

IC/4/2021-O/o DG-DGT
Directorate General of Training (DGT)
Ministry of Skill Development and Entrepreneurship (MSDE)
Government of India

Dated: 23rd February, 2022,
Kaushal Bhawan, New Delhi

To
The States Director (All States/UTs)

Subject: Request for Nominations for the Training of Trainers (ToT) programme in "Building System Engineering" for a batch of 12 participants in Germany from 22nd May – 18th June 2022 (including travel days) and from 4th September 2022 to 1st October 2022 for another batch- reg.

Sir/Madam,

This is in reference to IGVET – 9th Project Steering Committee Meeting chaired by Secretary, MSDE held on 24th January 2022, wherein, he has instructed to invite nominations for selection of participants for two batches of "Building System Engineering" to attend upskilling program (E-learning program and onsite visit to Germany) under BLP 2.0 as per the below schedule:

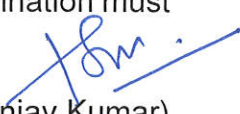
- (i). 25th April 2022 to 13th May 2022 – Online E- Learning program for both batches
- (ii). Batch 1: 22nd May 2022 to 18th June 2022 (including travel days) – Onsite visit to HLFT, Germany – 12 Nominations.
- (iii). Batch 2: 4th September 2022 to 1st October 2022 (including travel days) – Onsite visit to HLFT, Germany – 12 Nominations.

2. The focused area for participation will be Civil draftsman, Electrician, Wiremen, Electronic mechanic.

3. In this regard, State Directors are requested to nominate 02 participants, one for each batch from ITI instructors who have contributed in this field.

4. The candidates may forward their applications through State Director as per the attached format at Annexure-1. The details of the program are enclosed and final selection will be done as detailed at Annexure-2.

5. The Selection process is to be completed in a time bound manner and nomination must reach at: **blpprogram.ic@gmail.com** in by 4th March 2022.


(Sanjay Kumar)
Director (Project & Schemes)

Copy to :

1. PS to DG/AS, DGT, Kaushal Bhawan, Karol Bagh, New Delhi.
2. PPS to DDG (SS), DGT, Old Employment Exchange building, Pusa, New Delhi.

Annexure – 1

Criteria for Selection*:

- a. Should be Central & State govt. employee, wherever applicable.
- b. Full time employee of Private ITI, wherever applicable
- c. Mid-career professionals with 10-15 years of work experience.
- d. Healthy and fit for long stay in Germany (1 month)
- e. Willing to implement the new learnings in India.
- f. Verbal/ written fluency in English language
- g. Official should be a subject matter expert in any of the following domain: Civil
Draftsman/Electrician/Wiremen/Electronic Mechanic

Procedure to submit nomination:

A) Nominees to send their details in the following format:

1. Name of the Person
2. Date of Birth
3. Gender
4. Academic Qualification
5. Present Organisation & Division
6. Experience (In Years)
7. Details of Experience (Organisations & Divisions where person has previously worked)
8. Present subject of teaching in the place of work
9. Any Awards/Certifications received? (If yes, please mention the details)
10. Email Id & Mobile Number

B) Nominated candidates are requested to submit a 1 page write up on each of the following questions:

1. Why you consider yourself suitable for this training (Statement of suitability).
2. What are your experiences/achievements in the domain of building system automation and green infrastructure?
3. After completing this training program, how you wish to contribute back to the TVET system?

Note - Nomination should be sent by the head of institution/organization Only

giz Country Office New Delhi, 46, Paschimi Marg, Vasant Vihar, New Delhi 11 00 57 India

Ms. Aparna Bhatia
Adviser (BC)
Room No. 42, North Block
Department of Economic Affairs
Ministry of Finance, Government of India
New Delhi 110 001

**German Development Cooperation
Country Office New Delhi**

Farhad Vania
Senior Portfolio Advisor

46, Paschimi Marg, Vasant Vihar
New Delhi 11 00 57
India
T +91 11 4949 5353
F +91 11 4949 5391
E farhad.vania@giz.de

