To ensure that details of all Court Cases are updated and reviewed on a regular basis so that timely action on court cases is taken.
- d. To ensure that timelines prescribed for filing appeals/SLPs are meticulously observed.
- e. Since LIMBS also has a facility to mark cases as Critical/important for follow up, the sub Nodal Officers would monitor the same along with other legal cases.

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- f. The Local Admin/Nodal would be responsible for activation of user accounts and deletion of user accounts on the LIMBS portal. He would also reset password of the users in his organization, update their profiles wherever required.
- g. The Local Admin/Nodal would mark the cases as 'IMPORTANT' wherever required and ensure their timely updation.
- h. The Local Admin/Nodal would request the users of LIMBS portal in his organization to view the progress of Financial Implication cases and ensure their timely updation.
- i. The Local Admin/Nodal would request the users of LIMBS portal in his organization to view the progress of contempt cases and ensure their timely updation.
- j. The Local Admin/Nodal would request the users of LIMBS portal in his organization to remove all disposed of cases from the live cases list.

This issues with the approval of the Secretary MSDE.



(Sanjay Arora)

Deputy Secretary to the Govt. of India
Tele No. 23465960

To

DG DGT/ DG NIESBUD/Executive Member, NCVET/ CEO NSDC/Director NIMI/Director IIE/Additional Director JSS/ Director CSTARI.

Copy to:

1. Sr.PPS to Secretary, MSDE
2. PS to Joint Secretaries, MSDE
3. All Divisions/Sections of MSDE
4. NIC Cell, MSDE