**Request for Nominations for the Training of Trainers (ToT) programme in
"Building System Engineering" for a batch of 12 participants in Germany
from 22nd May – 18th June 2022 (including travel days)**

Your reference
Our reference 14.2294.8/IGVET/K/Germany
Date :08 February 2022

Dear Ms. Bhatia,

The Ministry of Economic Cooperation and Development (BMZ), Government of Germany is collaborating with Ministry of Skill Development & Entrepreneurship (MSDE) on the TC project Indo- German Programme for Vocational Education & Training (IGVET). IGVET in collaboration with the GIZ Head Office programme Bund-Länder-Programme (BLP) is organizing a four - week Capacity Development Programme in "Building System Engineering" for relevant subject matter experts from ITIs, Polytechnics as well as Construction company trainers to get the knowledge and experience in the building system engineering.

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32 + 36
53113 Bonn, Germany
T +49 228 44 60-0
F +49 228 44 60-17 66

Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn, Germany
T +49 61 96 79-0
F +49 61 96 79-11 15

E info@giz.de
I www.giz.de

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

The details of the proposed training program are as follows:

1. ORGANISER

GIZ in collaboration with HLfT, the Hessische Landesstelle für Technologiefortbildung (the Hessian Institute for Advanced Training in Technology), Gross-Gerau, Germany

2. DURATION

Sunday, 22nd May 2022 – Saturday 18th June 2022 (including travel days).

3. OBJECTIVES & PROGRAMME

This four-week program aims to upskill and improve the capacity of officials in building system engineering, dual and on-the-job training pedagogy, as well as digital training methods. Participants will also experience Germany's best practices applied in industry and vocational education in building automation methods.

The itinerary for the training program is at Annexure A.

4. PARTICIPANTS

We would be grateful for DEA to kindly seek following nominations:

MSDE / Directorate General of Training (DGT) are kindly requested to nominate up to 12 officials representing different departments / agencies e.g. NSTI, Sector Skill councils, relevant industries, State Government departments (DVET), polytechnic trainers, training partners & in company trainers. The following criteria may be considered to shortlist the officials:

- a) Should be Central & State govt. employee, wherever applicable.
- b) Full time employee of Private ITI (West Bengal & Maharashtra), wherever applicable
- c) Mid-career professionals with 10-15 years of work experience.
- d) Healthy and fit for long stay in Germany (1 month)
- e) Willing to implement the new learnings in India.
- f) Verbal/ written fluency in English language
- g) Official should be a subject matter expert in any of the following domain: EEE/ Civil / electronics.

Nominations are invited from the following departments/ agencies:

Participants from departments/ agencies	No.
NSTI Master trainers from *IGVET location	2
ITI instructors (Civil draftsman, Electrician, Wiremen, Electronic mechanic)	3
Polytechnic trainers (EEE/ Civil branch) from IGVET Cluster locations*	3
Construction SSC (in-house Master trainers or subject matter expert) / Construction industry trainers	2
Skill university and NCVET technical expert	2
Total participants	12

5. NODAL OFFICERS

The nodal officer for compiling nominations for the proposed Capacity Development Programme shall be:

Shri. B.K Sikdar

Director (I.C)
Ministry of Skill Development & Entrepreneurship
Government of India.
T: 011-23465860 | E: dir-nsdm@gov.in

Shri Sanjay Kumar

Director (IC)
Directorate General of Training (DGT)
Ministry of Skill Development & Entrepreneurship
Government of India
T: +91- 94338-78323 ; E: sanjay.kr24@gov.in

This project is reporting to "Secretary – MSDE":

Shri Rajesh Aggarwal

Secretary

Ministry of Skill development & Entrepreneurship

New Delhi

E: Rajesh Aggarwal secy-msde@nic.in

6. COSTS

GIZ - Bund-Länder-Programm (BLP) of the Federal Republic of Germany will bear all costs related to international return travel between India and Germany including insurance, COVID-19 related tests in Germany, local travel, accommodation, and hospitality. Participants are expected to bear the cost of RTPCR/ Antigen testing and Taxi fare to-and-fro from the airport in India.

7. MISSION CRITICALITY

The GIZ BLP programme and IGVET have collaborated in the past (yr. 2021) to capacitate Indian vocational stakeholders, master trainers and policy makers on various technical & non-technical aspects of German vocational training. This year 12 nominations each will be sought separately from DEA for batch 1 & 2 for Building System Engineering programme with the total of 24 participants. The current proposal is for Technical batch 1 in May- June 2022.

8. OTHER ARRANGEMENTS

Every nominated participant will be expected to:

- Abide by the latest 'Travel to Germany under COVID-19 restrictions' of the German Embassy (currently dated 19 September 2021) [Travel to Germany under COVID-19 restrictions - Federal Foreign Office \(https://india.diplo.de/in-en/vertretungen/-/2464164\)](https://india.diplo.de/in-en/vertretungen/-/2464164)
- Check the latest regulations of the Federal Ministry of Health [Together against Corona | The Federal Ministry of Health \(https://www.zusammengegencorona.de/en/current-information-for-travellers/\)](https://www.zusammengegencorona.de/en/current-information-for-travellers/)
- Sign the GIZ India 'COVID-19 Undertaking' prior to travel (see Annexure B)

The final execution of this request will be subject to the prevailing COVID-19 rules, regulations and restrictions of Government of India and Government of Germany, at the time of travel.

For the nominated participants confirmed by DEA, GIZ will arrange for letters of invitation to enable processing of visa and other travel formalities. The responsibility to obtain relevant government clearances will rest with the participants.

All clauses, as appropriate, of the *Guidelines for Overseas Travel* will apply.

We look forward to your response.

Yours sincerely

Farhad Vania

Senior Portfolio Advisor

Encl:

Annexure A: Itinerary for building system engineering Programme

Annexure B: 'COVID-19 Undertaking'

Annexure A Itinerary

Building System Engineering Programme – Batch 1	
Week	Agenda/Topics
Departure from India – 22nd May 2022	
Week 1 (23th -27th May 2022)	Micro Automation, instructional Media, Field trips in relevant to areas.
Week 2 (30th May – 4th June 2022)	E-didactics, Building Economy with PV, Micro Automation, instructional Media,
Week 3 (6th – 10th June 2022)	E-didactics, PV-Battery-Systems, Intelligent Building Control, Building specific Photovoltaic Systems, Intelligent Building Control, Field trips in relevant to areas.
Week 4 (13th – 17th June 2022)	Energy Efficiency, Building specific Photovoltaic Systems, Intelligent Building Control, Gender and TVET, Evaluation.
Departure from Germany – 18th June 2022	

Annexure B

GIZ India COVID-19 Undertaking

Date: _____

I, (Name) am travelling to (location) from (dd.mm.yyyy) – (dd.mm.yyyy). I hereby declare and affirm that:

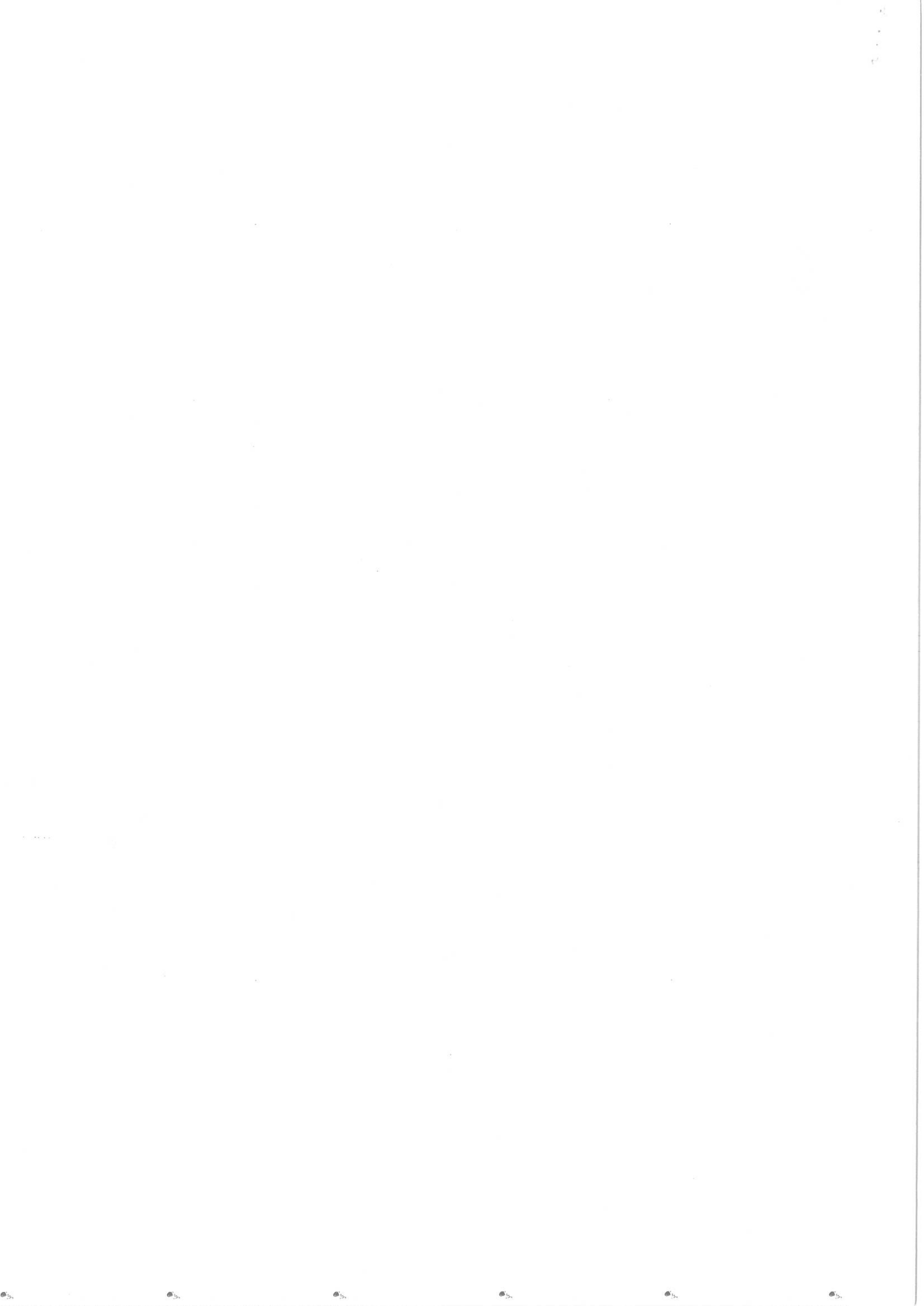
- I understand that I will voluntarily be travelling on a GIZ-supported official international travel.
- I am self-monitoring my health and will only undertake travel if I am free of COVID-19 symptoms.
- I will always follow the appropriate COVID-19 precautionary measures as per government recommendations.
- If I feel ill or develop any COVID-19 related symptoms during my travel, I will immediately inform the GIZ staff members.
- I understand that there may be an increased risk of contracting COVID-19 during the proposed travel, and I am volunteering to take this risk.
- I will not hold GIZ or its employees liable for any harm or injury I may suffer whilst on the mission, including those related to COVID-19.

Signature: _____

Designation: _____

Office/Institution: _____

Location: _____



giz Country Office New Delhi, 46, Paschimi Marg, Vasant Vihar, New Delhi 11 00 57 India

Ms. Aparna Bhatia
Adviser (BC)
Room No. 42, North Block
Department of Economic Affairs
Ministry of Finance, Government of India
New Delhi 110 001

**German Development Cooperation
Country Office New Delhi**

Farhad Vania
Senior Portfolio Advisor

46, Paschimi Marg, Vasant Vihar
New Delhi 11 00 57
India
T +91 11 4949 5353
F +91 11 4949 5391
E farhad.vania@giz.de

**Request for Nominations for the Training of Trainers (ToT) programme in
"Building System Engineering" for a batch of 12 participants in Germany
from 4th September 2022 – 1st October 2022 (including travel days).**

Your reference
Our reference 14.2294.8/IGVET/K/Germany
Date :08 February 2022

Dear Ms. Bhatia,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

The Ministry of Economic Cooperation and Development (BMZ), Government of Germany is collaborating with Ministry of Skill Development & Entrepreneurship (MSDE) on the TC project Indo- German Programme for Vocational Education & Training (IGVET). IGVET in collaboration with the GIZ Head Office programme Bund-Länder-Programme (BLP) is organizing a four - week Capacity Development Programme in "Building System Engineering" for relevant subject matter experts from ITIs, Polytechnics as well as Construction company trainers to get the knowledge and experience in the building system engineering.

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32 + 36
53113 Bonn, Germany
T +49 228 44 60-0
F +49 228 44 60-17 66

Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn, Germany
T +49 61 96 79-0
F +49 61 96 79-11 15

E info@giz.de
I www.giz.de

The details of the proposed training program are as follows:

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

1. ORGANISER

GIZ in collaboration with HLT, the Hessische Landesstelle für Technologiefortbildung (the Hessian Institute for Advanced Training in Technology), Gross-Gerau, Germany

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

2. DURATION

Sunday, 4th September 2022 – Saturday 1st October 2022 (including travel days).

3. OBJECTIVES & PROGRAMME

This four-week program aims to upskill and improve the capacity of relevant experts on the subject of "Building system engineering, dual and on-the-job training pedagogy, as well as digital training methods". Participants will also experience Germany's best practices applied in industry and vocational education in building automation methods.

The itinerary for the training program is included as Annexure A.

4. PARTICIPANTS

We would be grateful for DEA to kindly seek following nominations:

MSDE / Directorate General of Training (DGT) are kindly requested to nominate up to 12 officials representing different departments / agencies e.g. NSTI, Sector Skill councils, construction industries, polytechnic trainers & in company trainers. The following criteria may be considered to shortlist the officials:

- a) Should be Central & State govt. employee, wherever applicable.
- b) Full time employee of Private ITI (West Bengal & Maharashtra), wherever applicable
- c) Mid-career professionals with 10-15 years of work experience.
- d) Healthy and fit for long stay in Germany (1 month)
- e) Willing to implement the new learnings in India.
- f) Verbal/ written fluency in English language.
- g) Official should be a subject matter expert in any of the following domain: EEE/ Civil / electronics.

Nominations are invited from the following departments/ agencies:

Participants from departments/ agencies	No.
NSTI Master trainers from *IGVET location	2
ITI instructors (Civil draftsman, Electrician, Wiremen, Electronic mechanic)	3
Polytechnic trainers (EEE/ Civil branch) from IGVET Cluster locations*	3
Construction SSC (in-house Master trainers or subject matter expert) / Construction industry trainers	2
Skill university and NCVET technical expert	2
Total participants	12

5. NODAL OFFICERS

The nodal officer for compiling nominations for the proposed Capacity Development Programme shall be:

Shri. B.K Sikdar

Director (I.C)
Ministry of Skill Development & Entrepreneurship
Government of India.
T: 011-23465860 | E: dir-nsdm@gov.in

Shri Sanjay Kumar

Director (IC)
Directorate General of Training (DGT)
Ministry of Skill Development & Entrepreneurship
Government of India
T: +91- 94338-78323 ; E: sanjay.kr24@gov.in

*IGVET Cluster locations are Maharashtra, West Bengal, Andhra Pradesh, Tamilnadu, Telangana, Karnataka

This project is reporting to "Secretary – MSDE":

Shri Rajesh Aggarwal

Secretary

Ministry of Skill development & Entrepreneurship

New Delhi

E: secy-msde@nic.in

6. COSTS

GIZ - Bund-Länder-Programm (BLP) of the Federal Republic of Germany will bear all costs related to international return travel between India and Germany including insurance, COVID-19 related tests in Germany, local travel, accommodation, and hospitality.

Participants are expected to bear the cost of RTPCR/ Antigen testing in India (before departure as per applicable travel guideline of Germany) and Taxi fare to-and-fro from the airport in India.

7. MISSION CRITICALITY

The GIZ BLP programme and IGVET have collaborated in the past (yr. 2021) to capacitate various Indian vocational stakeholders like master trainers and policy makers on various technical & non-technical aspects of German vocational training. In collaboration with MSDE, two programs were identified for this year that could be offered to vocational stakeholders in India:

- Building System Engineering programme
- Vocational Education Management Programme

In Total, 36 nominations are being invited from India for both programmes. The "Building System Engineering" programme is divided into two batches. Batch -1 of 12 participants will have a four-week onsite training in Germany in May- June 2022, and another batch of 12 participants will have a four-week onsite training in Germany from September 2022 onwards. Moreover, the first part of this training program will be organized in the form of E-training in April- May 2022. The second part will be organized onsite in Germany.

In this proposal, 12 nominations are being sought from DEA for the **Technical batch 2** (Building System Engineering programme) in September 2022.

8. OTHER ARRANGEMENTS

Every nominated participant will be expected to:

- Abide by the latest 'Travel to Germany under COVID-19 restrictions' of the German Embassy (currently dated 19 September 2021) [Travel to Germany under COVID-19 restrictions - Federal Foreign Office \(https://india.diplo.de/in-en/vertretungen/-/2464164\)](https://india.diplo.de/in-en/vertretungen/-/2464164)
- Check the latest regulations of the Federal Ministry of Health [Together against Corona | The Federal Ministry of Health \(https://www.zusammengegencorona.de/en/current-information-for-travellers/\)](https://www.zusammengegencorona.de/en/current-information-for-travellers/)
- Sign the GIZ India 'COVID-19 Undertaking' prior to travel (see Annexure B)

The final execution of this request will be subject to the prevailing COVID-19 rules, regulations and restrictions of Government of India and Government of Germany, at the time of travel.

For the nominated participants confirmed by DEA, GIZ will arrange for letters of invitation to enable processing of visa and other travel formalities. The responsibility to obtain relevant government clearances will rest with the participants.

All clauses, as appropriate, of the *Guidelines for Overseas Travel* will apply.

We look forward to your response.

Yours sincerely

Farhad Vania
Senior Portfolio Advisor

Encl:
Annexure A: Itinerary for building system engineering Programme
Annexure B: 'COVID-19 Undertaking'

Annexure A

Itinerary

Building System Engineering Programme – Batch 2	
Week	Agenda/Topics
Departure from India - 4 th September 2022	
Week 1 (5 th -9 th September 2022)	Micro Automation, instructional Media, Field trips in relevant to areas.
Week 2 (12 th – 16 th September 2022)	e-didactics, Building Economy with PV, Micro Automation, instructional Media,
Week 3 (19 th – 23 rd September 2022)	e-didactics, PV-Battery-Systems, Intelligent Building Control, Building specific Photovoltaic Systems, Intelligent Building Control, Field trips in relevant to areas.
Week 4 (26 th – 30 th September 2022)	Energy Efficiency, Building specific Photovoltaic Systems, Intelligent Building Control, Gender and TVET, Evaluation.
Departure from Germany – 1 st October 2022	

Annexure B
GIZ India COVID-19 Undertaking

Date: _____

I, (Name) am travelling to (location) from (dd.mm.yyyy) – (dd.mm.yyyy). I hereby declare and affirm that:

- I understand that I will voluntarily be travelling on a GIZ-supported official international travel.
- I am self-monitoring my health and will only undertake travel if I am free of COVID-19 symptoms.
- I will always follow the appropriate COVID-19 precautionary measures as per government recommendations.
- If I feel ill or develop any COVID-19 related symptoms during my travel, I will immediately inform the GIZ staff members.
- I understand that there may be an increased risk of contracting COVID-19 during the proposed travel, and I am volunteering to take this risk.
- I will not hold GIZ or its employees liable for any harm or injury I may suffer whilst on the mission, including those related to COVID-19.

Signature: _____

Designation: _____

Office/Institution: _____

Location: _____

